

NOVA Parks
5400 Ox Road
Fairfax Station, Virginia 22039

Board Meeting, November 21, 2019
7:30 p.m.

The meeting took place at NOVA Parks Headquarters.
5400 Ox Road, Fairfax Station, VA 22039

MINUTES

ATTENDANCE:

Members Present:

Michael A. Nardolilli, Chairman
Paul Baldino
Paul Ferguson
Patricia Harrison
Daniel Kaseman
Brian Knapp
Stella Koch
Sean Kumar
Cate Magennis Wyatt, Vice Chairman
Scott Price
Jeffrey Tarbert

Members Absent:

Art Little

Staff Present:

Heidi Bates, Executive Secretary
Danielle Endler, HR Administrator
Paul Gilbert, Executive Director
Kim McCleskey, Budget Administrator
Brian Nolan, Director of Planning & Development
Chris Pauley, Director of Operations
Blythe Russian, Park Operations Superintendent
Lauren Weaver, Finance Director
Mark Whaley, Park Operations Superintendent

Guests:

Ms. Riley Wilkerson, George Mason Student

RECOMMENDATION: That the NOVA Parks Board approve the Project Endorsement Resolution in support of the application to NVTa for dual trails in Arlington, NVTa TransAction ID#72.

A motion was made and seconded to approve all administrative items as presented. UNANIMOUSLY APPROVED.

OTHER BUSINESS:

--Recreational Liability – Senator Marsden will re-submit this bill again

--Mrs. Koch reported that she had attended a recent Fairfax County Board meeting, where she had received high praise and a Resolution given to NOVA Parks

--The chairman noted that he had once again asked Mr. Ferguson to poll the Board members regarding the upcoming elections for Board Chair, Vice Chair, Treasurer and additional Executive Committee member. The elections will take place at the January 2020 Board meeting.

Motion by Mr. Tarbert, seconded by Mr. Knapp, to move into closed session to discuss real estate matters and personnel matters. UNANIMOUSLY APPROVED.

Staff was excused at this time.

CLOSED SESSION:

Real Estate matters, in accordance with Code of Virginia, Section 2.2-3711-(A)(3) were discussed, no action was taken.

Personnel matters, in accordance with Code of Virginia, Section 2.2-3711-(A)(1) were discussed, no action was taken.

Motion by Mr. Knapp, seconded by Mr. Tarbert, to move out of closed session and re-convene in open session. UNANIMOUSLY APPROVED. Board re-convened in open session at 9:56 p.m.

OPEN SESSION:

The Chairman read the following certification:

I certify that, to the best of my knowledge, only public business matters lawfully exempted from the open meeting requirements prescribed by the Virginia Freedom of Information Act and only such matters identified in the motion to convene closed session were heard, discussed or considered by this Board during closed session.

This certification was UNANIMOUSLY APPROVED by roll call vote.

Actions following closed session:

Page 1 of 1

Cash Receipts Report (Summary)

Jan 17, 2020
9:42 AM

Receipt Date/Time: From Jan 13, 2020 12:00 AM through Jan 13, 2020 11:59 PM
Transaction Site: Aldie Mill Historic Park

Cash Drawer Totals

Cash: +	\$0.00
Cash Refunds: -	\$0.00
Sub-Total Cash: =	\$0.00
Check: +	\$0.00
Sub-Total Cash/Check: =	\$0.00
Gift Card: +	\$0.00
Gift Card Refunds: -	\$0.00
Sub-Total Cash/Check/GC: =	\$0.00
Memo: +	\$0.00
Sub-Total Cash/Check/GC/Memo: =	\$0.00
Credit Card: +	\$0.00
Credit Card Refunds: -	\$0.00
Sub-Total Credit Card: =	\$0.00
Debit Card: +	\$0.00
Debit Card Refunds: -	\$0.00
Sub-Total Debit Card: =	\$0.00

Total Cash Drawer: = **\$0.00**

Credit Card Totals

Visa:	\$0.00
MasterCard:	\$0.00
American Express:	\$0.00
Discover / Diners:	\$0.00

Sub-Totals Credit Cards: **\$0.00**

	Transaction Total	Counted Total
Cash/Check	\$0.00	
Credit Card	\$0.00	

Grand Totals

Total Cash Drawer: +	\$0.00
Sub-Total Manual Deduct: +	\$0.00
Grand Total: =	\$0.00
Sub-Total From Account: +	\$0.00
Grand Total With From Account: =	\$0.00
Sub-Total From ECP: +	\$0.00
Grand Total With ECP: =	\$0.00
Sub-Total From Journal Entries: +	\$0.00
Grand Total With Journal Entries: =	\$0.00

Signature _____
Verified by _____

Cash Receipts Report (Summary)

Jan 17, 2020
9:42 AM

Receipt Date/Time: From Jan 14, 2020 12:00 AM through Jan 14, 2020 11:59 PM
Transaction Site: Aldie Mill Historic Park

Cash Drawer Totals

Cash: +	\$0.00
Cash Refunds: -	\$0.00
Sub-Total Cash: =	\$0.00
Check: +	\$0.00
Sub-Total Cash/Check: =	\$0.00
Gift Card: +	\$0.00
Gift Card Refunds: -	\$0.00
Sub-Total Cash/Check/GC: =	\$0.00
Memo: +	\$0.00
Sub-Total Cash/Check/GC/Memo: =	\$0.00
Credit Card: +	\$0.00
Credit Card Refunds: -	\$0.00
Sub-Total Credit Card: =	\$0.00
Debit Card: +	\$0.00
Debit Card Refunds: -	\$0.00
Sub-Total Debit Card: =	\$0.00
Total Cash Drawer: =	\$0.00

Credit Card Totals

Visa:	\$0.00
MasterCard:	\$0.00
American Express:	\$0.00
Discover / Diners:	\$0.00

Sub-Totals Credit Cards: \$0.00

	Transaction Total	Counted Total
Cash/Check	\$0.00	
Credit Card	\$0.00	

Grand Totals

Total Cash Drawer: +	\$0.00
Sub-Total Manual Deduct: +	\$0.00
Grand Total: =	\$0.00
Sub-Total From Account: +	\$0.00
Grand Total With From Account: =	\$0.00
Sub-Total From ECP: +	\$0.00
Grand Total With ECP: =	\$0.00
Sub-Total From Journal Entries: +	\$0.00
Grand Total With Journal Entries: =	\$0.00

Signature _____

Verified by _____

Cash Receipts Report (Summary)

Jan 17, 2020
9:42 AM

Receipt Date/Time: From Jan 15, 2020 12:00 AM through Jan 15, 2020 11:59 PM
Transaction Site: Aldie Mill Historic Park

Cash Drawer Totals

Cash: +	\$0.00
Cash Refunds: -	\$0.00
Sub-Total Cash: =	\$0.00
Check: +	\$0.00
Sub-Total Cash/Check: =	\$0.00
Gift Card: +	\$0.00
Gift Card Refunds: -	\$0.00
Sub-Total Cash/Check/GC: =	\$0.00
Memo: +	\$0.00
Sub-Total Cash/Check/GC/Memo: =	\$0.00
Credit Card: +	\$0.00
Credit Card Refunds: -	\$0.00
Sub-Total Credit Card: =	\$0.00
Debit Card: +	\$0.00
Debit Card Refunds: -	\$0.00
Sub-Total Debit Card: =	\$0.00
Total Cash Drawer: =	\$0.00

Credit Card Totals

Visa:	\$0.00
MasterCard:	\$0.00
American Express:	\$0.00
Discover / Diners:	\$0.00

Sub-Totals Credit Cards: \$0.00

	Transaction Total	Counted Total
Cash/Check	\$0.00	
Credit Card	\$0.00	

Grand Totals

Total Cash Drawer: +	\$0.00
Sub-Total Manual Deduct: +	\$0.00
Grand Total: =	\$0.00
Sub-Total From Account: +	\$0.00
Grand Total With From Account: =	\$0.00
Sub-Total From ECP: +	\$0.00
Grand Total With ECP: =	\$0.00
Sub-Total From Journal Entries: +	\$0.00
Grand Total With Journal Entries: =	\$0.00

Signature _____

Verified by _____

Cash Receipts Report (Summary)

Jan 17, 2020
9:43 AM

Receipt Date/Time: From Jan 16, 2020 12:00 AM through Jan 16, 2020 11:59 PM
Transaction Site: Aldie Mill Historic Park

Cash Drawer Totals

Cash: + \$0.00
Cash Refunds: - \$0.00
Sub-Total Cash: = \$0.00
Check: + \$0.00
Sub-Total Cash/Check: = \$0.00
Gift Card: + \$0.00
Gift Card Refunds: - \$0.00
Sub-Total Cash/Check/GC: = \$0.00
Memo: + \$0.00
Sub-Total Cash/Check/GC/Memo: = \$0.00
Credit Card: + \$0.00
Credit Card Refunds: - \$0.00
Sub-Total Credit Card: = \$0.00
Debit Card: + \$0.00
Debit Card Refunds: - \$0.00
Sub-Total Debit Card: = \$0.00

Total Cash Drawer: = \$0.00

Credit Card Totals

Visa: \$0.00
MasterCard: \$0.00
American Express: \$0.00
Discover / Diners: \$0.00

Sub-Totals Credit Cards: \$0.00

	Transaction Total	Counted Total
Cash/Check	\$0.00	
Credit Card	\$0.00	

Grand Totals

Total Cash Drawer: + \$0.00
Sub-Total Manual Deduct: + \$0.00
Grand Total: = \$0.00
Sub-Total From Account: + \$0.00
Grand Total With From Account: = \$0.00
Sub-Total From ECP: + \$0.00
Grand Total With ECP: = \$0.00
Sub-Total From Journal Entries: + \$0.00
Grand Total With Journal Entries: = \$0.00

Signature _____
Verified by _____