

NOVA Parks Board Meeting Agenda
Thursday, September 17, 2026
NOVA Parks HQ
5400 Ox Road
Fairfax Station, VA 22039



6:30 PM: Dinner

6:45 PM: Call to Order

Board Lead: Kumar

- Call to Order
- Introductions
- Amendments to the Agenda
- Approve July 16, 2026 Minutes

6:45 PM: Closed Session to discuss real estate acquisition and performance of the Executive Director

7:30 PM: Board Meeting

7:30 PM: Treasurer's Report/Status of Funds

Board Lead: Bonfils

7:35 PM: Admin Items

Staff Lead: Wells/Russian/Weaver

- *FY28 Appropriations Request from Jurisdictions*
- *Strategic Planning Update*
- *End of Year Operating Surplus Allocation*

7:40 PM: FY27-FY31 Capital Budget Presentation

Staff Lead: Nolan

8:15 PM: W&OD Rules and Regulations

Staff Lead: Corder

Adjourn

City of Alexandria

Sean Kumar
Scott Price

Arlington County

Paul Ferguson
Michael A. Nardolilli

Fairfax County

Patricia Harrison
Stella Koch

City of Fairfax

Mark Chandler
Douglas Stewart

City of Falls Church

Paul Baldino
David Gustafson

Loudoun County

James Bonfils
Eric Woodall

NOVA Parks Board Meeting
Thursday July 16, 2026
Temple Hall Farm Regional Park
15855 Limestone School Road
Leesburg, VA 20176
7:30 P.M.
DRAFT



ATTENDANCE

Board Members:

In Attendance:

Sean Kumar, Chairman
Paul Baldino, Vice Chairman
James Bonfils
Mark Chandler
Michael Nardolilli
Douglas Stewart
Dave Gustafson
Paul Ferguson
Patricia Harrison
Stella Koch

Absent:

Scott Price
Eric Woodall

Staff:

Justin Wilson, Executive Director
Blythe Russian, Director of Operations
Brian Nolan, Director of Planning and Development
Lauren Weaver, Director of Finance
Kelly Gilfillen, Director of Marketing and Communications
Kevin Casalenuovo, Park Operations Superintendent
Dustin Betthausen, Park Operations Superintendent
Danielle Endler, HR Administrator
Mike DePue, Planning Administrator
John Bell, Senior Planner
Patrick Wells, Budget Administrator
Anh Phan, Community Engagement Manager
Leslie Preble, Planning and Development Administrative Assistant
Adam Melton, IT Administrator

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OPEN SESSION

CALL TO ORDER

The Chairman called the meeting to order at 7:04

Introductions

Justin introduced Eric Ferguson, Park Manager of Temple Hall Farm

Amendments to the Agenda

No amendments to the agenda

Bonfils made a motion to accept the agenda as presented

Mr. Nardolilli seconded

UNANIMOUSLY APPROVED

Approval of Minutes

Mr. Ferguson acknowledged that he was absent for the May 21st meeting, but said he read them and made a motion to approve the May 21, 2026, Board meeting minutes

Mr. Baldino seconded the motion

UNANIMOUSLY APPROVED

Mr. Bonfils made a motion that the Nova Parks Board convene in closed session pursuant to 2.2-3711 (A) 3 of the Code of Virginia to discuss the acquisition of real property for a public purpose.

Mr. Nardolilli seconded the motion

UNANIMOUSLY APPROVED

Moved into closed session at 7:07

CLOSED SESSION (as allowed by § 2.2-3711)

Real estate matter, in accordance with Code of Virginia, Section 2.2-3711-(A)(3)

Mr. Bonfils made a motion to move out of closed session
Mr. Nardolilli seconded the motion.

The Chairman read the following certification:

I certify that, to the best of my knowledge, only public business matters lawfully exempted from the open meeting requirements prescribed by the Virginia Freedom of Information Act and only such matters identified in the motion to convene closed session were heard, discussed or considered by this Board during closed session

This certification was **unanimously approved** by roll call vote

Closed session ended at 7:42

OPEN SESSION

Open session reconvened at 7:45

ACTIONS FROM CLOSED SESSION

Mr. Chandler made the motion that the Executive Director be authorized to sign amendments to the lease agreement on behalf of NOVA Parks, as determined by the Board during Closed Session

Mr. Baldino seconded the motion

UNANIMOUSLY APPROVED

Ms. Koch made a motion to authorize the Executive Director to execute the sale of property as discussed during Closed Session at the appraised price.

Mr. Chandler seconded the motion.

UNANIMOUSLY APPROVED

Treasurer's Report/Status of Funds

James Bonfils

Mr. Bonfils reviewed the status of funds and stated that everything is in order

Admin Items

- Construction of Algonkian Waterpark Interactive Equipment
- Promotional & Community Contributions Policy
- End of Year Surplus Allocation

Mr. Baldino made a motion to approve the admin items

Ms. Koch seconded the motion

UNANIMOUSLY APPROVED

Part-Time/Seasonal Workforce Presentation

Blythe Russian

Ms. Russian spoke about NOVA Parks part-time and seasonal employees. NOVA Parks has just over 1000 seasonal and part-time staff. She explained various methods of recruitment such as onsite hiring events, high school recruiting and word of mouth referrals. Ms. Russian then covered compensation of part-time and seasonal employees and reminded the Board that NOVA Parks rates exceed Virginia minimum wage. She discussed that in future fiscal years they will have to re-evaluate responsibilities of positions and keep an eye on compression. At the November 2025 meeting, fees and charges for FY27 were presented. In coming fiscal years, fees and charges will have to be carefully evaluated to ensure that revenues continue to cover the rising cost of doing business.

Capital Endowment Policy

Justin Wilson

Mr. Wilson reviewed the history of the NOVA Parks Capital Endowment and noted that it has reached the funding threshold necessary to begin drawing upon the endowment. He stated that NOVA Parks is now positioned to utilize those funds.

The new policy will include a withdrawal of 4.5% of the average of the previous 8 quarters in FY 27 and the average of the previous 12 quarters in FY 28 and beyond. This maintains the endowment and accounts for market appreciation/depreciation.

Additionally, the new policy will have non-recurring revenues of less than \$250,000 deposited to and budgeted in the Capital Fund at NOVA Parks. Non-recurring revenues at or more than \$250,000 will be considered by the Board for investment in the Capital Endowment.

Mr. Baldino made a motion to approve the proposed Capital Endowment Policy and request annual reporting on the status of the endowment.

Mr. Bonfils seconded the motion

UNANIMOUSLY APPROVED

Employment Policy Manual

Danielle Endler

Mr. Wilson and Ms. Endler both thanked Board members, Pat Harrison and Paul Baldino for their hard work and input with the new personnel policies.

The policies were reviewed by the Human Resources Administrator, Executive Director, and legal counsel. The personnel committee also reviewed the policies and provided feedback.

Once approved, the Executive Director and Human Resources administrator will determine the effective date.

Policies will be reviewed/updated annually or as legislation requires.

Ms. Koch made a motion to approve the NOVA Parks Employment Policy Manual
Mr. Bonfils seconded the motion

UNANIMOUSLY APPROVED

Mr. Stewart made a motion to adjourn the meeting
Mr. Bonfils seconded the motion

UNANIMOUSLY APPROVED

ADJOURNMENT

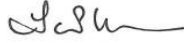
The meeting adjourned at 8:32

NOVA Parks
5400 Ox Road
Fairfax Station, Virginia 22039

September 9, 2026

To: James Bonfils , Treasurer

From: Lauren Weaver, Director of Finance



Subject: Status of Funds

Note: Fund balances as of 8/31/26

NORTHERN VIRGINIA REGIONAL PARK AUTHORITY

NVRPA Checking (Truist Bank)	1,869,062.96
Credit Card Receivable Account (Truist Bank)	1,315,303.01
Carlyle House Garden Guild Savings (Burke and Herbert)	5,723.89
Carlyle House Docents Savings (Burke & Herbert)	609.55
FSA - SunTrust - Flexible Spending Account (Truist Bank)	16,911.99
Imprest Fund - Special Event Center at Bull Run (Truist Bank)	5,617.48
Imprest Fund - Meadowlark Light Show (Truist Bank)	1,569.82
Local Government Investment Pool - NVRPA - Capital Fund	23,214,483.32
Charles Schwab- Capital Fund	2,501,464.07
Local Government Investment Pool - Deirdre J. Turnage Endowment Fund	142,256.56
Local Government Investment Pool - Daman Account	246,616.61
Local Government Investment Pool - Designated Set Aside - General Fund	576,620.70
Local Government Investment Pool - Designated Set Aside & Strategic Opportunity - Enterprise Fund	<u>10,061,532.70</u>
Designated Set Aside Sub-Total (RESERVES)	10,638,153.40
LGIP Month of August Effective Yield 3.848%	
TOTAL NVRPA CASH	<u><u>39,957,772.66</u></u>

LOAN PROCEEDS

VRA Resources from Construction Loan for Upton Hill -Par	-
VRA Resources from Construction Loan for Upton Hill -Net Premium	270,171.50
VRA Resources from Construction Loan for Occoquan -Par	-
VRA Resources from Construction Loan for Occoquan -Net Premium	<u>827,680.95</u>
	<u><u>1,097,852.45</u></u>

RESERVE

Local Government Investment Pool - Stribling Debt Service Reserve Fund	153,545.30
	<u><u>153,545.30</u></u>

RESTRICTED LICENSE FUND

Local Government Investment Pool - Restricted License Account	157,896.80
Charles Schwab- Restricted License Fund	2,060,361.01
(W&OD Friends portion of this balance = \$86,677.98	
(Wetlands Mitigation Fund portion of this balance = \$77,618	
TOTAL RESTRICTED FUND CASH	<u><u>2,218,257.81</u></u>

CARLYLE HOUSE FRIENDS

Local Government Investment Pool - Carlyle House Friends	422,610.19
TOTAL CARLYLE FRIENDS CASH	<u><u>422,610.19</u></u>

Since the last Status of Funds report submitted to you on July 8, 2026 the following major deposits were collected:

Checks			
7/9/26	Horizons at Hemlock	Lease	19,971.00
7/9/26	Level 3 Communications	Fiberoptic License-W&OD	160,544.39
7/9/26	AT&T	Fiberoptic License-W&OD	202,599.69
7/9/26	Tmobile	W&OD License rental	33,014.85
7/13/26	Robert Santone	Six month rental	18,803.88
7/24/26	Virginia Risk Sharing Association	Payment for UTV loss	8,625.14
7/31/26	AT&T	W&OD License rental	111,290.32
7/31/26	Sheets Wholoesale	W&OD License rental	16,014.00
8/31/26	Quantum	W&OD License rental	125,000.00
9/4/26	Fiberlight	W&OD License rental	14,919.00

ACH's Received			
7/13/26	Fairfax County	FY 27 Appropriation	6,391,748.00
7/21/26	TBBA	Bull Run Special Event Center	13,935.84

TOTAL	\$	7,116,466.11
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MEMO



To: NOVA Parks Board of Directors

Through: Justin M. Wilson, Executive Director

From: Patrick Wells, Budget Administrator

Date: September 9, 2026

Re: FY 2028 Appropriations Request from Jurisdictions

Recommendation Approve the Fiscal Year 2028 per capita rate of \$3.33 for Capital and \$2.45 for Operating based on the updated population for each jurisdiction.

Strategic Plan Alignment: Goal 5.1: Grow net enterprise revenues at a rate greater than inflation

Financial Impact: The adjustment to the Operating and Capital rate results in an increase in \$956,274 versus FY 2027, with a \$398,728 increase for the Operating Appropriation and a \$551,852 increase for the Capital Appropriation.

Discussion:

In September, the Board adopts appropriation levels for the upcoming fiscal year to provide our member jurisdictions with adequate time for their budget planning processes. The appropriation level (both operating and capital) for each jurisdiction is based on a per capita rate applied to their population.

The per capita rate that was approved by the Board a year ago for the FY 2027 budget is \$2.36 for the operating appropriation and \$3.20 for the capital appropriation. To account for the impacts of inflation, we apply the July Consumer Price Index (CPI-U) produced by the Bureau of Labor Statistics for Washington-Arlington-Alexandria¹. Based on this metric, we have applied a 4.0% inflation adjustment to propose \$2.45 for the FY 2028 operating appropriation and \$3.33 for the FY 2028 capital appropriation. With these new rates, our member jurisdictions will now contribute \$5.78 per resident per year to NOVA Parks.

¹ https://www.bls.gov/regions/mid-atlantic/news-release/consumerpriceindex_washingtondc.htm

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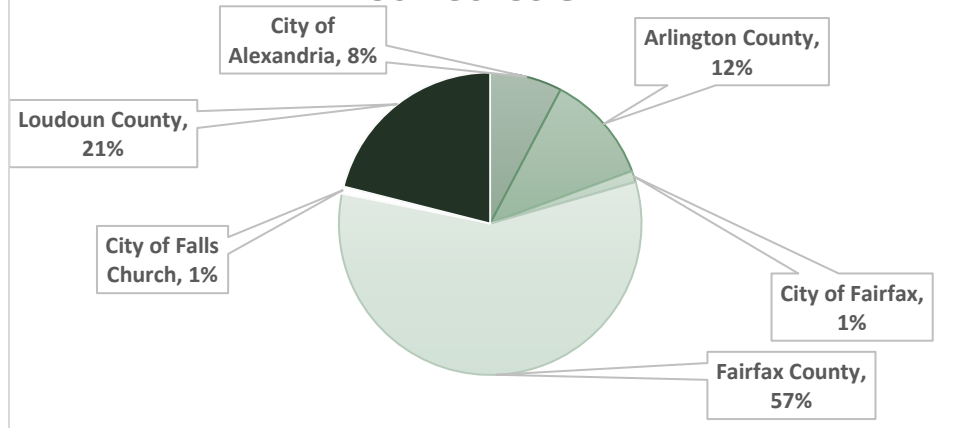
Jurisdiction	FY27 Pop.	FY28 Pop.	FY27 Total Approp.	FY28 Capital (\$3.33)	FY28 Operating (\$2.45)	FY28 Total Approp.	Change
City of Alexandria	159,363	163,393	\$886,505	\$544,099	\$400,313	\$944,412	\$58,354
Arlington County	245,004	247,056	\$1,362,908	\$822,696	\$605,287	\$1,427,984	\$65,762
City of Fairfax	24,043	25,764	\$133,746	\$85,794	\$63,122	\$148,916	\$15,237
Fairfax County ²	1,149,595	1,221,203	\$6,394,967	\$4,066,606	\$2,991,947	\$7,058,553	\$666,805
City of Falls Church	15,868	17,056	\$88,270	\$56,796	\$41,787	\$98,584	\$10,358
Loudoun County	439,217	446,679	\$2,443,276	\$1,487,441	\$1,094,364	\$2,581,805	\$139,758
TOTAL	2,033,090	2,121,151	\$11,309,673	\$7,063,433	\$5,196,820	\$12,260,253	\$956,274

The previous table details the recommendation before the board and the table below provides the recent history of inflation adjustments, population change, changes to the per capita rate and the total jurisdictional appropriations.

Metric	FY22	FY23	FY24	FY25	FY26	FY27	FY28
Inflation Adjustment	0.0%	4.4%	7.5%	1.8%	3.7%	2.0%	4.0%
Regional Population	1,996,652	2,005,125	2,005,040	2,008,741	2,013,822	2,033,090	2,121,151
Combined Per Capita Rate	\$4.60	\$4.77	\$5.17	\$5.26	\$5.45	\$5.56	\$5.78
Total Jurisdictional Appropriations	\$9.18M	\$9.56M	\$10.37M	\$10.57M	\$10.98M	\$11.31M	\$12.26M

² Fairfax County's population estimate is developed by the Economic, Demographic, and Statistical Research unit of the Department of Management and Budget. The remaining jurisdictions population data is derived from the University of Virginia Weldon Cooper Center for Public Service (<https://www.coopercenter.org/virginia-population-estimates>).

Appropriation Revenue by Jurisdiction



MEMO



To: NOVA Parks Board of Directors
Through: Justin M. Wilson, Executive Director
From: Blythe Russian, Director of Park Operations
Date: September 9, 2026
Re: Strategic Plan Development Update

Recommendation: To accept the update on the process to develop NOVA Parks' new Strategic Plan.

Strategic Plan Alignment: N/A

Financial Impact: N/A

Discussion:

In March, the Board initiated the process to develop our next strategic plan. This plan will build on the progress made under our 2023–2027 Strategic Plan and establish a clear direction for the organization's next chapter. With our current strategic plan period concluding next year, NOVA Parks sought qualified partners to assist in developing this new vision.

Schunk Moreland Strategies, an external strategic planning and facilitation firm led by Kristen Schunk Moreland, was selected at the conclusion of the competitive procurement process and will guide the process in partnership with NOVA Parks' leadership and Board. The process will also include input from community partners, stakeholders and representatives of NOVA Parks' member jurisdictions. The project will take place over the coming months, with the new strategic plan anticipated to be presented for adoption in spring 2027.

More information about the staff survey, engagement sessions, and project timeline will be shared soon.

This process is about more than producing a document. It is an opportunity to create a practical roadmap for NOVA Parks' future. Staff input will be essential to making that roadmap meaningful and achievable. We will provide ongoing Strategic Planning updates as part of the Board packet.

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Strategic Planning Project Timeline

Phase	Timing	Key Milestones
Procurement & Selection	May - July 2026	• Request for Proposal Due (9 proposals received) – May 1, 2026 • Top Candidate Interviews (4 interviews conducted) – June 9-10, 2026 • Contract Signed with SMS – July 29, 2026
Project Initiation	August 2026	• Core Team Defined • Steering Committee Defined • Stakeholder Interviews Scheduled • Employee Input SWOT Sessions Defined
Research & Engagement	September - October 2026	• Customer/Partner SWOT Session Defined • Stakeholder Interviews Conducted • Landscape & Peer Analysis • Board Retreat Strategic Planning Input Session – October 24, 2026
Visioning & Strategy Development	November - December 2026	• Strategy Planning Sessions – Nov. 30 to Dec. 2, 2026 • Draft Strategic Plan Development
Implementation Planning	January 2027	• Implementation Planning
Approval & Adoption	March 2027	• Presentation to the Board
Execution	July 2027 (FY28)	• Start of New Strategic Plan

MEMO



To: NOVA Parks Board of Directors
Through: Justin M. Wilson, Executive Director
From: Lauren Weaver, Director of Finance
Date: September 9, 2026
Re: FY 2026 Surplus Allocation

Recommendation: Approve allocation of the Fiscal Year 2026 net revenue (surplus) as adopted by the Board in July:

\$2,913,501: Capital Budget (70%)
\$832,429: Employee Performance Incentive Plan (20%)
\$416,214: Pension Plan Retirement Trust (10%)

Strategic Plan Alignment: Goal 5.1: Grow net enterprise revenues at a rate greater than inflation

Financial Impact: \$4,162,144 is the True Surplus at the conclusion of the third close

Discussion:

After the third close, the following amounts will be transferred according to the Board's approved allocation:

\$2,913,501 (70%): Capital Budget
\$832,429 (20%): Employee Performance Incentive Plan
\$416,214 (10%): Pension Plan (Retirement Trust)

The 70% allocation of net revenue will fund the Capital Budget, supporting investments in park infrastructure, land, facilities, vehicles, equipment, and other durable assets.

Funding from the 20% allocation will support the Performance Incentive Plan pool for eligible employees, with distribution scheduled for November. We will provide additional detail on this allocation at the November Board Meeting.

The remaining 10% will be deposited into the retirement trust, improving the pension's funded status and helping reduce NOVA Parks' required contributions in future years.

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The annual financial close consists of four closing cycles, each refining the financial results until our final net position is determined. We have completed the third close and will receive final auditor adjustments by September 15, 2026.

We do not anticipate at this time there will be future adjustments to the calculation. If there is a late adjustment that impacts these calculations, management will submit an update to the Board. These transfers provide for key strategic investments, positioning the organization well for FY 2027.

Below is the 10-Year history of the surplus allocation for comparison.

**NOVA Parks
Surplus History
FY 2017 Through 2026**

	True Surplus	Transfer to Capital Maintenance	Transfer to Capital Development	Transfer to Retirement Trust	Transfer to Performance Incentive Plan	Transfer to Designated Set Aside	Transfer to Strategic Opportunity Reserve
FY 2026	\$4,162,144	0	(2,913,501)	(416,214)	(832,429)	0	0
FY 2025	\$4,181,791	0	(2,927,254)	(418,179)	(836,358)	0	0
FY 2024	\$5,634,924	0	(3,944,447)	(563,492)	(1,126,985)	0	0
FY 2023	\$5,136,900	0	(3,595,829)	0	(1,027,380)	0	(513,691)
FY 2022	\$6,327,427	0	(4,429,199)	(632,743)	(1,265,485)	0	0
FY 2021	\$3,740,065	0	(2,244,039)	0	(748,013)	0	(748,013)
FY 2020	\$637,809	0	0	0	0	(637,809)	0
FY 2019	\$1,605,895	(562,063)	(321,179)	0	(321,179)	(401,474)	0
FY 2018	\$1,375,336	0	(1,100,269)	0	(275,067)	0	0
FY 2017	\$1,485,460	(519,911)	0	(297,092)	(297,092)	0	(371,365)

MEMO



To: NOVA Parks Board of Directors

Through: Justin M. Wilson, Executive Director

From: Brian Nolan, Director of Planning & Development

Date: September 9, 2026

Re: 5-Year Capital Budget FY27-FY31

Recommendation Approve the proposed 5-year Capital Budget for Fiscal Years 2027 - 2031

Strategic Plan Alignment: Strategic Pillar 4: Building The Future

Financial Impact: The 5-year Capital Budget totals \$69.1 million of investment.

Discussion:

Attached is the proposed Capital Budget for FY27 through FY31. This rolling 5-year budget is a valuable tool to help plan and budget for current and future investments in the infrastructure critical to our parks. Once approved, these documents will be distributed to member jurisdictions and placed on the NOVA Parks website.

Traditionally, NOVA Parks adopts a revised 5-year Capital Budget near the beginning of each fiscal year at the September Board Meeting. This upcoming year will be a transitional year as we modify our Capital Budget process to align with our Operating Budget process. This transition will provide more time for planning in advance of the fiscal year, create better predictability of the revenues funding the Capital Budget, and result in a budget calendar similar to the budget processes of our local jurisdictions. In March, we will present the FY28 – FY32 Capital Budget along with the FY28 Operating Budget. Both budgets will be considered for adoption by the Board in May. Going forward, that will be the new timing for the adoption of both the Operating and Capital Budgets.

Some important notes on the Capital Budget:

- In FY26, NOVA Parks had actual capital revenues of \$34,690,758 and actual expenses of \$18,716,957. The difference between these figures

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resulted in an ending FY26 balance (carryover) of \$15,963,801. To ease this transition process to our new Capital Budget timing, the Capital Fund "Beginning Balance" has been divided between FY27, FY28 and FY29. Going forward, the carryover Capital Funds from FY27 will be budgeted as a revenue in FY29, the carryover funds from FY28 will be budgeted in FY30, etc.

- We typically have a carryover/beginning balance each year for projects that are in progress and not yet complete, or projects that have been delayed or deferred for various reasons. Our large carryover into this year's 5-year budget can be partially attributed to the recent transfers of surplus operating revenues into the capital fund. The transfers at the end of the past three fiscal years totaled almost \$10 million. The actual transfers in FY24, FY25 and FY26 were \$3.9 million, \$2.9 million and \$2.9 million respectively.
- Per the Board's July adoption of our Capital Endowment Policy, we have included a \$692,357 planned withdrawal from our Capital Endowment to fund the FY27 Capital Budget. We have included a \$600K placeholder for the remaining years in the Capital Budget. We will update the actual withdrawal in subsequent budget proposals based on the formula approved by the Board.
- The proposed capital budget includes a new full-time (FTE) position for a senior-level design project manager to start in FY27. This new position will be responsible for leading complex capital projects through planning, design, permitting, and construction. The role is necessary to support the continued and future expansion of NOVA Parks' facilities and land holdings, and will play a key role in developing strategic initiative projects for the Planning and Development team. The Capital Budget will fund the new FTE position, as it funds the salaries and benefits of staff who contribute to the planning and construction of capital projects and assets.
- The following is a list of staff salaries and benefits that are funded by Capital, along with percentages based on how much time they spend working on Capital projects and expenditures on an annual basis:
 - Executive Director 30%
 - Operations Director 10%
 - Operations Superintendent 10% (x2)
 - Construction/Project Manager 100% (x2)
 - Sr. Project Manager 100%
 - Sr. Project Manager (Part-time) 100%
 - Planning & Dev. Director 60%
 - Sr Planner 30%
 - Planning Administrator 30%
 - Administrative Assistant II 50%
 - NEW Sr. Project Manager Design 100%

The above expenses are listed in the Park Development Support line of the Capital Budget and are funded through a transfer from Capital to the Enterprise Fund at the end of each fiscal year.

NORTHERN VIRGINIA REGIONAL PARK AUTHORITY CAPITAL FUND BUDGET

ACCOUNT DESCRIPTION	FY 2026	FY 2027 REVISED BUDGET	FY 2028 BUDGET	FY 2029 BUDGET	FY 2030 BUDGET	FY 2031 BUDGET
BEGINNING BALANCE	\$14,480,454	\$12,050,457	\$3,127,602	\$785,742	\$0	\$0
Revenue						
Appropriations	6,323,402	6,505,888	7,063,433	7,297,069	7,538,551	7,788,146
Other Revenue	13,401,426	3,783,679	2,585,000	770,000	1,600,000	2,600,000
Transfers from Other Funds	475,476	2,370,791	320,000	320,000	2,320,000	320,000
Total Revenue	20,200,304	12,660,358	9,968,433	8,387,069	11,458,551	10,708,146
Total Beginning Balance + Revenues	\$34,680,758	\$24,710,815	\$13,096,035	\$9,172,811	\$11,458,550	\$10,708,145
Expenditures						
Equipment	1,352,570	1,636,000	1,325,000	1,325,000	1,325,000	1,325,000
Development	16,847,749	22,528,039	11,424,259	7,622,118	9,907,858	9,157,453
Transfers to Other Funds	546,776	546,776	346,776	225,693	225,693	225,693
Total Capital Expenditures	\$18,747,095	\$24,710,815	\$13,096,035	\$9,172,811	\$11,458,551	\$10,708,146
Adjustments for Reserve Accounts	(40,138)					
Adjustments for Hemlock Escrow	10,000					
Total Adjustments for Reserve Accounts	(\$30,138)	\$0	\$0	\$0	\$0	\$0
Total Capital Expenditures after Adjustments	\$18,716,957	\$24,710,815	\$13,096,035	\$9,172,811	\$11,458,551	\$10,708,146
Ending Balance	\$15,963,801	\$0	\$0	\$0	\$0	\$0

NORTHERN VIRGINIA REGIONAL PARK AUTHORITY CAPITAL FUND BUDGET

ACCOUNT DESCRIPTION	FY 2026	REVISED FY 2027 BUDGET	FY 2028 BUDGET	FY 2029 BUDGET	FY 2030 BUDGET	FY 2031 BUDGET
BEGINNING BALANCE	\$14,480,454	\$12,050,457	\$3,127,602	\$785,742	\$0	\$0
CAPITAL FUND REVENUES						
Appropriations:						
City of Alexandria	497,976	509,962	544,099	562,720	581,980	601,898
Arlington County	761,384	784,013	822,696	850,853	879,974	910,091
City of Fairfax	74,575	76,938	85,794	88,379	91,041	93,784
Fairfax County	3,577,710	3,678,704	4,066,606	4,189,112	4,315,310	4,445,308
City of Falls Church	49,220	50,778	56,796	58,507	60,270	62,086
Loudoun County	1,362,537	1,405,494	1,487,441	1,547,497	1,609,977	1,674,979
 Total Appropriations	\$6,323,402	\$6,505,888	\$7,063,433	\$7,297,069	\$7,538,551	\$7,788,146
Surplus from Operating Budget for Capital	2,913,501					
License Fee Revenues	8,817,383	1,057,420	1,000,000			
UOSA License Fee for Bull Run Occoquan Trail Bridge	325,000					
Capital Endowment Community Foundation Withdrawal		692,357	600,000	600,000	600,000	600,000
Grant for W&OD Dual Trails						2,000,000
Grant from Virginia Recreational Trails Program for Bull Run - Occoquan Trail	3,887	68,902	320,000			
Grant Funds for Development of the W&OD Trail Property in Vienna		1,000,000			1,000,000	
Grant Funds from Virginia DEQ for Installation of Electric Vehicle Charging Stations.		165,000	165,000	170,000		
City of Fairfax Contributions toward Wetland Park at Gateway	500,000					
Donations-Meadowlark Overlook Feature			500,000			
Donations- Sandy Run Dock Replacement Project		200,000				
Donations	38,509					
Interest Earnings	801,049	600,000				
Miscellaneous Revenues	2,097					
 Total Other Revenue	\$13,401,426	\$3,783,679	\$2,585,000	\$770,000	\$1,600,000	\$2,600,000
Use of Damman Reserve for Children's Garden		165,791				
Use of Meadowlark Donations for Garden Development	75,476	55,000	20,000	20,000	20,000	20,000
Use of Winkler Botanical Preserve Fund		800,000				
Transfer from NOVA Parks Strategic Opportunity Fund		1,000,000			2,000,000	
Transfer from Restricted License Fee Fund	400,000	350,000	300,000	300,000	300,000	300,000
 Total Transfers	\$475,476	\$2,370,791	\$320,000	\$320,000	\$2,320,000	\$320,000
 Total Revenue	\$20,200,304	\$12,660,358	\$9,968,433	\$8,387,069	\$11,458,551	\$10,708,146
TOTAL BEGINNING BALANCE & CAPITAL FUND REVENUES	\$34,680,758	\$24,710,815	\$13,096,035	\$9,172,811	\$11,458,551	\$10,708,146

NORTHERN VIRGINIA REGIONAL PARK AUTHORITY CAPITAL FUND BUDGET

ACCOUNT DESCRIPTION	FY 2026	REVISED FY 2027 BUDGET	FY 2028 BUDGET	FY 2029 BUDGET	FY 2030 BUDGET	FY 2031 BUDGET
CAPITAL FUND EXPENDITURES						
<u>Development</u>						
Aldie Mill Historic Park						
Mill Renovations	\$40,592	200,000				
Algonkian Regional Park						
Trail Improvements	1,875	40,000				
Miscellaneous Improvements and Enhancements		75,000				
Algonkian Golf Course						
Golf Renovations	1,820	190,000				50,000
Algonkian Cottages						
Building Renovations	18,950	630,000	630,000	30,000	230,000	230,000
Volcano Island Waterpark at Algonkian Park						
Pool and Building Renovations	436,654	850,000				
The Woodlands at Algonkian Park						
Building Renovations	31,886	205,000	360,000			
Installation of Solar Panels	4,142					
Blue Ridge						
Picnic Shelter Replacement			55,000			
Brambleton Golf Course						
Building Renovations	69,789	40,000				
Irrigation Replacement and Driving Range Renovations	4,900	350,000	2,675,000			
Pond Renovations	17,500					
Bull Run Marina						
Launch Ramp		40,000				
Bull Run Regional Park						
Water and Sewer Service Upgrades - Campground	328,785	50,000	800,000			
Shelter Roof Replacements	28,125	30,000				
RV Storage Lot		100,000				
Atlantis Waterpark at Bull Run Park						
Waterpark Improvements	2,000					
Bull Run Festival of Lights						
Light Show Improvements	148,319	220,000	110,000	220,000	110,000	220,000
Bull Run Shooting Center						
Building Renovations	29,308					

NORTHERN VIRGINIA REGIONAL PARK AUTHORITY CAPITAL FUND BUDGET

ACCOUNT DESCRIPTION	FY 2026	REVISED FY 2027 BUDGET	FY 2028 BUDGET	FY 2029 BUDGET	FY 2030 BUDGET	FY 2031 BUDGET
Great Waves Waterpark at Cameron Run						
Pool Renovations	92,696	100,000	100,000	100,000	100,000	100,000
Ice and Lights at Cameron Run						
Light Show Improvements	68,763	75,000	75,000	75,000	75,000	75,000
Carlyle House Historic Park						
Building Renovations	91,676	1,100,000			400,000	
Fire Suppression System	10,335					
Cattail Park						
New Park Infrastructure	1,977	100,000	500,000			
Fountainhead						
Marina Renovations	42,413	327,500				
Shelter Renovations	23,395	25,000				
Gateway Wetlands Park						
Park Development	204,860	860,000				
Goose Creek Bridge						
Restoration		75,000				200,000
Headquarters						
Automated Systems	68,334	130,000	60,000	760,000	60,000	60,000
Building Renovations	144,650	165,000	5,000	5,000	5,000	55,000
Hemlock Overlook Regional Park						
Escrow Contribution for Building Reserves	10,000	15,000	15,000	15,000	15,000	15,000
Meadowlark Atrium and Event Services						
Entrance and Building Renovations	3,420	150,000	300,000			
Office Renovation/ Expansion		55,000				
Meadowlark Botanical Gardens						
Garden Development Projects	10,683	55,000	20,000	20,000	20,000	20,000
Pond Fountains	4,874					
Irrigation Improvements	127,587					
Building Renovations	64,793	135,000	20,000			
Perimeter Fencing	42,602					
Children's Garden Development		165,791				
Greenhouse Renovations	32,348	55,000				
Park Signage	25,000					
Overlook Feature and Garden Improvements				500,000		500,000
Meadowlark Gardens Winter Walk of Lights						
Light Show Improvements	91,050	110,000	110,000	110,000	110,000	110,000
Light Show Storage Building	55,615	95,000				

NORTHERN VIRGINIA REGIONAL PARK AUTHORITY CAPITAL FUND BUDGET

ACCOUNT DESCRIPTION	FY 2026	REVISED FY 2027 BUDGET	FY 2028 BUDGET	FY 2029 BUDGET	FY 2030 BUDGET	FY 2031 BUDGET
Mount Zion						
Building Renovations	27,668	40,000				
Occoquan Regional Park						
Building Renovations	371,885	150,000				
Pohick Bay Golf Course						
Clubhouse Improvements			50,000			
Irrigation System	49,600	45,000				
Pohick Bay Marina						
Dock Renovations	10,500	70,000				
Pohick Bay Regional Park						
Full Hookup Camping Expansion		200,000		700,000		
New Waterfront Facilities		200,000		400,000		
Building Renovations	67,041	200,000				
RV Storage		75,000	150,000			
Pirate's Cove at Pohick Bay						
Pool Renovations	56,420	300,000				
Potomac Overlook Regional Park						
Building Renovations	43,077	130,000				
Reservoir Park						
Trail Improvements	99,483	100,000	100,000	100,000	100,000	100,000
Rust Sanctuary						
Building Renovations	287,266	185,000			250,000	
Sandy Run Regional Park						
Building and Dock Renovations	99,956	615,000				
Temple Hall Farm Regional Park						
Festival Improvements	10,658	15,000	15,000	75,000	15,000	15,000
Building Renovations	28,000					
Upton Hill Park Regional Park						
Waterline and Climbing Deck Replacement		180,000				
Ocean Dunes at Upton Hill						
Building Renovations	397,661					
Winkler Botanical Preserve						
Road and Parking Improvements	28,260	800,000			150,000	
Preserve Improvements		100,000				

NORTHERN VIRGINIA REGIONAL PARK AUTHORITY CAPITAL FUND BUDGET

ACCOUNT DESCRIPTION	FY 2026	REVISED FY 2027 BUDGET	FY 2028 BUDGET	FY 2029 BUDGET	FY 2030 BUDGET	FY 2031 BUDGET
W&OD Railroad Regional Park						
Trail Improvements	337,616	1,606,026	150,000	300,000	300,000	300,000
W&OD Dual Trails - Vienna		100,000	150,000			2,000,000
W&OD Trail Visitors Center	9,314	2,500,000	1,000,000		3,000,000	
 General Parks						
ADA Improvements	258,299	250,000	200,000	200,000	200,000	200,000
Capital Maintenance and Improvements	604,299	900,000	250,000	250,000	250,000	250,000
Equipment	1,352,570	1,636,000	1,325,000	1,325,000	1,325,000	1,325,000
Interpretation	35,149	100,000	30,000	30,000	30,000	30,000
Development Support	1,093,464	1,165,174	1,229,259	1,296,868	1,368,196	1,443,447
Campground Improvements	75,411	75,000	75,000	75,000	75,000	75,000
Golf Course Improvements	126,885	255,000	225,000	625,000	225,000	225,000
Park Branding/Informational Kiosks	68,998	25,000				
Park Natural Surface Trail Improvements	15,662	40,000	40,000	40,000	40,000	40,000
Bull Run - Occoquan Trail Improvements	4,859	86,128	400,000			
Bull Run - Occoquan Trail Bridges	28,723	350,000				
Park Energy Projects	117,900	165,000	100,000	100,000	100,000	100,000
Park Solar Energy Project		80,000				
Future Major Park Improvements and Land Acquisition	2,000	1,047,420		495,250	1,809,662	1,874,006
Electric Vehicle Charging Stations	97,478	225,000	225,000	230,000		
Park Entrance Signs		90,000	50,000	50,000	50,000	50,000
Planning - General	38,047	300,000	350,000	20,000	20,000	20,000
Playground Replacements and Improvements		300,000				
Historic Building Preservation and Protection		50,000	50,000	50,000	50,000	50,000
Rental House Maintenance	97,476	290,000	100,000	100,000	100,000	100,000
Habitat Restoration and Native Plantings	56,125	50,000	50,000	50,000	50,000	50,000
Roads & Parking	528,802	720,000	300,000	300,000	300,000	300,000
Waterpark Capital Maintenance and Improvements	599,281	1,415,000	300,000	300,000	300,000	300,000
Donations-General Expense	15,387					
Nonrecurring License Fee Transfer	8,677,383	125,000				
Subtotal Development including Equipment	\$18,200,319	\$24,164,039	\$12,749,259	\$8,947,118	\$11,232,858	\$10,482,453
 Transfer to Enterprise Fund-Debt Service Reservoir Park	225,693	225,693	225,693	225,693	225,693	225,693
Transfer to Enterprise Fund-Debt Service Stribling and Reservoir Park	121,083	121,083	121,083			
Interest transfer to General Fund	200,000	200,000				
TOTAL CAPITAL EXPENDITURES	\$18,747,095	\$24,710,815	\$13,096,035	\$9,172,811	\$11,458,551	\$10,708,146

CAPITAL BUDGET PROJECT SUMMARIES

	<u>FY 2027</u> Revised	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY 2031</u>
Aldie Mill					
<u>Renovations</u>					
Tail and head race and mill improvements	200,000				
Algonkian Park					
<u>Renovations</u>					
Trail Improvements	40,000				
Miscellaneous Improvements and Enhancements	75,000				
Algonkian Golf Course					
<u>Improvements</u>					
Driving Range and irrigation system improvements	190,000				50,000
Algonkian Woodlands Event Center					
<u>Improvements</u>					
Firepit and building improvements	205,000	360,000			
Volcano Island Waterpark at Algonkian					
<u>Renovations</u>					
Pool improvements and new play features	850,000				
Algonkian Cottages					
<u>Improvements</u>					
Cottage renovations and upgrades	630,000	630,000	30,000	230,000	230,000
Blue Ridge					
<u>Improvements</u>					
Picnic Shelter Replacement		55,000			
Brambleton Golf Course					
<u>Renovations</u>					
Irrigation replacement and driving range improvements	350,000	2,675,000			
Clubhouse renovations	40,000				
Bull Run Marina					
<u>Renovations</u>					
Launch Ramp	40,000				
Bull Run Regional Park					
<u>Renovations</u>					
Water and Sewer Service Upgrades - Campground	50,000	800,000			
Shelter Roof Replacements	30,000				
RV Storage Lot	100,000				
Bull Run Festival of Lights					
<u>Light Show Improvements</u>					
Light Show Improvements and enhancements	220,000	110,000	220,000	110,000	220,000

CAPITAL BUDGET PROJECT SUMMARIES

	<u>FY 2027</u> Revised	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY 2031</u>
Carlyle House Historic Park					
<u>Renovations</u>					
Exterior stucco replacement, new roof, and terrace repairs	1,100,000			400,000	
Great Waves at Cameron Run					
<u>Renovations</u>					
Miscellaneous facility improvements and renovations	100,000	100,000	100,000	100,000	100,000
Ice and Lights at Cameron Run					
<u>Development</u>					
Miscellaneous enhancements and new light show displays	75,000	75,000	75,000	75,000	75,000
Cattail Park					
<u>Improvements</u>					
New park entrance, parking and trail development	100,000	500,000			
Fountainhead Regional Park					
<u>Marina Building Renovations</u>					
Shoreline access improvements and Boardwalk replacement	327,500				
<u>Development</u>					
Picnic Shelter renovations	25,000				
Gateway Wetlands Park					
<u>Strategic Initiatives Project</u>					
Wetlands park development	860,000				
Goose Creek Bridge					
<u>Development</u>					
land surveys, easement plats, and park improvements	75,000				200,000
Headquarters					
<u>Automated Systems</u>					
Automated system improvements and upgrades	130,000	60,000	760,000	60,000	60,000
<u>Renovations - Building</u>					
Miscellaneous improvement projects	165,000	5,000	5,000	5,000	55,000
Hemlock Overlook Regional Park					
<u>Escrow Contribution</u>					
Annual contribution to Hemlock facilities renovation account per agreement with facility operator	15,000	15,000	15,000	15,000	15,000
Meadowlark Atrium and Event Services					
<u>Renovations - Building</u>					
Building renovations	150,000	300,000			
<u>Renovations</u>					
Office renovation	55,000				

CAPITAL BUDGET PROJECT SUMMARIES

	<u>FY 2027</u> Revised	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY 2031</u>
Meadowlark Botanical Gardens					
<u>Development</u>	55,000	20,000	20,000	20,000	20,000
Garden development projects					
 <u>Children's Garden</u>					
Additional children's garden features	165,791				
 <u>Development-Greenhouse Conservatory</u>					
Hoop house climate control	55,000				
 <u>Renovations</u>					
Maintenance facility building renovations	135,000	20,000			
 <u>Improvements</u>					
Overlook Feature and Garden Improvements			500,000		500,000
 Meadowlark Gardens Winter Walk of Lights					
<u>Light Show Improvements</u>					
Light displays and infrastructure improvements	110,000	110,000	110,000	110,000	110,000
 <u>Storage Improvements</u>					
New building furnishings and climate control	95,000				
 Mount Zion					
<u>Renovations</u>					
Improvements to the HVAC system and building exterior	40,000				
 Occoquan Regional Park					
<u>Occoquan Jean R. Packard Center</u>					
Exterior lighting and stair improvements	150,000				
 Pohick Bay Regional Park					
<u>Renovations</u>					
Building Renovations	200,000				
 <u>Improvements</u>					
Full Hookup Camping Expansion	200,000		700,000		
New Waterfront Facilities	200,000		400,000		
RV Storage	75,000	150,000			
 Pirate's Cove at Pohick Bay					
<u>Renovations</u>					
Connection to public water and pool improvements	300,000				
 Pohick Bay Marina					
<u>Renovations</u>					
Repairs to boat launch dock	70,000				

CAPITAL BUDGET PROJECT SUMMARIES

	<u>FY 2027</u> Revised	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY 2031</u>
Pohick Bay Golf Course					
<u>Renovations</u>					
Irrigation improvements	45,000				
Clubhouse deck and stairs		50,000			
Potomac Overlook					
<u>Renovations</u>					
New shelter	130,000				
Reservoir Park					
<u>Development</u>					
Trail development, drainage improvements and bridge construction	100,000	100,000	100,000	100,000	100,000
Rust Sanctuary					
<u>Renovations</u>					
Manor house improvements	185,000			250,000	
Sandy Run Regional Park					
<u>Renovations</u>					
New launch docks and well improvements	615,000				
Temple Hall Farm Regional Park					
<u>Festival Improvements</u>					
Additional festival features and attractions	15,000	15,000	75,000	15,000	15,000
Upton Regional Park					
<u>Development-Climbing Course</u>					
Extension of waterline and ClimbUpton deck replacement	180,000				
Winkler Botanical Preserve					
<u>Improvements</u>					
Site planning, parking expansion, and miscellaneous improvements	800,000			150,000	
Preserve Improvements	100,000				
W&OD Trail					
<u>Trail Improvements</u>					
Miscellaneous improvements including crossing upgrades at Shreve Road and bridge and culvert repairs	1,606,026	150,000	300,000	300,000	300,000
<u>Development - Dual Trails</u>					
Dual trail planning in Vienna area	100,000	150,000			2,000,000
<u>Strategic Initiatives Project</u>					
Visitors center planning and development	2,500,000	1,000,000		3,000,000	

CAPITAL BUDGET PROJECT SUMMARIES

	<u>FY 2027</u> <u>Revised</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY 2031</u>
<u>ADA Improvements</u>					
Miscellaneous improvements to meet ADA standards and make facilities more accessible	250,000	200,000	200,000	200,000	200,000
<u>Park Development Support</u>					
Funding for portions of salaries and benefits of staff that directly manage capital projects, including new FTE	1,165,174	1,229,259	1,296,868	1,368,196	1,443,447
<u>Campground Improvements</u>					
Miscellaneous improvements to NOVA Parks camping facilities	75,000	75,000	75,000	75,000	75,000
<u>Golf Course Improvements</u>					
Miscellaneous improvements to all three golf courses	255,000	225,000	625,000	225,000	225,000
<u>Capital Maintenance and Improvements</u>					
Funds for miscellaneous renovations and upgrades to existing park facilities	900,000	250,000	250,000	250,000	250,000
<u>Interpretation</u>					
Miscellaneous interpretive projects throughout the park system	100,000	30,000	30,000	30,000	30,000
<u>Park Branding/Informational Kiosks</u>					
Design and installation of informational kiosks at parks	25,000				
<u>Park Energy Projects</u>					
Improvements throughout park system to reduce energy costs	165,000	100,000	100,000	100,000	100,000
Solar Energy Project	80,000				
Electric Vehicle Charging Stations	225,000	225,000	230,000		
<u>Park Signs</u>					
New park entrance signs	90,000	50,000	50,000	50,000	50,000
<u>Park General Planning</u>					
Miscellaneous park and facility planning projects	300,000	350,000	20,000	20,000	20,000
Playground Replacements and Improvements	300,000				
<u>Park Rental House Improvements</u>					
Miscellaneous improvements to park rental houses	290,000	100,000	100,000	100,000	100,000
<u>Historic Building Preservation & Protection</u>					
Miscellaneous repairs and renovations to historic structures	50,000	50,000	50,000	50,000	50,000
<u>Habitat Restoration and Native Plantings</u>					
Tree plantings and habitat restoration projects	50,000	50,000	50,000	50,000	50,000
<u>Park Road and Parking Renovations</u>					
Miscellaneous improvements to road and parking areas	720,000	300,000	300,000	300,000	300,000

CAPITAL BUDGET PROJECT SUMMARIES

	<u>FY 2027</u> <u>Revised</u>	<u>FY 2028</u>	<u>FY 2029</u>	<u>FY 2030</u>	<u>FY 2031</u>
<u>Waterpark Capital Maintenance and Improvements</u>					
Miscellaneous waterpark repairs and renovations	1,415,000	300,000	300,000	300,000	300,000
<u>Park Trails</u>					
Improvements to Bull Run Occoquan trail	86,128	400,000			
miscellaneous natural surface trail and bridge projects	40,000	40,000	40,000	40,000	40,000
New trail bridges at Cub Run, and Wolf Run Shoals	350,000				
<u>Future Major Park Improvements and Land and Easement Acquisition</u>					
Funds to be allocated for future park projects and acquisitions	1,047,420		495,250	1,809,662	1,874,006
<u>Equipment</u>					
Includes new and replacement equipment and vehicles at all parks, Central Maintenance and Headquarters	1,636,000	1,325,000	1,325,000	1,325,000	1,325,000
<u>Transfers to other Funds</u>					
Non-Recurring License Fee Transfer to the Capital Endowment	125,000				
Funds to reimburse interest back to the General Fund and to cover debt service payments in the Enterprise Fund	546,776	346,776	225,693	225,693	225,693
TOTAL CAPITAL EXPENDITURES	\$24,710,815	\$13,096,035	\$9,172,811	\$11,458,551	10,708,146

MEMO



To: NOVA Parks Board of Directors

Through: Justin M. Wilson, Executive Director

From: Kevin Casalenuovo, Park Operations Superintendent
Ryan Corder, Park Manager

Date: September 9, 2026

Re: Comprehensive Policy Revisions to W&OD Trail Regulations

Recommendation: Authorize the publication of the required "Notice of Intent to Adopt Regulations" in newspapers of general circulation at the 28-day and 7-day marks prior to the November board meeting in accordance with Va. Code § 15.2-1427.

Schedule adoption of the proposed amendments to the W&OD Trail Regulations (§ 2.1 through § 2.6) upon conclusion of the public notice period.

Authorize the Executive Director to execute updated Memoranda of Understanding with participating local law enforcement agencies to clarify and empower patrol and enforcement operations along the W&OD Trail.

Strategic Plan Alignment: N/A

Financial Impact: N/A

Discussion:

In response to a significant uptick in e-bike, high-powered micro-mobility and vehicle-related incidents along the 45-mile Washington and Old Dominion (W&OD) Trail corridor, staff have prepared updated draft regulations (Regulation No. 2.0) to protect public safety and preserve a positive experience for trail users.

NOVA Parks staff do not have law enforcement authority to issue criminal citations or regulate vehicle conflicts. Effective trail safety relies on close coordination with local government law enforcement partners.

City of Alexandria

Sean Kumar
Scott Price

Arlington County

Paul Ferguson
Michael A. Nardolilli

Fairfax County

Patricia Harrison
Stella Koch

City of Fairfax

Mark Chandler
Douglas Stewart

City of Falls Church

Paul Baldino
David Gustafson

Loudoun County

James Bonfils
Eric Woodall

Based on previous Board guidance, we have developed updates to our existing regulations and introduced a standardized Memorandum of Understanding (MOU) for local law enforcement partners.

To ensure clear enforceability, we are adopting these regulations in November following notice in newspapers as required by statute. Pursuant to Code of Virginia § 15.2-1427 and § 15.2-5704(18), NOVA Parks must comply with notice requirements prior to these regulations becoming legally binding and enforceable as Class 4 misdemeanors under Va. Code § 15.2-5705 and VA AG Opinion 13-024.

1. First Newspaper Notice (28 Days Prior): Publish a formal "Notice of Intent to Adopt Regulations" in newspapers of general circulation across participating jurisdictions 28 days prior to the target Board meeting.
2. Second Newspaper Notice (7 Days Prior): Publish a second notice in the same publications 7 days prior to the Board meeting.
3. Board Consideration & Final Vote: Present Regulation No. 2.0 for formal Board adoption following the completion of both statutory publication cycles at the November Meeting.

The proposed regulation addresses the following policy areas:

Section 2.1: Operating Hours

Section 2.2: Assembly

Section 2.3: Pets:

Section 2.4: Posted Signs

Section 2.5: Reckless Behavior

Section 2.6: Prohibited Devices

Post-Adoption Implementation & Field Rollout

Immediately following Board approval at the November meeting, staff will execute the following implementation steps:

1. On-Trail Signage Installation: Fabricate and post updated regulatory signage at major trailheads, park entrances, and key access points across the W&OD corridor to ensure clear legal notice of operating hours, prohibited devices, and wattage/pedal restrictions.
2. Execution of Law Enforcement MOUs: Finalize and execute formal Memoranda of Understanding with each participating jurisdiction (Arlington County, Town of Vienna, Fairfax County, City of Falls Church, Town of Herndon, Loudoun County, Town of Purcellville, and Town of Leesburg).
3. Distribution of Field Enforcement Toolkit: Provide each partner law enforcement agency with certified copies of the adopted regulations and distribute the visual enforcement aid to support patrol officers in the field.

To ensure consistent field enforcement across all jurisdictions along the trail, the Executive Director, Park Manager, and Park Operations Superintendent have met directly with leadership from all primary

police jurisdictions spanning the W&OD corridor, including Arlington County, the Town of Vienna, Fairfax County, the Town of Herndon, Loudoun County and the Town of Leesburg. Following these collaborative discussions, NOVA Parks is establishing standardized Memoranda of Understanding (MOUs) with participating police departments and sheriff's offices which will formally authorize local sworn officers to enforce NOVA Parks regulations as Class 4 misdemeanors using standard state uniform summonses.

**Regulation of the
Northern Virginia Regional Park Authority
Washington and Old Dominion (W&OD) Trail
Regulation No. 2.0**

Definitions:

Vehicle: means every device in, on or by which any person or property is or may be transported or drawn which is at least in part moved by human power

Electric power-assisted bicycle: the same meaning as in Virginia Code Section 46.2-100 -a Vehicle that travels on not more than three wheels in contact with the ground and is equipped with (i) pedals that allow propulsion by human power, (ii) a seat for the use of the rider, and (iii) an electric motor with an input of no more than 750 watts. Electric power-assisted bicycles shall be classified as follows:

1. "Class one" means an electric power-assisted bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches a speed of 20 miles per hour;
2. "Class two" means an electric power-assisted bicycle equipped with a motor that may be used exclusively to propel the bicycle and that ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour; and
3. "Class three" means an electric power-assisted bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour.

Law Enforcement Officer: the same meaning as in the Virginia Code Section 9.1-101.

Washington and Old Dominion Trail: 45 mile long Trail owned and operated by the Northern Virginia Regional Park Authority that runs through the Counties of Arlington, Fairfax and Loudon, the City of Falls Church and the Incorporated Towns of Vienna, Herndon, Leesburg, and Purcellville.

Regulations:

Section 2.1: Operating Hours: The operating hours on all parts of the W&OD trail are 5 am – 9 pm daily. No person shall remain on the property during non operating hours.

Section 2.2: Assembly: No assembly of more than twenty-five people is permitted on the W&OD trail unless a written permit is issued by the Northern Virginia Regional Park Authority. Such permit must be available for display at the assembly.

Section 2.3 Pets: Pets must always remain on a leash no longer than six (6) feet in length and under a person's control.

Section 2.4: Posted Signs: All drivers of Vehicles on the Trail shall obey lawfully erected signs, signals, markings, or other devices used to regulate, warn, or guide traffic placed on, over, or adjacent to the W&OD Trail by the Northern Virginia Regional Park Authority. This Section shall not be enforced against an alleged violator if, at the time and place of the alleged violation, any such control device is not in proper position and sufficiently legible to be seen by an ordinarily observant person.

Section 2.5 Reckless Behavior: No person shall operate a Vehicle on the W&OD Trail recklessly or at a speed or in a manner so as to endanger the life, limb, or property of any person.

Section 2.6 Prohibited Devices: The following Vehicles are prohibited on the W&OD Trail:

2.6.1: Class 3 Electric Power Assisted Bicycle

2.6.2: motorized Vehicles with electric motors greater than 750 watts.

2.6.3: motorized Vehicles without pedals other than scooters or skateboards

2.6.4 Vehicles that have one wheel

Enforcement:

This regulation was adopted by the Northern Virginia Regional Park Authority on _____ after having published notice of intent to adopt the regulation on _____ and _____. As such, violation of such regulation is a Class 4 misdemeanor enforced by the law enforcement of the jurisdiction in which the violation occurs. See Virginia Code Section 15.2-5704 (18¹), Virginia Code Section 15.2-5705² and Virginia Attorney General Opinion 13-024³.

Violation of the hours of operation could also result in an action for trespass. Violation of this regulation can also result in removal from the W&OD Trail by the Northern Virginia Regional Park Authority.

¹ <https://law.lis.virginia.gov/vacode/title15.2/chapter57/section15.2-5704/>

² <https://law.lis.virginia.gov/vacode/title15.2/chapter57/section15.2-5705/>

³ https://www.oag.state.va.us/files/Opinions/2013/13-024_May.pdf

MEMORANDUM OF UNDERSTANDING
BETWEEN THE NORTHERN VIRGINIA REGIONAL PARK AUTHORITY AND [LOCAL LAW ENFORCEMENT
AGENCY NAME]
FOR THE ENFORCEMENT OF PARK AUTHORITY REGULATIONS

1. PURPOSE

This Memorandum of Understanding (MOU) establishes a agreement between the **Northern Virginia Regional Park Authority** (doing business as NOVA Parks) and the Local Law Enforcement Agency (hereinafter "Agency"). The purpose of this agreement is to define the roles, responsibilities, and operational procedures for the enforcement of rules and regulations adopted by NOVA Parks pursuant to Virginia Code § 15.2-5704(18) on properties owned, leased, or controlled by NOVA Parks within the Agency's jurisdiction.

2. LEGAL AUTHORITY

- Virginia Code § 15.2-5704(18) authorizes park authorities to adopt rules and regulations concerning the use of properties under their control to protect the property and the public.
- Virginia Code § 15.2-5705 provides that any violation of rules and regulations adopted pursuant to subdivision 18 of § 15.2-5704 constitutes a Class 4 misdemeanor.

3. ROLES AND RESPONSIBILITIES

A. The Northern Virginia Regional Park Authority (NOVA Parks) agrees to:

- Provide the Agency with a certified copy of the officially adopted NOVA Parks Regulations, including any updates or amendments.
- Install and maintain visible signage at park entrances and appropriate locations informing the public of applicable rules, operating hours, and the consequences of violations under Virginia law.
- Provide the Agency with up-to-date maps, facility boundaries, and contact information for park managers and staff.
- Designate a primary point of contact to coordinate with the Agency on routine operations, special events, and safety concerns.
- Grant the Agency's sworn officers full right of entry and access to all park properties, paths, and structures at all times for the performance of their duties.

B. The Agency agrees to:

- Authorize its sworn law enforcement officers to enforce NOVA Parks regulations adopted under Virginia Code § 15.2-5704(18) as Class 4 misdemeanors, in addition to enforcing all standard state laws and local ordinances.
- Integrate routine patrols of NOVA Parks properties located within the Agency's jurisdiction into its regular deployment schedules, subject to personnel availability and priority calls for service.
- Respond to calls for service from NOVA Parks staff or the general public regarding criminal activity, safety hazards, property damage, or persistent regulatory violations on park property.
- Issue citations, summonses, or make arrests where appropriate for violations of park regulations and applicable state laws.

4. OPERATIONAL PROCEDURES & REPORTING

- **Communications:** The Agency's dispatch and NOVA Parks staff will maintain open lines of communication for sharing real-time information regarding safety concerns or active incidents.
- **Incident Documentation:** The Agency will provide copies of incident reports, citations, or accident reports involving park property or regulations to the Executive Director of NOVA Parks (or their designee) upon request, subject to applicable freedom of information laws and privacy restrictions.
- **Prosecution Support:** NOVA Parks staff will cooperate fully with the Agency and the Commonwealth's Attorney in prosecuting individuals charged with offenses committed on park property.

5. TRESPASS ENFORCEMENT ON THE W&OD TRAIL

A. Authority and Designation

NOVA Parks hereby designates and authorizes the Agency and its sworn officers as authorized agents of NOVA Parks for the express purpose of enforcing criminal trespass laws, pursuant to Va. Code § 18.2-119, on the Washington & Old Dominion (W&OD) Railroad Regional Park Trail property, including all designated trail paths, trailheads, and adjacent buffers owned or managed by NOVA Parks within the Agency's jurisdiction.

B. Enforcement of Trail Hours

1. Established Hours: The W&OD Trail is strictly open to the public daily from 5:00 AM to 9:00 PM.

2. After-Hours Trespass: Any individual who enters or remains on the W&OD Trail property between the hours of 9:01 PM and 4:59 AM without express written permission from NOVA Parks is in violation of park regulations. Pursuant to Va. Code § 18.2-119, Agency officers are authorized to order such individuals to leave the property or to cite/arrest them for criminal trespass.

C. Scope of Enforcement Actions

Sworn officers of the Agency are granted the authority to:

- Issue oral or written warnings directing individuals to vacate the trail property immediately.
- Issue formal Trespass Notices barring individuals from the W&OD Trail for a specified duration in accordance with NOVA Parks policy.
- Arrest or cite any individual who enters or remains on the trail after having been forbidden to do so, whether by explicit verbal command, written notice, or posted park rules.

D. Signage and Notice Responsibility

1. NOVA Parks Obligations: NOVA Parks shall remain responsible for maintaining conspicuous signs at trailheads, major intersections, and public access points. These signs must clearly display the hours of 5:00 AM to 9:00 PM and explicitly state that after-hours presence constitutes criminal trespass to comply with Virginia Law sufficiency of notice requirements.

E. Reporting and Coordination

1. Documentation: The Agency shall maintain records of all trespass notices and citations issued on the W&OD Trail.
2. Information Sharing: The Agency will provide copies of formal written trespass warnings to the W&OD Trail Regional Park Manager within five (5) business days of issuance.
3. Legal Support: NOVA Parks agrees to provide property documentation, maps, and staff testimony if necessary to support the prosecution of trespass violations in the General District Court.

6. LIABILITY AND INDEMNIFICATION

- Each party shall remain responsible for the acts, omissions, and negligence of its own officers, employees, and agents.
- This MOU does not create an employment, partnership, or joint venture relationship between the personnel of the Agency and NOVA Parks.

- Nothing in this Memorandum of Understanding shall be construed as a waiver, alteration, or limitation of the sovereign immunity, qualified immunity, or any other statutory or common law immunity from suit or liability enjoyed by NOVA Parks, the Agency, the participating local political subdivision, or any of their respective officers, directors, employees, or agents under the laws of the Commonwealth of Virginia or federal law.

7. TERM, REVIEW, AND AMENDMENT

- **Effective Date:** This agreement becomes effective immediately upon signing by the authorized representatives of both parties.
- **Duration:** This MOU shall remain in effect for a period of one year from the effective date. It will automatically renew for successive one-year terms unless terminated by either party.
- **Modification:** This agreement may be amended or modified only by mutual written consent of both parties.
- **Termination:** Either party may terminate this MOU at any time, without cause, by providing sixty (60) days advance written notice to the other party.

8. SIGNATURES

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding on the dates indicated below.

Justin Wilson

Executive Director

Northern Virginia Regional Park Authority

Date: _____

[Chief of Police / Sheriff]

[Local Law Enforcement Agency Name]

Date: _____



**Great Employees Delivering
Memorable Experiences!**

Monthly Report | August 2026



ABOUT NOVA PARKS

In the late 1950's, the Northern Virginia Planning District Commission and a group of residents from several local jurisdictions came together to protect Northern Virginia's rich heritage of woods, meadows, lakes and streams from the threat of suburban sprawl. These residents, working with their local governments—Fairfax County, Arlington County and the City of Falls Church—organized under the Virginia Park Authorities Act in 1959 as the Northern Virginia Regional Park Authority (NVRPA). They came together to plan, acquire develop and operate a system of regional parks for all Northern Virginians to enjoy.

Today, NOVA Parks (as the organization came to be known in 2014) represents three counties and three cities—Arlington County, Fairfax County, Loudoun County, the City of Alexandria, the City of Falls Church and the City of Fairfax. NOVA Parks staff, volunteer board members appointed from each jurisdiction and many friends of the regional parks working together have preserved over 12,500 acres of rolling and wooded Virginia countryside for you and created a priceless legacy for future generations.

NOVA Parks' 2023-2027 Strategic Plan

provides goals and objectives that direct the work of the NOVA Parks team. The 5-year plan is organized into 5 Strategic Pillars. Each update in this report now includes the strategic pillar the staff work supports:

(E) Strategic Pillar 1: Environment

(B) Strategic Pillar 2: Belonging

(T) Strategic Pillar 3: Our Team

(F) Strategic Pillar 4: Building the Future

(R) Strategic Pillar 5: Revenue & Efficiency

PERFORMANCE SCORECARD

QUARTERLY COMPARISON

 Positive Change
 5% Decrease or Less
 More Than 5% Decrease

		Apr-Jun 2025	Apr-Jun 2026	% Change		Cause for Change
Aquatics	GENERAL ADMISSIONS	47,956	40,564	-15%		All locations: Memorial Day & inclement weather closures. Volcano Island: Mechanical closures.
	YOUTH GROUP PARTICIPANTS	4,824	3,747	-22%		Decrease at Atlantis & Pirate's Cove due to 6/16 last day of school, offset by increase at Volcano Island & Great Waves.
	ANNUAL WATERPARK MEMBERSHIPS SOLD	782	1,057	35%		
Campgrounds & Cottages	GROUP CAMPERS	3,028	5,229	73%		
	NIGHTLY RENTALS ¹	10,612	10,276	-3%		
Catering & Venues	CATERED EVENTS AT VENUES ²	110	132	20%		
	OTHER CATERED EVENTS	44	42	-5%		
Events	EVENT ADMISSIONS ³	N/A	N/A	N/A		
Golf	18-HOLE GOLF ROUNDS	35,657	38,211	7%		
	SUBSCRIPTION MEMBERSHIPS	65	78	20%		
Marina	BOAT LAUNCHES	5,047	5,525	9%		
	REGATTA COMPETITORS	8,680	8,433	-3%		
	BOAT RENTALS	3,609	3,576	-1%		
Park Operation	FEE PAYING NON-JURISDICTION VEHICLES	6,438	5,229	-19%		Memorial Day weekend inclement weather.
	PICNIC SHELTER & PAVILION RENTALS	657	665	1%		
	PARK ACTIVITY PARTICIPANTS ⁴	59,040	56,776	-4%		
Programs & Tours	HISTORIC SITE TOUR ATTENDEES	2,132	3,038	42%		
	PROGRAM PARTICIPANTS ⁵	16,558	18,356	11%		

1. Nightly rentals include campsites, cabins and cottages
2. Catered events include non-NOVA Parks events either catered by Great Blue Heron Catering or a pass-through fee was charged
3. Event admissions include cars for Festival of Lights and individual admissions for Winter Walk of Lights, Ice & Lights and Temple Hall Farm Pumpkin Patch

4. Park activities include mini golf, batting cage, and Climb UP on participants and party participants
5. Program participants include attendees of all staff-led public programs, including camps, historic and environmental education and learn to shoot

MONTHLY UPDATES FROM:

Justin Wilson, Executive Director
Kelly Gilfillen, Marketing and Communications Director
Anh Phan, Community Engagement Manager
Blythe Russian, Operations Director
Dustin Betthauser, Park Operations Superintendent
Kevin Casalenuovo, Park Operations Superintendent
Dennis Charlton, Food and Beverage Administrator

Aldie Mill, Mt. Zion, and Gilbert's Corner	Corwyn Garman, Historic Site Manager
Algonkian	Matthew Taylor, Park Manager
Ball's Bluff	Eric Ferguson, Park Manager
Blue Ridge	Ryan Corder, Park Manager
Brambleton	Matthew Murphy, Park Manager
Bull Run	Megan Schuster, Park Manager
Bull Run Shooting Center	Brad Jackson, Park Manager
Cameron Run	Lee Hovis, Park Manager
Carlyle House	Rebecca Super, Historic Site Manager
Cattail Property	Eric Furguson, Park Manager
Fountainhead	Kate Irwin, Park Manager
Meadowlark Botanical Gardens	Jeff Hill, Botanical Gardens Manager
The Atrium at Meadowlark	Amelia Carchia, Hospitality & Event Sales Manager
Occoquan	Jon Mendez, Park Manager
The River View at Occoquan	Hannah Fry, Hospitality & Event Sales Manager
Piscataway	Eric Ferguson, Park Manager
Pohick Bay Park	Nathan Dorr, Park Manager
Potomac Overlook	Rachel Doody, Park Manager
Red Rock	Eric Ferguson, Park Manager
Reservoir Park	Matthew Murphy, Park Manager
Rust Manor	Kenneth Tapscott, Facility and Event Sales Manager
Sandy Run	Kate Irwin, Park Manager
Temple Hall	Eric Ferguson, Park Manager
Upton Hill	Evan McGurrin, Park Manager
Winkler Botanical Preserve	Rachel Doody, Park Manager
W&OD Trail	Ryan Corder, Park Manager



An Update from the Executive Director

Justin Wilson, Executive Director

- Held kick-off of our Strategic Plan Development process with our new partner: Schunk Moreland Strategies. (F)
- Participated in a first-ever Central Maintenance Roundtable, bringing together our maintenance team from around NOVA Parks to collaborate and coordinate. (T)
- Continued efforts to build new regional partnerships, with meetings with members of the Vienna Town Council, Occoquan Town Council and Prince William County Board of Supervisors. (B)
- Collaborated with representatives from the Loudoun Data Center industry to leverage new private investments in NOVA Parks infrastructure. (R)
- Attended the Summer Lunch Break in the courtyard at Headquarters with potluck, music, a cornhole competition and eBike demonstrations. (T)



UPCOMING BOARD EVENTS

NOVA Parks Board members are invited to attend and participate with local elected officials, stakeholders and members of the public in the following upcoming events.

Board members who plan to attend these events should RSVP in advance to jwilson@nvrpa.org.

SEPTEMBER 2026	
WED 9	EBIKE INFO SESSION WITH HERNDON POLICE DEPT. 6pm Herndon Community Center 814 Ferndale Avenue, Herndon, VA 20170
SAT 26	BIKE SAFETY RODEO WITH VIENNA AND HERNDON POLICE DEPARTMENTS 9am-noon Vienna Community Center 120 Cherry St NE, Vienna, VA 22180

Kelly Gilfillen, Director of Marketing & Communications

- Worked with Loudoun County Sheriff's Office to develop and distribute joint news release about eBike Safety Event along W&OD Trail in Loudoun County (B).
- Represented NOVA Parks at eBike Safety Event with Loudoun County Sheriff's Department along W&OD Trail. (B, R)
- Attended GIS Intern's end-of-internship report-out about progress on development of GIS park map resource and possible integration with the Content Management System. (T, F)
- Coordinated with Visit Fairfax and park staff to include Meadowlark Botanical Gardens in FOX5DC's Top 5 Stops in Vienna. (R, B)
- Participated in Strategic Plan kick-off meeting and core team meetings with consultant. (F)
- Attended Consumer & Travel Trends and Waterpark Influencer Marketing webinars. (T)
- Conducted interviews for Marketing Support Specialist and Visual Communication Specialist. (T)
- Met with Park Operations Superintendent and Park Manager to discuss next phase of Climb UPTon Marketing & Communications Plan. (R)
- Launched Connected TV and YouTube Video Ad to promote Annual Waterpark Pass Sales through Labor Day. (R)



Anh Phan, Community Engagement Manager

- Met with Potomac Conservancy and Piscataway Nation to start planning a handover ceremony for Old Fox and Red Tail Islands at Algonkian Park next spring. (B)
- Attended the Friends of Balls Bluff Battlefield Park and observed their officer elections; had lunch with the new officers and discussed their upcoming plans. Compiling Friends group documents to analyze for best practices. (B)
- Attended the Friends of the W & OD Trail board meeting zoom and updated about the expanded hours and e-bike safety plans. (B)
- Planning calls for Women's Equality Day Celebration (B)
- Attended the Arlington Forestry and Natural Resources Commission; discussed follow up from the Old Dominion Tree Canopy listening session (E,B)

Blythe Russian, Director of Park Operations

- Conducted over 20 interviews for Park Specialist and Visitor Services Specialist positions that have recently opened in the parks due to promotions. It was exciting to see so much internal enthusiasm for these positions. (T)
- Met with Leadership team on NOVA Parks Policy rollout plan. (T)
- Construction on headquarters office space is nearing completion, including several new office spaces, a new mailroom, and other upgrades to improve efficiency. (F)
- Finalized contract with Schunk Moreland Strategies for NOVA Parks' next Strategic Plan. (F)
- Attended an interagency zoom to discuss volunteers and invasive management. (E)
- Attended the Maintenance Roundtable at Central Maintenance that included a tour, training, and lunch. (T)
- Implemented transient occupancy tax for Loudoun County on August 1. (R)
- Toured SplashDown Waterpark and got signage, decor, and food & beverage inspiration for the waterparks. (R)
- Worked with Operations team to review training requests for full-time staff. (T)
- Completed a first draft of a Request for Information for Bull Run Special Event Center. (F)
- Coordinated a "lunch break" for Headquarters staff that included lunch, music, and testing out the new e-bikes. (T)
- Reviewed capital requests in preparation for annual capital meetings later this month. (F)



Dustin Betthausen, Park Operations Superintendent

- Conducted interviews and hired the Assistant Golf Course Manager at Brambleton Golf Course. (T)
- Assisted the Park Manager and Central Maintenance Administrator with interviews and hired the Crew Leader at Sandy Run Regional Park. (T)
- Conducted interviews and hired four Park Specialists, one Visitor Services Specialist and coordinated transition plans with Park Managers to ensure a smooth transition for staff and minimal impact on daily operations. (T)
- Collaborated with the Marketing Director and Upton Hill Park Manager to plan and implement the next phase of the 2026 Climb UPTon Communications Plan. (R)
- Attended the Maintenance Roundtable meeting, which included a tour of Central Maintenance, discussions on departmental SOPs, Hiperweb, and future training opportunities. The meeting was a great step toward improving communication and aligning maintenance operations across the agency. (T)
- Met with our Troon representative and the Toptracer team to explore the feasibility, pricing, and opportunities for bringing Toptracer technology to our golf course driving ranges. (R)
- Met with Park Managers to prioritize FY27 capital project requests in preparation for the August capital budget development meeting. (F)
- Participated in the Golf Committee meeting to share mid-season updates, discuss the final steps for the Beat the Heat campaign, coordinate cross promotion of each course's Club Championship, and plan upcoming customer service training for staff. (R)
- Participated in the Events Committee meeting to discuss IT projects at the event venues and Event Temple training for new committee members. With the system now fully implemented, we can begin using FY26 booking data to evaluate performance and guide future business decisions. Also discussed were opportunities to promote our venues through interactive 3D floor plans that potential clients can view online. (R)

Kevin Casalenuovo, Park Operations Superintendent

- Participated in a retirement party for Laurelyn Rawson, Park Manager at Bull Run Shooting Center. (T)
- Held a meeting to discuss the formulation of a plan for the new roving naturalist position. (T)
- Conducted interviews for multiple key roles, including Assistant Park Manager at Brambleton and Reservoir Park, as well as Park Specialist and Visitor Services positions (working to fill 5 full-time positions following recent promotions). (T)
- Participated in a meeting with a developer in Ashburn to discuss a possible proffer. (F)
- Conducted site visits to the W&OD Trail, Temple Hall Farm Regional Park, and Bull Run Shooting Center. (F)
- Continued discussions with leadership and council regarding e-bikes and potential regulation changes. (F)
- Attended a meeting with the Events Committee. (B)
- Attended a meeting with the Potomac Conservancy to discuss programming and partnership opportunities regarding the islands near Algonkian Regional Park. (E)
- Held an insightful meeting with Toptracer to explore what their technology and programming could look like at our golf courses. (R)
- Attended the Maintenance Roundtable meeting at Central Maintenance to emphasize the importance of cross-team collaboration and sharing ideas. (T)
- Continued discussions with staff on capital projects, including the trail extension at Reservoir Park and various system-wide improvements. (F)

Dennis Charlton, Food and Beverage Administrator

- Brickmakers Catering hosted the Leadership Institute Fourth of July Soiree at the Occoquan Pavilion with 1,000+ attendees with BBQ, live music, and cold drinks. (R)
- The catering department provided services for 22 events throughout NOVA Parks. (R)
- Developing fall themed food truck menu to be available for Temple Hall fall festival. (F)
- Brickmakers Café guests have enjoyed the new patio deck while also enjoying new summer featured menu items. (F)



Aldie Mill, Mt. Zion, and Gilbert's Corner – Corwyn Garman, Historic Site Manager

- Offered free weekend tours of the merchant mill, welcoming 129 adult and 12 child visitors. (R)
- Mill tours closed due to extreme heat on July 5th and had low visitation due to poor air quality caused by Canadian wildfires on July 18 and 19th. (E)
- On July 4th, Aldie Mill Historic Park hosted a reading of the Declaration of Independence in partnership with the Aldie Heritage Association and Loudoun VA250 Committee. 42 guests were in attendance. (B, R)
- Participated in meetings with engineers and contractors regarding HVAC system at Mt. Zion Historic Park (E, R, F)
- Addressed maintenance needs at Mt. Defiance and Mt. Zion Historic Parks in response to VA-DHR Stewardship Report and submitted work requests to Central Maintenance. (E)
- Staff updated outdoor and interior signage plans for the grounds and merchant mill. (R, B)
- Mt. Zion Historic Park volunteers provided free tours of the historic church for 7 visitors. (B)



Algonkian – Matthew Taylor, Park Manager

- Met with members of the Potomac Conservancy, Piscataway Conoy Tribe, and the National Parks Conservation Association to discuss the recent transfer of Sharpshin and Ten Foot Islands to the Piscataway Conoy Tribe as part of a land return effort. This meeting included details of the land transfer, planning for future programming involving Algonkian Regional Park, and solidifying a new partnership between NOVA Parks and the Piscataway Conoy Tribe. (B)
- Hosted the annual Summer Scramble golf tournament in which 80 participants competed. (R)
- Worked with the VSGA to host a junior golf tournament. (B)
- To conclude another incredibly successful year at the golf course, GolfNow reports show that Algonkian hosted over 48,000 golf rounds in FY26. (R)
- Met with members of the Potomac Heritage Trail Association for an introductory meeting which included a background of the association, current and past initiatives, and future projects. This includes rebuilding some bridges and crossings along the PHT in Seneca. (B)
- The Woodlands team worked closely with the Atrium team to continue fine-tuning the Event Temple sales pipeline and optimizing the Banquet Event Order workflow. (R)
- Focused on short-term bookings by working on filling remaining open dates in September and November at The Woodlands. (R)
- The Park Specialist held a lifeguard class for mid-season hires. (T)
- Admissions retail sales at Volcano Island have increased this season when compared to last year. (R)



Beautiful gold field and picnic area.

[Google Review](#)



July 2026 by Andom

Ball's Bluff – Eric Ferguson, Park Manager

- Friends of Ball's Bluff gave free tours to 49 visitors. (B)
- Loudoun Wildlife led a workday to remove an invasive (Japanese Hops) from areas of the park. (E)

Blue Ridge –Ryan Corder, Park Manager

- Worked with contractor to conduct on site well testing. (E)
- Maintenance staff conducted trail vegetation cutback. (T)
- Hosted one Scout troop for group camping weekend. (T)

Brambleton – Matthew Murphy, Park Manager

- Hosted multiple outings including VSGA Jr., Loudoun Junior Golf Association, Forever Young, and 1 Ladies League Shotgun Tournaments. (R)
- Hosted our Annual 4th of July, Red, White, Blue scramble! Great day for Brambleton. (R)
- Brambleton Golf Academy hosted a weeklong summer camp for young golfers. (R)

Bull Run – Megan Schuster, Park Manager

- Park staff partnered with an area youth group to complete an invasive plant removal project. (E)
- The Roving Naturalists provided two programs; one hike and one bug talk with craft in the campground. (B)
- Preparations are underway for the Special Event Center to host Super Con Fest. (R)
- Family fun night at Atlantis was a great success. (B)
- Waterpark staff passed their second Ellis audit of the season. (T)
- A new gem mining sluice was installed next to the camp store, adding an amenity for campers, field trips, and general park users to enjoy. (R)

Bull Run Shooting Center – Brad Jackson, Park Manager

- Park Manager, Laurelyn Rawson retired at the start of this month after 15 years at Bull Run Shooting Center. This month has been filled with meeting staff, our regulars, and learning the business. (T)
- We had one of our monthly tournaments on July 25th with nearly 100 registered participants. The great weather that weekend allowed for a high participation turnout. (R)
- Central Maintenance has been working on one of our high house structures on field number 3 renovating it in conjunction with the field wall that was done a few months ago. This will be the set standard for our fields moving forward as we work towards replacing them. (E)
- We canceled our recent trash agreement and started with a new trash service provider this month freeing up nearly \$1,200 monthly on our expenses allowing for improved budget management and opportunity for reinvestment back into other areas of the facility. (R)



Cameron Run – Lee Hovis, Park Manager

- Hired and trained 2 new Senior Rangers for the summer season. (T)
- The retail shop sales for July reached \$25,179.41 compared to \$13,149.61 July of 2025. (R)
- Food and Beverages sales in July were \$301,346.60 compared to \$288,395.55 for the same period in 2025. (R)
- Staff partnered with the City of Alexandria's Youth Summer Employment Program for employment opportunities. (B, F)
- Re-conditioning of lounge and sitting chairs to "like new" condition was completed. (F)
- Repairs were completed on the Pizza walk-in freezer. (F)
- Received over 30,000 visitors during the month of July and over 50,000 for the 2026 season. (R)
- Continued training for seasonal staff. (T)
- Privacy fencing was installed separating the Ice Rink from the waterpark. (F)
- Staff continues to work on preliminary designs and evaluating vendors and products for the 2026 Ice & Lights: The Winter Village at Cameron Run to enhance guests overall experience. (R)

Cattail Property – Eric Ferguson, Park Manager

- Continued landscaping maintenance at Cattail. (E)

Carlyle House – Rebecca Super, Historic Site Manager

- It was a busy month for volunteers at Carlyle House. They took a field trip to see the movie, Young Washington. Our quarterly book club meeting was well attended despite the summer vacation season, and we hosted volunteer training. (B)
- The weather has not been kind to programming this month. Despite the weather everyone had a great time at our first Trivia Night at Historic Sites of the season. We hosted our first historical fiction book club for the public looking at several titles about Agent 355 from the American Revolution. (B)
- Two group tours were conducted. One for adults and one for young learners. (B)
- The stonework around the vault door on the terrace was in danger of collapsing. The failing shale was replaced, and the surround is good to go for at least the next 150+ years. (F)



Fountainhead – Kate Irwin, Park Manager

- The Roving Naturalist held a sunset paddle tour with five participants. (B)
- Wander Wellness held a stand-up paddleboard yoga session. (B)
- Park Specialist attended the marina committee meeting. (T)

Meadowlark Atrium – Amelia Carchia, Hospitality & Event Sales Manager

- The Atrium hosted 12 catered events. (R)
- The Atrium Team provided 36 scheduled tours and 7 Walk Through's for upcoming events. (R)
- There were 6 outdoor rentals of Pavillion or Gazebos throughout the gardens. (R)

Meadowlark Botanical Gardens – Jeff Hill, Botanical Gardens Manager

- The Park Manager participated in interviews for the vacant Visitor Services Specialist position. (T)
- The Horticulture team were invited to attend a private garden tour at High Glen Gardens in MD. (T)
- The Horticulture team also provided tours of Meadowlark to the National Cathedral Garden team and the Sandhills college horticulture program. (B)
- Camp Grow continues to be a success with kids and parents. Initial reviews are coming in very positive. (R)
- The team began preparations for Winter Walk of Lights. Adjustments to the roll out plan are in place to ensure success for this season's show. (R)
- Bartlett Tree Experts completed an Ash Tree injection on site to several trees. (E)
- Meadowlark hosted Fox 5 for broll footage for their local segment. (B)
- Participated in the Maintenance Round Table Discussion. (T)



Occoquan – Jon Mendez, Park Manager

- The Occoquan Management Team attended the Events and Marina Committee meetings, participating in discussions regarding upcoming programs, operational updates, and marina related initiatives. (T)
- The River View held its annual Summer Open House at the end of July, providing prospective clients and community members an opportunity to tour the venue and learn more about available event offerings. (R)
- Brickmakers Café hosted the Leadership Institute at the Pavilion over the July 4th holiday weekend. The event drew nearly 800 attendees and showcased the Pavilion's capacity to accommodate large-scale gatherings while generating significant visitor traffic within the park. (R)
- Brickmakers Café officially opened its new patio extension to the public during the July 4th holiday weekend. This enhancement expands outdoor seating capacity, improves the overall guest experience, and provides additional opportunities for food and beverage events, private deck rentals, and other revenue-generating activities. The new space also contributes to the aesthetic appeal of the restaurant and waterfront area. (R)

The River View at Occoquan – Hannah Fry, Hospitality & Event Sales Manager

- Most recently, The River View has experienced success with Open Venue Tours. Two were hosted in July with an average of 8 self-guided tours, not counting the numerous walk ins. The rest of the month there were nearly 30 guided tours. (R)
- In July, The River View hosted 1 menu tasting and 6 weddings. (R)
- The River View had 8 new holds placed on the venue; 10 contracts were sent to new or existing holds, and 8 new events booked in July for future events. (R)

Piscataway – Eric Ferguson, Park Manager

- Civil War Trail signs were replaced. (F)
- Carbon credit fields were mowed per agreement. (E)

Pohick Bay Park – Nathan Dorr, Park Manager

- A total of 4 sunrise or sunset paddles tours were hosted. (R)
- Continued to host and welcome the annual So Kids SOAR event for youth with disabilities at the marina. (B)
- Met with Northern Virginia Conservation Trust on the annual monitoring of easements and the surrounding environment and land within Pohick Bay. (E)
- Met with operations leadership on future capital projects and plans for Pohick Bay Regional Park. (F)
- Met with Fairfax County Fire Departments Marina Special Operations Division leadership on the future of dock operations at Pohick Bay. (F)
- Hosted NOVA Disc Golf Association's annual event with over 60 participants. (R)
- Pirates Cove staff participated in a mid-season, kick off style training session to continue to hone and develop aquatic safety skills. (T)
- Pirates Cove hosted its monthly family fun night. (B)
- Celebrated our Nightwatch Ranger's 5th year anniversary with NOVA Parks! Congratulations Phil! (T) A campground camper successfully completed an activity during our "Learn to Fish" program, resulting in a prize that included a double kayak rental! (B)



Pohick Bay Golf Course – Nathan Dorr, Park Manager

- Staff hosted a successful promotion at the driving range with buy one get one range buckets and food and beverage offers. (R)
- Food and Beverage conducted a detailed assessment of food operations. (T)
- Hosted 3 Golf outings including local tech groups and other local community groups. (B, R)
- Course improvement projects, completed by course management, yielded several positive comments including a 5-star review for the amazing experience! (T)
- Continued implementing capital project meetings and plans for the golf course (F)
- New Bermuda sod was laid on holes 1, 3 and 8 to standardize, beautify and help reduce overall course water usage. (E, F)
- Continued improvements on holes 6 and 8 by adding Bermuda short grass to improve playability and pace of place for increased guest satisfaction. (F)

Potomac Overlook – Rachel Doody, Park Manager

- We are over halfway through the summer camp season after offering ten different themed camps for the 5-13 age group. In July we had campers attend the Art in the Park, Critter Caretakers, Outdoor Living Skills and a variety of nature themed Puddle Jumpers and Junior Naturalist camps with over 160 campers in attendance. (E)
- The Maintenance Resource worker attended the Maintenance Roundtable meeting at Central Maintenance. Park staff also met with staff from Earth Sanga and the Potomac Overlook, Arlington Regional Master Naturalists Stewards to discuss plans for the best method to replant native trees in an open area, after removal of a Tree of Heaven stand. (E)
- The two Roving Naturalists were busy this July with a wide combination of nature programs and paddle tours. All three NOVA Parks summer camps had help from the Roving Naturalists with fun games and animal talks. Public paddling tours were offered for sunset and moonrise opportunities at Pohick Bay and Fountainhead. Critter corner tables were also offered at the Pohick Bay campground, Algonkian, and Upton. (E, R)
- Matt Felperin offered another wildly popular Moth Mania program at Potomac Overlook using special UV lights to attract native moths and other nocturnal critters for guests to view up close. (E)



Red Rock – Eric Ferguson, Park Manager

- Hiking trails have been busy with local hikers.

Reservoir – Matthew Murphy, Park Manager

- Park Specialist hosted mid-season check-in for Marina Committee. (T)
- Held a meeting internally to ensure consistency and recalibrate for the remainder of peak season. (T)
- Finalized and issued permit to Imagine Well-Being wellness and nature-based third-party programming as an additional revenue-generating opportunity. (R)
- Collected first payments due for Learn-to-Row summer camps and Quarter 1 storage payments for the boathouse. (R)
- Park Specialist collected information related to current weather policies at each marina, working towards refining a standardized procedure for park wide adoption. (T)
- Coordinated and scheduled two Loudoun County Fire and Rescue training initiatives to be conducted on Beaverdam Reservoir during late summer. (B)
- Conducted ongoing trail maintenance days, including significant cutback of invasive overgrowth on the west side of trail. (E)
- Drafted schedule template for fall rowing program, in partnership with the Loudoun Rowing Association – providing additional complete rowing opportunities for 80 athletes. (R, B)



Brand new park, very clean

This is an amazing, scenic park with beautiful lush green views. The entire park is very well maintained, and we really enjoyed exploring the trails.

The reservoir is large, peaceful, and incredibly relaxing. It's a wonderful place to enjoy nature, go for a walk, or simply unwind. We had a great time and would definitely recommend visiting!

[Google Review](#)



July 2026 by Rashmi K

Rust Manor – Kenneth Tapscott, Facility & Event Sales Manager

- Prepared for a busy wedding season by deep cleaning tent flooring and completing paint touch-ups throughout the Manor House. (F)
- Enhanced the appearance of the Manor House grounds by planting new flowers and refreshing landscaped areas. (B)
- Partnered with Serve Camp to host a six-day community service project on our trail system, resulting in more than 400 volunteer service hours dedicated to trail improvements and maintenance. (E)

Sandy Run – Kate Irwin, Park Manager

- Hosted Occoquan Memorial Sprints regatta with 36 clubs participating, including 3 clubs visiting from the Bahamas. (R)
- Hosted Ferryman's Challenge Regatta with 11 clubs participating. (R)
- Conducted Crew Leader interviews and hired Joe Brody, who previously worked part-time maintenance at Pohick Bay. (T)



Temple Hall – Eric Ferguson, Park Manager

- Gave farm tours to three summer camp groups. (R)
- Three parties and events were hosted at Temple Hall in July. (R)
- Staff have been tending to pumpkins and sunflowers to encourage their best growth. (R, T)
- One new calf was born in July. (T)
- A mining sluice was installed to provide a new activity and revenue stream. (R)
- Hosted the July Board meeting on 7/16. (T)
- Purple Martin Conservancy installed new housing for birds to encourage them to nest at the farm. (E, F)



Upton Hill – Evan McGurrin, Park Manager

- Climb UPTon celebrated its 5-year anniversary this month. The course has been busy with group bookings and party climbs. (R)
- Ocean Dunes aquatics team earned a score of Exceeds on our second unannounced Ellis & Associates Audit of the season. (T, F)
- Crew Leader Stewart Miller attended the Maintenance Roundtable on July 22nd. (T)
- Staff have begun recruiting and hiring part-time positions for the Fall season at Climb Upton, Mini-Golf, and Batting Cages. (T)

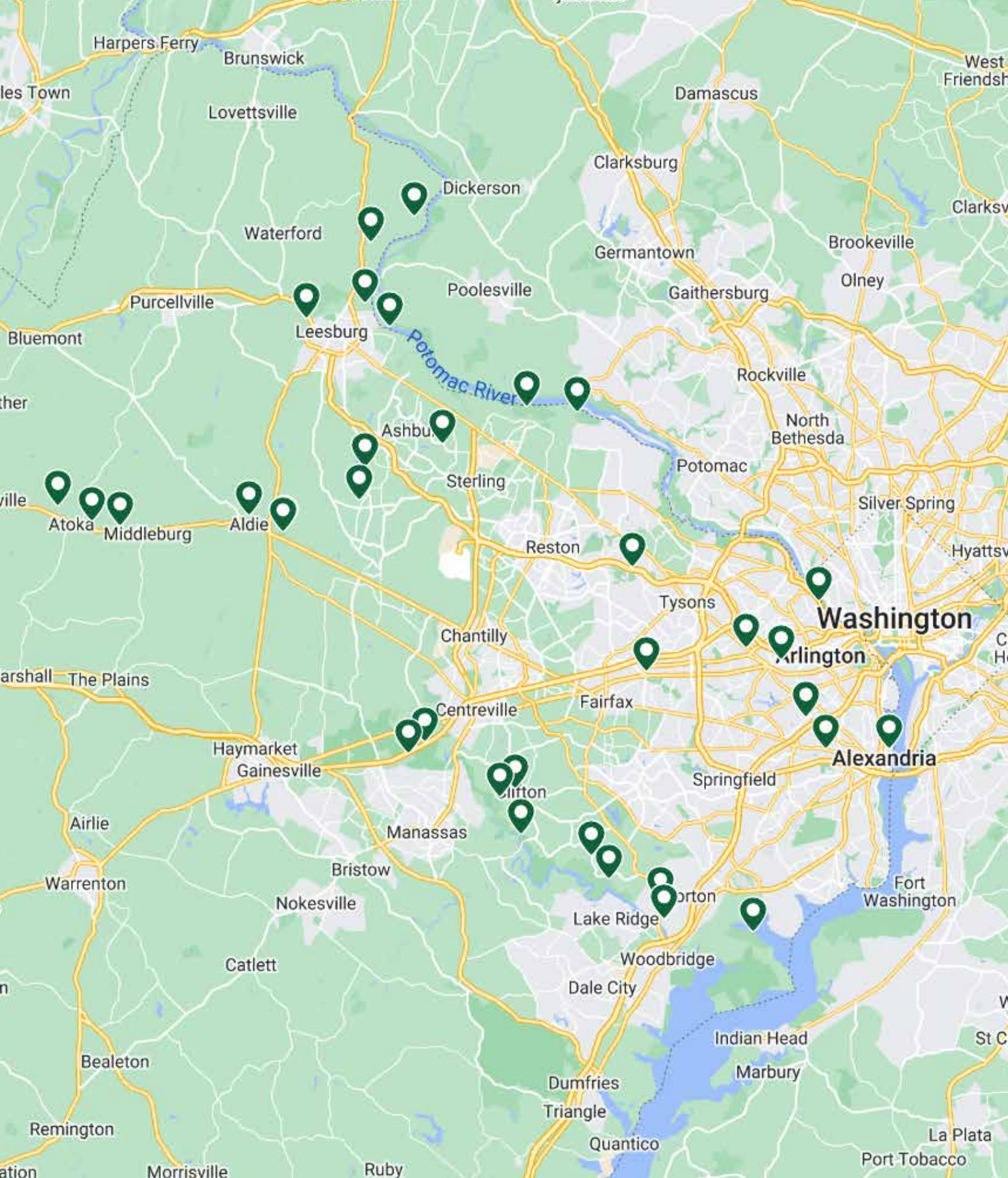
W&OD Trail – Ryan Corder, Park Manager

- Worked with Loudoun County Sheriff's Office to plan an E-bike and Trail Safety event. (F)
- Met with Herndon Police PIO to discuss trail and E-bike safety event. (F)
- Coordinated asphalt repairs and safety improvements to the trail in Reston. (E)
- Met with a contractor to discuss Gateway wetlands project. (E)
- Worked with the Friends to facilitate annual board member elections. (T)



Winkler Botanical Preserve – Rachel Doody, Park Manager

- Four very successful sessions of camp were held at Camp Winkler including one session of Wiggle Worms (5-6 yr olds), two sessions of Forest Friends (7-9 yr olds) and one session of the Outdoor Explorers (10-12 yr olds). Campers participated in a wide variety of nature-based activities, team games, outdoor skills and art & crafts. (E)
- Winkler hosted a field trip with a group from the Boys and Girls Club of Alexandria. We were also able to provide them with a stop at the Roving Naturalist's Critter Corner table to see native wildlife up close. (E, B)





**Great Employees Delivering
Memorable Experiences!**

Monthly Report | September 2026



ABOUT NOVA PARKS

In the late 1950's, the Northern Virginia Planning District Commission and a group of residents from several local jurisdictions came together to protect Northern Virginia's rich heritage of woods, meadows, lakes and streams from the threat of suburban sprawl. These residents, working with their local governments—Fairfax County, Arlington County and the City of Falls Church—organized under the Virginia Park Authorities Act in 1959 as the Northern Virginia Regional Park Authority (NVRPA). They came together to plan, acquire develop and operate a system of regional parks for all Northern Virginians to enjoy.

Today, NOVA Parks (as the organization came to be known in 2014) represents three counties and three cities—Arlington County, Fairfax County, Loudoun County, the City of Alexandria, the City of Falls Church and the City of Fairfax. NOVA Parks staff, volunteer board members appointed from each jurisdiction and many friends of the regional parks working together have preserved over 12,500 acres of rolling and wooded Virginia countryside for you and created a priceless legacy for future generations.

NOVA Parks' 2023-2027 Strategic Plan

provides goals and objectives that direct the work of the NOVA Parks team. The 5-year plan is organized into 5 Strategic Pillars. Each update in this report now includes the strategic pillar the staff work supports:

(E) Strategic Pillar 1: Environment

(B) Strategic Pillar 2: Belonging

(T) Strategic Pillar 3: Our Team

(F) Strategic Pillar 4: Building the Future

(R) Strategic Pillar 5: Revenue & Efficiency

MONTHLY UPDATES FROM:

Justin Wilson, Executive Director
Kelly Gilfillen, Marketing and Communications Director
Blythe Russian, Operations Director
Dustin Betthauser, Park Operations Superintendent
Kevin Casalenuovo, Park Operations Superintendent
Dennis Charlton, Food and Beverage Administrator

Aldie Mill, Mt. Zion, and Gilbert's Corner	Corwyn Garman, Historic Site Manager
Algonkian	Matthew Taylor, Park Manager
Ball's Bluff	Eric Ferguson, Park Manager
Blue Ridge	Ryan Corder, Park Manager
Brambleton	Matthew Murphy, Park Manager
Bull Run	Megan Schuster, Park Manager
Bull Run Shooting Center	Brad Jackson, Park Manager
Cameron Run	Lee Hovis, Park Manager
Carlyle House	Rebecca Super, Historic Site Manager
Cattail Property	Eric Ferguson, Park Manager
Central Maintenance	Ben Bilko, Central Maintenance Administrator
Fountainhead	Kate Irwin, Park Manager
Meadowlark Botanical Gardens	Jeff Hill, Botanical Gardens Manager
The Atrium at Meadowlark	Amelia Carchia, Hospitality & Event Sales Manager
Occoquan	Jon Mendez, Park Manager
The River View at Occoquan	Hannah Fry, Hospitality & Event Sales Manager
Piscataway	Eric Ferguson, Park Manager
Pohick Bay Park and Golf Course	Nathan Dorr, Park Manager
Potomac Overlook	Rachel Doody, Park Manager
Red Rock	Eric Ferguson, Park Manager
Reservoir Park	Matthew Murphy, Park Manager
Rust Manor	Kenneth Tapscott, Facility and Event Sales Manager
Sandy Run	Kate Irwin, Park Manager
Temple Hall	Eric Ferguson, Park Manager
Upton Hill	Evan McGurrin, Park Manager
Winkler Botanical Preserve	Rachel Doody, Park Manager
W&OD Trail	Ryan Corder, Park Manager



An Update from the Executive Director

Justin Wilson, Executive Director

- Held staff-level charette with our design partner to prepare initial concepts for the Town of Vienna W&OD Visitors Center. (F)
- Held highly successful Women's Equality Day Event at Occoquan Regional Park, including over 300 attendees and participation from several partner organizations. (B)
- Held separate meetings with Police Departments from Arlington County and the Town of Herndon designed to improve coordination and safety along the W&OD Trail. (B)
- Held partnership meeting with Visit Fairfax to expand opportunities to promote visitation to our parks in Fairfax County. (B, R)
- Participated in joint kick-off meeting with Loudoun County to complete Design & Engineering of the reconstruction of the Goose Creek Bridge. (F)
- Met with the leadership of the Fairfax County Park Authority to continue the partnership of our two agencies. (B)
- Held planning session with Town of Herndon leadership designed to pilot new Comprehensive Plan concepts for properties adjacent to the W&OD Trail. (F)



UPCOMING BOARD EVENTS

NOVA Parks Board members are invited to attend and participate with local elected officials, stakeholders and members of the public in the following upcoming events.

Board members who plan to attend these events should RSVP in advance to jwilson@nvrpa.org.

SEPTEMBER 2026	
SAT 26	TWO TOWN BIKE SAFETY RODEO WITH VIENNA AND HERNDON POLICE DEPARTMENTS 9am-noon Vienna Community Center 120 Cherry St NE, Vienna, VA 22180

Kelly Gilfillen, Director of Marketing & Communications

- Happy to welcome Wade McComas as NOVA Parks' Visual Communications Specialist and Holly Hovis as Marketing Support Specialist. (T)
- Participated in Strategic Planning core team meetings with consultant. (F)
- Represented NOVA Parks at eBike Safety Event with Loudoun County Sheriff's Department along W&OD Trail. (B, R)
- Attended meeting with Loudoun Department of Transportation and Capital Infrastructure to plan Goose Creek Bridge Public Engagement Meeting in October. (T, F)
- Successfully pitched Meadowlark Botanical Gardens being featured in [FOX5DC's Zip Trip in Vienna](#), and attended the filming of their live segment highlighting their plant varieties and team of volunteers (1:17:00). Supervisor Alcorn also discussed the W&OD Trail (1:10:00). (R, T)
- Meadowlark Botanical Gardens was included in [FOX5DC's 5 Must Stops in Vienna](#) as Stop #3 (1:16:20) and W&OD Trail was mentioned as part of Stop #1 (1:16:57). (R)
- Coordinated with Visit Fairfax to discuss opportunities to expand our partnership to promote parks in Fairfax County. (B, R)
- Accepted into Virginia Association of Destination Marketing Organizations Tourism Leadership Institute Cohort. (T)
- Promoted Women's Equality Day Celebration at Occoquan Regional Park and received media coverage from [Fairfax Connection](#), [Fairfax Now](#), and [Alexandria Gazette-Packet](#). (R)
- Coordinated with Temple Hall Farm Regional Park Manager, Park Operations Superintendent and Park Operations Director on the annual Pumpkin Patch & Flower Fields Communication & Marketing Plan. (R)



Blythe Russian, Director of Park Operations

- Participated in interviews for the Visual Communications Specialist. (T)
- Worked with Operations and Planning on reviewing and prioritizing capital projects for the FY27 Capital budget. (F)
- Visited Great Waves Waterpark and Pirate's Cove Waterpark as the season winds down. (R)
- Met with Park Managers to roll out the Policy changes. Worked with HR on memos and timelines. (B)
- Coordinated HQ engagement activities, including college spirit Friday and photo board themes (T)
- Participated in the W&OD Trail Visitor Center feasibility charette. (F)
- Attended a virtual meeting with VRSA in preparation for the retirement of Derric Bolton, Risk Manager, after 29 years of service. (T)
- Collaborated with Schunk Moreland Strategies on Strategic Plan development including defining leadership, staffing, public input, and competitor groups. (F)
- Participated in Visitor Services Specialist interviews for Meadowlark Botanical Gardens. (T)
- Implemented Transient Occupancy Tax for Loudoun County. (R)



Dustin Betthausen, Park Operations Superintendent

- Participated in an interview for the Marketing Support Specialist position. (T)
- Continued meeting with Park Managers to review and prioritize FY27 capital project requests. (F)
- Attended the capital budget meetings on August 11 and 12 to present park needs, priorities, project costs, and the potential impacts to both individual parks and the agency. (F)
- Provided follow up information and clarification to the Capital Team to help finalize the proposed FY27 capital budget. (F)
- Began planning for the 2026 light show season and worked with Kevin to update the roster of setup and operations support staff based on recent hires and transfers, ensuring Light Show Managers have the staffing support needed across NOVA Parks. (T)
- Met with the Visit Fairfax team, to discuss ways to strengthen our partnership and better promote NOVA Parks offerings in Fairfax County. (B)
- Met with representatives from Toptracer at Brambleton Golf Course, to explore the feasibility of adding the (Topgolf) technology as an offering at NOVA Parks golf courses. (R)
- Attended the Women's Equality Day celebration at The River View and the Turning Point Suffragist Memorial. The event, held in partnership with the American Association of University Women Virginia Branch and the National Organization for Women Virginia Chapter, included guided memorial tours and guest speakers, highlighted by a keynote address from Virginia Lieutenant Governor Ghazala Hashmi. (B)
- Met with vivenu, the light show ticketing vendor, to review group ticketing procedures and discuss improved reporting. (R)
- Worked closely with park staff and The Community Foundation to reopen applications for fall and spring 2027 Title I field trips, with Temple Hall Farm added as a new participating location. We are currently working to reserve dates for two schools who were not able to attend Spring sessions. (B)

Kevin Casalenuovo, Park Operations Superintendent

- Participated in capital meetings. (F)
- Participated in a marketing meeting to discuss this year's pumpkin patch event at Temple Hall Farm. (R)
- Participated in golf and event committee meetings. (B)
- Worked on W&OD Trail regulation, including meetings with Fairfax County, Arlington, and Herndon Police Departments to understand pain points and perceptions regarding e-bikes; scheduled a community engagement meeting in Herndon with the Friends of the W&OD on September 9th, and a tabling event in Vienna with Herndon and Vienna Police Departments on September 20th. (F)
- Conducted interviews for the Assistant Manager position at Brambleton Golf Course. (T)
- Visited Bull Run Regional Park and Algonkian Regional Park to discuss capital needs and future projects. (F)
- Met with Toptracer to evaluate interactive driving range technology and the value it could bring to our golf courses. (R)
- Completed bridge and culvert inspections, with an engineering meeting scheduled soon to review findings and formulate an action plan. (F)
- Began light show preparations, requiring agency-wide staff collaboration and team effort to ensure successful execution. (T)
- Participated in an engaging session with Land Design to define the scope and potential vision for a visitor center on the W&OD Trail. (F)
- Held a meeting to discuss incorporating another naturalist into operations and evaluating the potential benefits to our parks and visitors. (E)
- Met with representatives from Visit Fairfax to explore collaborative opportunities and enhance promotion of NOVA Parks sites and programs throughout Fairfax County. (B)



Dennis Charlton, Food and Beverage Administrator

- Great Blue Heron Catering provided services for 43 events throughout NOVA Parks. (R)
- We were happy to provide services for the Women's Equality Celebration at The River View with over 300 attendees. (B)
- Provided a customized private tasting featuring exclusively vegetarian and vegan dishes. (R)
- Worked with Temple Hall Farm team on developing a new fall festival menu that will be featured this year. Items will include apple pie funnel cake, pulled pork sandwich, and cold cider. (R)

Aldie Mill, Mt. Zion, and Gilbert's Corner – Corwyn Garman, Historic Site Manager

- Offered free weekend tours of the merchant mill, welcoming 222 adults and 20 child visitors. (R)
- Promoted upcoming programs and scheduled fall programs, distributing flyers and posting to social media. (B)
- On August 9, AMHP hosted its third Monroe at the Mill program featuring a panel of local historians discussing the enslaved people at Oak Hill, home of Aldie resident and America's 5th president, James Monroe, with 26 guests in attendance. (R)
- On Aug 20-23 and 28-30, Aldie Mill Historic Park hosted a theatrical production of Stephen King's Misery inside the merchant mill in partnership with Naut Human Productions, with 267 guests in attendance. (R)
- Participated in meetings with engineers and contractors regarding HVAC system at Mt. Zion Historic Park. (F)
- Addressed maintenance needs at Mt. Defiance in response to VA-DHR Stewardship Report, working with Central Maintenance and outside contractors to address structural issues. (E)
- On August 23, Mt. Zion Historic Park volunteers provided free tours of the historic church for 7 visitors. (B)

Algonkian – Matthew Taylor, Park Manager

- Hosted the annual Loudoun County High School golf tournament in which 17 high school teams participated. (B)
- Registration and preparation for the annual Club Championship golf tournament began and excitement is building amongst members and customers. The tournament is scheduled for September 12th, and our target participation is 72+ players. (R)
- Park Managers from Brambleton, Pohick Bay, and Algonkian met at Brambleton Golf Course for a meeting to discuss golf operations. With several new members of the Golf Committee team, it's important for alignment amongst managers to ensure a high-functioning team. (T)
- Hosted two nature programs with the Roving Naturalists including a sunset kayak paddle and a nature detective program. (E)
- Significant trail work was completed in Seneca Regional Park along the Potomac Heritage National Scenic Trail. This included re-routing a section of trail and installing horse fords and bollard crossings to replace the damaged horse bridges. This will allow full equestrian access through this section of the PHNST. (F)
- A fire pit was constructed at The Woodlands which adds significant value to the outdoor usability and aesthetics of the venue. (R)
- Preparations and planning began for the deconstruction of Downpour at Volcano Island Waterpark and the construction of the brand-new feature area. Management began displaying a banner at the admissions area which previews the new feature, creating anticipation for its opening in 2027. Management met with Planning & Development as well as Millennium to discuss construction timelines and preparation. (F)

Ball's Bluff – Eric Ferguson, Park Manager

- Friends of Ball's Bluff gave free tours to 47 visitors. (B)

Blue Ridge – Ryan Corder, Park Manager

- Worked with NOVA Parks Capital team for approval of shelter replacement. (R)
- Camping is beginning to pick up with the start of the school season. (T)

Brambleton – Matthew Murphy, Park Manager

- Hosted multiple outings including Loudoun Junior Golf Association, Loudoun Vintage Golf Association, Arlington Senior Golf Association, GoodFellas, Loudoun Club 12, and 2 League Shotgun Tournaments. (R)
- Hosted an annual tournament “Birds of Prey”, a 3-day invitational for 12 High School teams in the area hosted at 3 different golf clubs. The Park Manager was invited to hit the ceremonial tee shot to kick off the final round at Creighton Farms after receiving recognition and “thank you” for all the support Brambleton and NOVA Parks provides for Junior and High School golf in the area. (B)
- Launched our “Beat the Heat” campaign, inviting golfers to take advantage of various discounts on Golf, F&B, and Merchandise all available through the app. (R)
- Met with Superintendents, capital team and Top Tracer Golf to discuss improvements to the driving range. (F) (R)
- Brambleton Golf Academy hosted a week-long summer camp for young golfers. (R)
- New Assistant Manager, Chris Gaul, has assumed his role and is doing a great job getting acclimated at Brambleton. (T)
- Hosted the “Annual Brambles”, fun and competitive event for staff. (T)



One of my favorite courses.

The course itself is in great shape, considering the unprecedented cold, rough winter we've had, combined with the scorching heat we've experienced this summer. Love the variety of the different holes—perfect for golfers of all levels. And I cannot say enough about the helpful, friendly staff members, who truly treat you as if they're glad that you're playing there. An added bonus is the beautiful wildlife.

[Google Review](#)



August 2026
by Jeanne M.

Bull Run – Megan Schuster, Park Manager

- Atlantis hosted the third family fun night of the season. (R)
- Waterpark staff received a rating of “exceeds” on the last audit of the season. (T)
- Aquatics Manager conducted a leadership training for future pool leaders. (T)
- New Park Specialist Breanna Heath and new Campground Supervisor Kylie Sullins started at the park. (T)
- Light Show installation is underway- thank you to Central Maintenance for their assistance with unloading trailers. (T)

Bull Run Shooting Center – Brad Jackson, Park Manager

- Conducted August Dog Days of Summer Fun Shoot for sporting clays with over 85 registered tournament participants. The weather was great which supported an increase to Fun Shoot Registrants. (R)
- With Light Show set up season underway, staff from BRSC helped assist in the early stages of display set up ahead of our busy Fall shooting season. (T)
- Updated and finalized a direct address for the Bull Run Shooting Center. Fairfax County formally communicated this change to EMS and first responders to prevent delays and expedite response times during emergencies. (B)
- Learn to Shoot remains steadily popular with over 30 new students this month learning the safe use of Shotguns and developing a new knowledge of the sport. (B)

Doing the skeet shooting from the ground was an amazing experience.

Annetta is an excellent instructor who not only provides clear, practical pointers throughout the lesson but also follows up with a detailed feedback email. The in-depth feedback makes it easy to reflect on the session, identify areas for improvement, and continue developing your skills. I highly recommend both the experience and Annetta’s coaching.

[Google Review](#)



August 2026 by Rajvatan S.

Cameron Run – Lee Hovis, Park Manager

- The summer season has shown a big increase in mini golf and batting cage use and subsequent revenues. (R)
- Retail food and merchandise have all seen an increase this fiscal year at the waterpark, batting cages, and mini golf. (R)
- Waterpark crowds continue to grow with good weather and improved guest experience. (R)
- Received over 23,000 visitors during the month of August and over 77,000 for the 2026 season. (R)
- Two key Cameron Run/Great Waves staff members were selected for promotions within other NOVA Parks facilities- Henry Ware was promoted to Park Specialist at Bull Run and Chris Baisch was hired full-time as a Park Specialist at Pohick Bay. (T)
- The wave making equipment was restored to 100 percent after a motor failure. (R)
- The Park Manager has been asked to speak at the World Waterpark Association trade show. (T)
- The hiring process for the Ice and Lights event began for Attendants and Light Show Maintenance staff. (F)
- Lighting setup schedules were established to increase efficiency. (R)



Carlyle House – Rebecca Super, Historic Site Manager

- Carlyle House is pleased to welcome the new Education Curator, Lizzy Gale to the team. (T)
- The 50-year-old door to the vault under the terrace was replaced. New hardware is on order as the old was in too bad of condition to reuse as was originally planned. (F)
- Carlyle House hosted two trivia programs (Musicals and 1970's Music) and one specialty tour on the Preservation of Carlyle House. (R)



Cattail Property – Eric Ferguson, Park Manager

- Continued landscaping maintenance at Cattail. (E)

Central Maintenance – Ben Bilko, Central Maintenance Administrator

- The Maintenance Roundtable held its first meeting at Central Maintenance with refreshments and introductions between Administration, Park Maintenance, and Central Maintenance staff. CM staff gave a tour of their shops and detailed their capabilities and areas of expertise. Visitors were given samples for maintenance SOPs and field manuals and invited to collaborate on an agency-wide SOP library. (T)
- CM Administrator attended Capital Budget meetings to plan for the upcoming fiscal year's capital projects and maintenance. (F)
- Central Maintenance completed major improvements throughout the parks, including a new trap thrower house and sheltered walkway at Bull Run Shooting Center, new power for the mining sluice at Bull Run's camp store, and VA Department of Historical Resources compliant improvements at Mount Defiance. (F)
- The CM Electrical crew continued to convert fluorescent lights across the agency to high-efficiency LEDs, including Great Waves Waterpark, Bull Run Shooting Center, and Meadowlark Gardens, reducing energy consumption and electrical costs. (R)
- Emergency repairs were conducted at Brambleton Golf Course to bring the irrigation satellite system back online and ensure no course closures were necessary. (R)

Fountainhead – Kate Irwin, Park Manager

- We held an end-of-season staff picnic to thank our summer seasonal staff for their hard work before several of them headed back to college. (T)
- Park Manager met with Superintendent to review capital project requests. (F)
- Potomac Overlook summer camps visited for kayaking and stream study adventures. (B)
- Wander Wellness held a stand-up paddleboard yoga session. (B)
- Bishop's Events hosted a 5k/10 trail run. (R)

Place is peaceful...

boat rentals are well maintained. Staff is friendly and shop is conveniently stocked with drinks and snacks.

[Google Review](#) ★★★★★

September 2026 by Siete

Meadowlark Atrium – Amelia Carchia, Hospitality & Event Sales Manager

- The Atrium hosted 15 catered events. (R)
- The Atrium Team provided 37 scheduled tours, 6 walk -throughs for upcoming events. (R)
- There were 6 outdoor rentals of Pavilion or Gazebos throughout the gardens. (R)



Meadowlark Botanical Gardens – Jeff Hill, Botanical Gardens Manager

- Logan Finley was hired as the new Visitor Services Specialist. (T)
- Meadowlark Horticulture department and key management members were hosted on Fox 5 -Zip Trip, in Vienna, VA. The focus was on plants that can be seen in the gardens and how they could work for you at home. (T)
- Meadowlark is hosting the Washington Gardener Magazine Photo submission winners through the end of the month. These are photos taken throughout the NOVA region and submitted for review by a panel. (B)
- Camp Grow completed another successful season. Parent surveys are all coming back with high marks regarding the team and curriculum provided to campers. (T)
- Winter Walk of Lights Management Team met with ticket vendor, vivenu, in preparation for the upcoming seasons ticket rollout. (R)
- Setup for 26-27 Winter Walk of Lights has begun. Team members began putting out the equipment and supplies to prepare for setup. (R)
- Several Eagle Scout projects have taken place this month with a focus on invasive plant pulls, fence line restoration, and native plant reintroductions throughout the exterior of the property. (E)
- Manager attended the managers meeting with operations and headquarters staff. (T)
- The Visitor Center Patio/Terrace is being reconstructed to manage settling that has occurred over the 30 years. This will improve watershed as well as general guest experience while using the space. (F)

Occoquan – Jon Mendez, Park Manager

- The River View hosted Women's Equality Day on August 26th. Virginia Lieutenant Governor Ghazala Hashmi provided the keynote address, and historian and author Shirley M. Marshall shared stories about suffragists. The event also featured docent-led tours of the memorial by guides in period attire, as well as artifact displays. (B)
- Brickmakers catered two picnics at the Pavilion on August 8th and 15th, capping off a busy summer catering season. (R)
- The Park Manager met with multiple contractors throughout the month on beautification projects at Occoquan Regional Park. (F)
- Occoquan Regional Park welcomed its new Park Specialist, David Deem, in August through a transfer from Fountainhead Regional Park. (T)



The River View at Occoquan – Hannah Fry, Hospitality & Event Sales Manager

- In August The River View hosted 7 weddings, a menu tasting and over 30 tours. (R)
- Our Open house was August 1st, and we had 8 vendor partners and about 60 guests in attendance, about 16 couples with their family and friends. (R)
- The River View hosted Women's Equality Day in partnership with a bunch of local and national organizations to celebrate the 106th anniversary of most women winning the right to vote in the United States. (B)
- There were over 15 organizations tabling at the event, multiple speakers including the Lieutenant Governor of VA and over 300 attendees! We can't wait for next year! (B)

Piscataway – Eric Ferguson, Park Manager

- Central Maintenance repaired the boardwalk. (F)

Pohick Bay Park – Nathan Dorr, Park Manager

- Pohick hosted Camp Overlook's Pirates of the Potomac Camp summer camp. (B)
- Pohick Bay Regional Park welcomed 2 new Park Specialists to its full-time staff: Connor Flannery and Chris Baisch were both promoted in August. (T)
- Eagle Scout Dyla Johns from Troop 1100, completed a complete rebuild of Pohick Marina's pedestrian bridge crossing to allow for a larger, more accessible, and stable bridge for park guests. (F)
- Pirate's Cove hosted two special guests for Family Fun Night: a merman and a mermaid! (R)
- Pirate's Cove, Pohick Park, and Pohick Marina continued the annual tradition of hosting end of season staff party at the waterpark for the hard work that all seasonal staff did in 2026! (T)
- Pirate's Cove hosted a NOVA Parks leadership training with future seasonal management leaders. (F)
- Hosted 3 sunrise/sunset/moonrise kayak paddle tours. (R)



Pohick Bay Golf Course – Nathan Dorr, Park Manager

- Pohick Golf course implemented the Beat the Heat campaign targeting new customers during lower use times (R)
- Pohick Golf Course welcomed back Hayfield Secondary School's Golf Team for practice. High School matches begin next month. (B)
- The golf course maintenance team aerated, top dressed and brushed the tee boxes. (F)
- The golf course maintenance team completed aerating, brushing and rolling the course greens. (F)
- Pohick Bay Golf Course received multiple 5-star reviews for course conditions highlighting the staff's diligent work (R)

Potomac Overlook – Rachel Doody, Park Manager

- Camp Overlook finished out the summer with five more sessions of summer camp including a Puddle Jumpers: Earth session for the 5-6 year olds, two more Junior Naturalist sessions for the 7-9 year olds. Also, two more specialty camps for 11-13-year-olds, Animals 101 and Pirates of the Potomac, were held in August where the campers learned about caring for a variety of animals, how to protect local watersheds, took field trips to Temple Hall and got to paddle at Fountainhead and Pohick Bay. (E)
- Camp Parent Feedback: "Everything was great. She loved interacting with everything and all the facts. She loved the farm and zoo. We are recommending this camp to others and hopefully her little brother can do it next year!" Sonia Bolanos- camper attended Animals 101 camp
- Girl Scout and public programs will start back up at the end of the month including a Nature Photography class and the start of the second year of the Art in the Park programs which are designed specifically for adults and were a huge success last year. (R)
- The two Roving Naturalists offered a wide variety of nature programs and paddle tours throughout August. All three NOVA Parks summer camps hosted the Roving Naturalists for paddle tours and animal talks. Public paddling tours were offered for sunset and moonrise opportunities at Pohick Bay and Algonkian. Critter Corner tables were also offered at Ocean Dunes and Bull Run. (E)



Red Rock – Eric Ferguson, Park Manager

- The park saw regular usage from locals. (B)



Reservoir Park – Matthew Murphy, Park Manager

- Three programs coordinated and hosted by Park Specialist and Roving Naturalists: “Gone Fishing” Kayak Paddle, Raptor-themed Critter Corner, and Scavenger Hunt. (B)
- Park Specialist planned and participated in a meeting with a potential vendor that could introduce boat rentals at satellite marina locations where it is not currently offered. (R)
- Park Specialist coordinated with fellow marina committee members to expand current fleet at Reservoir Park by transferring six canoes and making necessary maintenance repairs. (R)
- Staff began handing out “Paddle Passports” this month as an end-of-season promotion to increase knowledge and support for other NOVA Parks marinas for next season. (B)
- Park Specialist coordinated with Loudoun Water and VA DEQ to conduct a fish study and perform an analysis of water quality in Beaverdam Reservoir to understand current ecological health of freshwater fish populations within the park. (E)
- Park Specialist coordinated schedule and issued a permit to Loudoun Rowing Association to support fall crew, which has experienced significant growth compared to last year and will support longevity of scholastic program in Loudoun County, and generate additional revenue for the park. (R)
- Final “Learn-to-Row” summer camps were hosted, and all fees have been collected. (R)



Great place to go for a walk

in the woods, kayak or paddle board.
All the facilities are new and pristine.

[Google Review](#)



September 2026 by Erick P.

Rust Manor – Kenneth Tapscott, Facility & Event Sales Manager

- Rust hosted 11 catered events. (R)
- Rust conducted 38 tours, generating more than 127 inquiries for weddings, photo shoots, and small gatherings. (R)
- Rust hosted 2 tastings at “The Woodlands” with 7 prospective clients. (R)
- Rust conducted 9 walk-throughs to finalize wedding bookings. (R)
- Rust welcomed 2 new members to the Rust team- Kain Fleshman, Park Maintenance Worker and Lexis Martin, Events Supervisor. (T)
- Conducted a meeting with all Event and Facility Managers, along with our Event Temple representative, to discuss recent Event Temple software updates, review new tools currently in development, and establish a schedule for quarterly collaboration meetings. (T) (F)



Sandy Run – Kate Irwin, Park Manager

- Park Manager attended the manager's meeting. (B)
- Virginia Scholastic Rowing Association volunteers pulled and stored the racecourse ahead of the fall head race season. (R)

Temple Hall – Eric Ferguson, Park Manager

- Hosted Potomac Overlook's Animal Care Camp for a day at the farm. (R)
- Eleven parties and events were hosted at Temple Hall in August. (R)
- Pumpkins and sunflowers are coming along well. (E)
- Hiring has started for the Pumpkin Patch. (T)
- Met with catering to revamp the food truck menu. (R)
- Met with Kevin and marketing in preparation for the Pumpkin Patch. (R)



Upton Hill – Evan McGurrin, Park Manager

- Ocean Dunes Aquatics earned a rating of "Exceeds Standards" on their final Ellis & Associates Audit of the season. This marks the third Exceeds for Ocean Dunes during the 2026 summer, making the waterpark eligible for Platinum status for a third season. (T)
- Climb Upton continued to strengthen its group business in August by welcoming 140 employees from Rocklands BBQ for their third consecutive annual picnic, began coordinating the second annual National Guard Bureau full-park reservation upcoming in September, and hosted an 80-person youth outing from Affordable Community Housing for their first visit to the park after which they provided glowing feedback and indicated plans to return next year. (R)
- As of August 23, Climb Upton hosted approximately 900 climbers during the month, tracking just behind August 2025 attendance. Four new Google reviews averaged 4.75 out of 5 stars, with guests praising the course's family appeal, attentive and professional staff, and the course kept both first-time and returning climbers engaged. (R)
- Five members of the waterpark seasonal leadership team attended an End of Season Leadership Training delivered by Aquatics Manager Sarah Franklin. (F)



Excellent for an outdoor morning,

with my 6yo. We spent 2.5 hours here and did maybe 50-65% of the course.

[Google Review](#)



August 2026 by Delaney B

W&OD Trail – Ryan Corder, Park Manager

- Park Manager met with Dominion Energy and Planning Department to discuss upcoming “Golden to Mars” substations and trail impacts. (E) (F)
- Abandoned power pole removal project completed by Dominion Energy in Vienna. (E)
- Met with Arlington Police Department to discuss e-bikes, enforcement, and public education. (F)
- Attended meeting with Herndon Police Department to discuss e-bike safety, enforcement, and upcoming town hall event. (F)(B)
- Park Specialist completed interpretive sign inventory on the entire 45 miles of W&OD Trail. (B)
- All full-time staff members completed self-appraisals. (T)
- Crack filling and new asphalt marking improvements to the trail were completed in Reston and Herndon. (F)
- Park Manager attended the Regional Trail Count Meeting. (B)
- Attended the W&OD Visitor’s Center planning session at HQ. (F)



Winkler Botanical Preserve – Rachel Doody, Park Manager

- Camp Winkler wrapped up the summer with one more Wiggle Worm session of camp for the 5-6 year olds where the campers build and decorate a take home garden and learn more about the animals and plants which call the preserve home. Summer camp at Winkler finished out the year with 79 campers and 488.5 volunteer hours from the counselors in training program. (E)
- The new Brushes and Blooms public program where participants learn about and paint the Swamp Rose Mallows from the fields in the preserve led by one of the Roving Naturalists was a great success. (E)
- Repairs to the waterfall are underway along with some long-term plans for upgrades to the system to prevent future failures. (F)



