

NOVA Parks

5400 Ox Road
Fairfax Station, Virginia 22039

Board Meeting, May 21, 2020

1:00 p.m.

The meeting took place online via ZOOM

The meeting was live streamed on YouTube at:

<https://www.youtube.com/channel/UCcKufx1dafI-b2lsgGeMyDA>

MINUTES

Members of the Board of Directors connected via Zoom:

Michael Nardolilli, Chairman
Paul Baldino
Stella Koch
Jeff Tarbert
Cate Magennis Wyatt
Pat Harrison
Jim Bonfils
Sean Kumar
Brian Knapp
Mark Chandler
Scott Price
Paul Ferguson

Staff connected via Zoom:

Paul Gilbert, Executive Director
Brian Nolan, Director of Planning and Development
Chris Pauley, Director of Operations
Lauren Weaver, Director of Finance

The Meeting was called to order at 1:04 pm

OPEN SESSION:

OPENING STATEMENT:

Chairman Michael Nardolilli read the following:

The Governor has declared a state of emergency in Virginia for the Coronavirus.

On March 19, 2020, NOVA Parks adopted a policy on electronic participation for board meetings that includes section 2.2-3708.2 for states of emergency.

On April 14, 2020, the Fairfax County Board of Supervisors adopted Emergency Uncodified Ordinance to Establish Methods to Assure Continuity in Fairfax County Government and Conduct of Meetings of Boards, Authorities, Commissions, and Regional and Interjurisdictional Public Bodies within Fairfax County Government During the Novel Coronavirus Disease 2019 (COVID-19) Emergency.

To minimize exposure to the virus, NOVA Parks is holding the May 21, 2020 Board meeting with remote electronic participation by Board Members.

This meeting addresses emergency matters, and critical functions of NOVA Parks.

Notice of this meeting has been posted. Video of this meeting is being both recorded and livestreamed on YouTube, for public access.

Operations Update:

Chris Pauley, Director of Operations, addressed the re-opening of the Parks under the Governor of Virginia's phased opening plan.

Openings: Golf Courses at Brambleton and Pohick, Bull Run Shooting Center opened starting on May 8th. Gates of parks opened on May 20th and Algonkian Golf Course is now open. Parks will have passive use only until further opening is allowed by the Governor's orders. Hiking trails, boat launches, and mountain bike trails open; buildings are closed.

Phase I: Campgrounds and Cabins will open; staff will begin taking reservations when governor announces the date of Phase One opening. This includes batting cages and mini-golf operations.

Phase 2: Open for 50 person max attendance, general building access, shelter rentals, playgrounds, and event venues for smaller groups; Brickmaker's Café open with restrictions.

Phase 3: No restrictions on operations. If Phase One starts May 29th and there are no setbacks, Phase 3 will begin at the end of July or early August.

Status of NOVA Parks Waterparks and Camps:

Due to a number of safety and staffing issues, both waterparks and summer camps are not viable to operate this summer.

Numerous safety measures being used in the parks were discussed.

Proposed FY21 Budget: Kim McCleskey

The proposed budget for FY 2021 has a revenue shortfall of \$7.3 Million. \$5.4 million in cost savings is proposed, as well as covering debt service with funds from the Capital Fund, and \$1.95 Million from the reserves in the Designated Set-Aside.

Brian Knapp made a motion to Adopt the FY2021 Operating Budget as presented. Seconded by Paul Baldino.

VOTE: No opposition or abstention, UNANIMOUSLY APPROVED

Organizational Goals:

Organizational Goals responding to the pandemic for FY2021 (July 1, 2020 – June 30, 2021)

- Operate in a manner that is safe for the public, and safe for our staff
- Respond to changing conditions
- Reduce costs to the minimum level needed to support safe operations
- Seek creative programming that will serve the public and organization in new ways
- Look for non-traditional revenue sources
- Retain talent and other resources needed to grow the organization in the post-pandemic environment

Goals for the Executive Director during this emergency should be:

- Seek to operate in a safe manner
- Adhere to legal directives from government agencies
- Conserve NOVA Parks financial resources
- Keep the Board informed of significant changes
- Seek to serve the public in safe and economical ways

Jeff Tarbert made a Motion to accept the Organizational Goals and Executive Director Goals as presented. Seconded by Jim Bonfils.

VOTE: No opposition or abstention, UNANIMOUSLY APPROVED.

Brian Nolan Updated the Board on the recent Natural Resource Banking RFP. He also explained the RFP results for the Occoquan recreational facility.

Paul Ferguson left the meeting at 2:30 p.m.

Paul Gilbert updated the Board members on the Falls Church W&OD Dual Trails project construction starting soon. Mr. Nardolilli told Board members about the proposal for NVTa funding for Dual Trails in Arlington and that there is still an opportunity for comments on the project to be heard.

Approval of Minutes:

Approval of March Meeting Minutes:

Motion: Brian Knapp moved to approve the March Executive Committee and Regular Meeting minutes as presented; Jeff Tarbert seconded the motion.

VOTE: No opposition or abstention, UNANIMOUSLY APPROVED.

Approval of April Meeting Minutes:

Motion: Jeff Tarbert moved to accept meeting minutes as presented; Cate Magennis Wyatt seconded the motion.

VOTE: No opposition or abstention, UNANIMOUSLY APPROVED.

Brian Knapp recognized Keith Tomlinson, manager of the Meadowlark Botanical Gardens, for his extraordinary service upon his retirement announcement.

Cate Magennis Wyatt recognized Paul Gilbert's efforts to work with national park leaders and local representatives in this difficult situation.

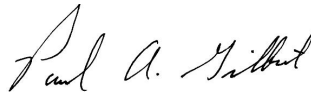
Adjournment:

Jim Bonfils made a Motion to adjourn the meeting at 2:44 p.m.
Seconded by Brian Knapp.

VOTE: No opposition or abstention UNANIMOUSLY APPROVED.

Meeting was adjourned at 2:44 p.m.

Respectfully submitted,



Paul A. Gilbert, Secretary

Approved by the Park Authority Board
on July 16, 2020



Paul A. Gilbert, Secretary



Michael A. Nardolilli, Chairman