

NOVA Parks
5400 Ox Road
Fairfax Station, Virginia 22039

Board Meeting, November 21, 2019
7:30 p.m.

The meeting took place at NOVA Parks Headquarters.
5400 Ox Road, Fairfax Station, VA 22039

MINUTES

ATTENDANCE:

Members Present:

Michael A. Nardolilli, Chairman
Paul Baldino
Paul Ferguson
Patricia Harrison
Daniel Kaseman
Brian Knapp
Stella Koch
Sean Kumar
Cate Magennis Wyatt, Vice Chairman
Scott Price
Jeffrey Tarbert

Members Absent:

Art Little

Staff Present:

Heidi Bates, Executive Secretary
Danielle Endler, HR Administrator
Paul Gilbert, Executive Director
Kim McCleskey, Budget Administrator
Brian Nolan, Director of Planning & Development
Chris Pauley, Director of Operations
Blythe Russian, Park Operations Superintendent
Lauren Weaver, Finance Director
Mark Whaley, Park Operations Superintendent

Guests:

Ms. Riley Wilkerson, George Mason Student

OPEN SESSION:

CALL TO ORDER:

The Chairman called the meeting to order at 7:30 p.m. He then introduced a new employee, Ms. Andrea Reese who took Dan Iglhaut's place in Planning & Development.

REPORT ON AUDIT COMMITTEE:

Mr. Baldino gave a brief overview of the Audit Committee meeting, which took place earlier in the evening. He noted that the Auditors had reported that this year's audit is a clean unmodified report and that no correction is required.

Mr. Baldino then reminded Board members that this is "the season of giving" and asked them to look for a fundraising letter, which will be coming shortly.

TUITION ASSISTANCE:

Mr. Gilbert presented a brief report regarding NOVA Parks' current ideas regarding tuition assistance. A discussion ensued; Board members had several questions and concerns. At the conclusion of the discussion, it was agreed that Mr. Gilbert modify the current suggestions be modified and presented to the Board at a future meeting. Mr. Baldino made the motion; which was seconded by Mr. Tarbert. The motion was APPROVED by 10 Board members, Mr. Kaseman voted AGAINST.

ADMINISTRATIVE ITEMS:

- a) Approval of Minutes, Sept. 19, 2019 Board Meeting
RECOMMENDATION: That the minutes from the Sept. 19, 2019 Board meeting be approved, as circulated.
- b) Treasurer's Report
RECOMMENDATION: That the report of the treasurer be approved, as presented.
- c) Resolution Supporting City of Falls Church's Application to the Northern Virginia Transportation Authority for the West Falls Church Access to Transit and Multimodal Connectivity Project – Primary NVTA TransAction ID#66, Secondary NVTA TransAction ID#134, 335, 335
- d) Award of Contract – Bull Run Regional Park Bathhouse #2 ADA Renovations
- e) W&OD Trail – Herndon Downtown Center Development
RECOMMENDATION: That, subject to (1) staff review and approval of the construction plans, methods and schedules for the W&OD grading and rest area, and (2) NOVA Parks being compensated \$40,000 for the use of its land in addition to a deposit to offset administrative time and out-of-pocket expenses, the Board authorize the Executive Director to execute the necessary documents for the improvements to the W&OD Railroad Regional Park in Herndon.
- f) Upton Hill Regional Park Improvements – Revenue Bond Reimbursement Resolution
- g) Project Endorsement Resolution: Northern Virginia Transportation Authority, Arlington Regional Trail Network/Arlington W&OD Trail Enhancements, NVTA TransAction ID#72

RECOMMENDATION: That the NOVA Parks Board approve the Project Endorsement Resolution in support of the application to NVTa for dual trails in Arlington, NVTa TransAction ID#72.

A motion was made and seconded to approve all administrative items as presented. UNANIMOUSLY APPROVED.

OTHER BUSINESS:

--Recreational Liability – Senator Marsden will re-submit this bill again

--Mrs. Koch reported that she had attended a recent Fairfax County Board meeting, where she had received high praise and a Resolution given to NOVA Parks

--The chairman noted that he had once again asked Mr. Ferguson to poll the Board members regarding the upcoming elections for Board Chair, Vice Chair, Treasurer and additional Executive Committee member. The elections will take place at the January 2020 Board meeting.

Motion by Mr. Tarbert, seconded by Mr. Knapp, to move into closed session to discuss real estate matters and personnel matters. UNANIMOUSLY APPROVED.

Staff was excused at this time.

CLOSED SESSION:

Real Estate matters, in accordance with Code of Virginia, Section 2.2-3711-(A)(3) were discussed, no action was taken.

Personnel matters, in accordance with Code of Virginia, Section 2.2-3711-(A)(1) were discussed, no action was taken.

Motion by Mr. Knapp, seconded by Mr. Tarbert, to move out of closed session and re-convene in open session. UNANIMOUSLY APPROVED. Board re-convened in open session at 9:56 p.m.

OPEN SESSION:

The Chairman read the following certification:

I certify that, to the best of my knowledge, only public business matters lawfully exempted from the open meeting requirements prescribed by the Virginia Freedom of Information Act and only such matters identified in the motion to convene closed session were heard, discussed or considered by this Board during closed session.

This certification was UNANIMOUSLY APPROVED by roll call vote.

Actions following closed session:

Motion by Mrs. Koch, seconded by Ms. Harrison, that the Board authorize the Executive Director to engage in a public procurement process with the goal of seeking sub-lessees for parts of Occoquan Regional Park to create new regional recreational amenities. 9 Board members voted YES, Mr. Kaseman voted AGAINST.

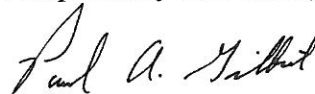
Motion by Mr. Tarbert, seconded by Mr. Knapp, (1) to authorize the Chairman to deliver the draft letter to the Executive Director that was contained in the November 4, 2019 Report of the Executive Committee with the modifications as discussed in closed session; and (2) to request that the Executive Committee meet with the Executive Director soon after the letter has been delivered. UNANIMOUSLY APPROVED.

ADJOURNMENT:

Motion by Mr. Knapp, seconded by Mrs. Koch, to adjourn. UNANIMOUSLY APPROVED.

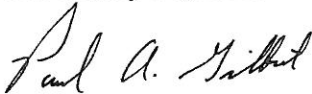
The meeting was adjourned at 10:05 p.m.

Respectfully submitted,



Paul A. Gilbert, Secretary

Approved by the Park Authority Board
on January 16, 2020



Paul A. Gilbert, Secretary



Michael A. Nardolilli, Chairman