

NOVA Parks

5400 Ox Road
Fairfax Station, Virginia 22039

Board Meeting, September 10, 2015
7:30 p.m.

**The meeting took place at Meadowlark Botanical Gardens
in Vienna, Virginia**

MINUTES

ATTENDANCE:

Members Present:

Stella Koch, Chairman
Barry Buschow
Paul Ferguson
Laura Grape
Daniel Kaseman
Brian Knapp
Arthur Little
Cate Magennis Wyatt
Michael A. Nardolilli
Scott Price
David M. Pritzker
Jeffrey Tarbert

Members Absent:

None

Staff Present:

Heidi Bates, Executive Secretary
Brian Bauer, Marketing & Communications Administrator
Stephen Bergstrom, Budget & Finance Director
Paul Gilbert, Executive Director
Todd Hafner, Planning & Development Director
Wayne Hager, Atrium Facility Manager
Cindy Hudson, HR Administrator
Dan Iglhaut, Deputy Director of Planning & Grants
Jules Maloney, Recreation Program Specialist
Kim McCleskey, Budget Administrator
Brian Nolan, Special Projects Manager
Chris Pauley, Park Operations Director
Blythe Russian, Park Operations Superintendent
Mark Whaley, Park Operations Superintendent

Guests:

Carey Sienicki, Councilmember, Town of Vienna

OPEN SESSION:**CALL TO ORDER:**

The chairman called the meeting to order at 7:30 p.m.

YOUTH ACHIEVEMENT AWARDS:

Three scouts were recognized by the Board and received their awards for service to NOVA Parks: **Kevin Andres** of Springfield, **Gregory Vavoso** of Fairfax Station (both nominated by Kevin Casalenuovo, Park Manager at Pohick Bay) and **Haynes Stone** of Vienna (nominated by Keith Tomlinson of Meadowlark Botanical Gardens). **Jack Lynch** of Ashburn and **Sean Newman** of Centreville were also recognized but they were not able to attend the meeting.

PRESENTATION OF FOUR MONTH FINANCIAL REVIEW:

Mrs. McCleskey presented a chart showing the FY2015 combined General and Enterprise Funds Operating Income financial performance as well as the financial performance of the various cost centers. She also presented income (loss) by park, comparing FY2015 to FY2014. She concluded her presentation with a four month analysis (May-August 2015) of Enterprise & Operating Income and the same analysis of waterparks, golf, meeting & event facilities, cultural, natural, historic facilities and recreational and other parks and a 10 year history of total user fees, and user fee revenue for aquatics, golf, facility rental, camping/cottages and other parks.

FY2017 JURISDICTIONAL APPROPRIATIONS LEVELS:

A chart was presented showing the impact of adjusting the FY2017 appropriations with no change in the per capita rates for the Operating and Capital Budgets. Member jurisdictions still contribute \$4.46 per person per year to NOVA Parks.

Motion by Mr. Tarbert, seconded by Mr. Nardolilli, to follow the staff's recommendation to adjust the appropriation levels based on the latest population numbers for FY2017 and leave the per capita rates unchanged from FY2016. UNANIMOUSLY APPROVED,

Mr. Knapp arrived at 8:20 p.m.

CAPITAL BUDGETS: FY2016 – FY2020:

Mr. Hafner noted that Board members had received on August 26 a package of materials regarding the FY16 – FY20 capital budgets and that the package had included a memorandum from the Executive Director, which outlined a shift in focus and priorities for NOVA Parks capital spending. He also noted that the agenda package sent on September 4 contained the actual capital budget documents, which, after approval by the Board, will be printed and distributed to the public and member

jurisdictions. Mr. Hafner then said that the budget is updated every year but this year, the budget process had been different. He asked the Executive Director to elaborate.

Mr. Gilbert said that after many hours of meetings and discussions, a consensus on balancing the budget had been reached. Never before has NOVA Parks had so many big development projects on the horizon, and we are now focused on building two completely new parks without existing infrastructure whereas, in the past, we primarily worked on improving what we already had and adding new features within existing parks. He then outlined the costs associated with the Occoquan Rebuild, Beaverdam and a potential new park on the border between Fairfax City and Fairfax County, and presented his plan for funding these facilities. He suggested that money could be taken (borrowed) from the Restricted Fund and the Designated Set Aside and will be paid back as capital revenues are received in later years. We expect to have negative revenue in 2017 and 2018, but plan to have the overall 5-year budget balanced by 2020.

After a lengthy discussion, Mr. Knapp made a motion, and Mr. Price seconded the motion, to approve the FY2016 through FY2020 Capital Budgets as presented, with the following amendments: (1) the W&OD Adventure Facility shall be removed, (2) the Sleeter Lake Project shall be removed and the monies transferred to land acquisition, (3) the Park Branding/Information Kiosks item shall be increased to allow for kiosks to be placed in all parks. APPROVED by 11 Board members; Mr. Pritzker ABSTAINED.

ADMINISTRATIVE ITEMS:

- a) Approval of Minutes, July 16, 2015 Board meeting –
RECOMMENDATION: That the minutes from the July 16, 2015 Board meeting be approved, as circulated.
- b) Treasurer's Report –
RECOMMENDATION: That the report of the treasurer be approved, as presented.
- c) Ryan Road (Route 772) Right-of-Way Dedication -
RECOMMENDATION: That, (1) the Board determine the Ryan Road widening at Brambleton Regional Park is not a material loss to the park system requiring replacement land, but that Brambleton Group, LLC provide cash compensation and/or park improvements for the roadway dedication granted, and (2) subject to staff review and approval of the construction plans, methods and schedules for Ryan Road, and mitigation for any negative impacts to the park's resources, the Director of Planning and Development be authorized to negotiate compensation and execute an Agreement to Grant with Brambleton Group, LLC, and (3) the Chairman execute a Deed of Dedication to Loudoun County to allow roadway dedication, associated storm drainage facilities and temporary construction encroachments.

Mr. Knapp requested that the sentence "The Executive Director reported that NOVA Parks has a handshake deal with the City of Fairfax....." be changed to ".....NOVA Parks has a handshake deal with **Fairfax County Park Authority**....."

Motion by Mr. Nardolilli, seconded by Mrs. Magennis Wyatt, to approve the administrative items as presented but with the change indicated above. UNANIMOUSLY APPROVED.

OTHER BUSINESS:

--Dialog with the City of Fairfax regarding plot of land at Rte. 50 and Pickett Road is continuing. Work session scheduled in early October.

--Mrs. Magennis Wyatt inquired how often Board members should actually be speaking with members of our jurisdictions regarding the capital budget and other matters. Mr. Knapp said it is up to each Board member, either have private conversations or address them in open meetings, but it is important to communicate.

SPECIAL PARK DISTRICTS FORUM UPDATE FROM MICHAEL NARDOLILLI:

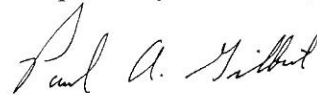
Mr. Nardolilli reported that he had attended the 2015 Special Park Districts Forum in Detroit in June. He said that it had been an extremely interesting and informative conference, and that some of the ideas looked very promising and could be considered for implementation at NOVA Parks facilities.

ADJOURNMENT:

A motion was made and seconded to adjourn. UNANIMOUSLY APPROVED.

The meeting was adjourned at 9:35 p.m.

Respectfully submitted,



Paul A. Gilbert, Secretary

Approved by the Park Authority Board
on November 19, 2015



Paul A. Gilbert, Secretary



Stella Koch, Chairman