

NOVA PARKS - VENDING BEVERAGE SERVICE BID SPECIFICATIONS

February 19, 2026



NOVA Parks is accepting bids for vending beverage services for a term starting March 2026 with two annual renewal options. All services must be provided at all locations owned or operated by NOVA Parks. General conditions and proposal sheet are attached and are to be considered minimum requirements. Any exceptions must be listed on the bid sheet. If needed, please call to arrange an appointment to discuss the requirements or to visit any of our locations that require vending beverage services.

Bids will be accepted at the NOVA Parks headquarters located at: 5400 Ox Road, Fairfax Station, Virginia 22039 until 10:00 am on March 10, 2026. Please enclose three (3) copies. All bids are to be sealed and clearly marked "NOVA Parks Vending Beverage Bid." Bids may be mailed or personally delivered. Please state time of delivery. Email bids will also be accepted until this date and time. Email bids should be sent to dcharlton@nvrpa.org and bclark@nvrpa.org with file attachments in PDF format.

NOVA Parks reserves the right to award the contract in the aggregate, by individual service, or any combination which is in its best interest. NOVA Parks reserves the right to reject any and all bids.

Please email confirmation upon receipt to dcharlton@nvrpa.org.

Sincerely,

Dennis Charlton, Food & Beverage Administrator
NOVA Parks
5400 Ox Road
Fairfax Station, Virginia 22039
703-359-4610 (office)
703-965-0971 (mobile)

City of Alexandria

Sean Kumar
Scott Price

Arlington County

Paul Ferguson
Michael A. Nardolilli

Fairfax County

Patricia Harrison
Stella Koch

City of Fairfax

Mark Chandler
Douglas Stewart

City of Falls Church

Paul Baldino
David Gustafson

Loudoun County

James Bonfils
Cate Magennis Wyatt

Locations of Sites

Algonkian Regional Park

47001 Fairway Drive
Sterling, VA 20165

Algonkian Park features a championship golf course, driving range, club house with snack bar/grill, conference/catering center, riverfront vacation cottages, miniature golf, Volcano Island Waterpark with concessions, boat ramp, picnic shelters, fishing and trails.

Brambleton Regional Park

42180 Ryan Road
Ashburn, VA 20148

Brambleton Park features a championship golf course, driving range, club house with snack bar/grill, event/catering pavilion.

Bull Run Marina

42180 Old Yates Ford Road
Clifton, VA 20124

Open for scholastic rowing teams, Anglers, Boaters, hikers and equestrians.

Bull Run Public Shooting Center

7700 Bull Run Drive
Centreville, VA 20121

Public shotgun shooting range and indoor archery targets.

Bull Run Regional Park

7700 Bull Run Drive
Centreville, VA 20121

Bull Run Park features Atlantis Waterpark with concessions, family campground, cabins, soccer fields, playground, picnic shelters, large corporate picnic pavilion area, camp store, and special event center.

Cameron Run Regional Park

4001 Eisenhower Avenue
Alexandria, VA 22304

Cameron Run Park features a seasonal light show and Great Waves Waterpark with multiple concession areas, corporate caterings, birthday party packages, kids groups, mini golf and batting cage.

Carlyle House Historic Park

121 N. Fairfax Street
Alexandria, VA 22304

The historic Carlyle House is on the National Register of Historic Places. This site is open for tours and educational activities.

Fountainhead Regional Park

10875 Hampton Road
Fairfax Station, VA 22039

Fountainhead Park features fishing, boating, biking, hiking, picnic shelters and marina with snack bar.

Meadowlark Botanical Gardens
9750 Meadowlark Gardens Court
Vienna, VA 22182

Meadowlark Gardens features 95 acres of natural and landscaped gardens, visitor center, walking trails, gazebos seasonal light show and the Atrium an indoor facility hosting high end special receptions and events.

Occoquan Regional Park
9751 Ox Road
Lorton, VA 22079

Occoquan Park features a catering event facility, casual waterfront café, boat ramp, softball fields, picnic areas, shelters, corporate pavilion, batting cage, soccer fields and trails.

Pohick Bay Regional Park
6501 Pohick Bay Drive
Lorton, VA 22079

Pohick Bay Park features Pirate's Cove Waterpark with concessions, miniature golf, picnic shelters, family campground, boat ramp, fishing and hiking.

Pohick Bay Golf Course
10301 Gunston Road
Lorton, VA 22079

Pohick Golf features a championship course, driving range, club house with snack bar/grill and tournament packages.

Potomac Overlook Regional Park
2845 N. Marcey Road
Arlington, VA 22207

Potomac Overlook features a nature center, trails, gardens and special events and outdoor concerts.

Reservoir Park
22211 Water Vista Drive
Ashburn, VA 20148

Reservoir Park is built around a large lake and features a welcome center, crew facility, trails, kayaking, rowing, fishing and picnic shelters.

Rust Manor House and Sanctuary
802 Children's Center Road
Leesburg, VA 20175

Rust Sanctuary offers several miles of trails and numerous habitats for viewing the many types of plants and wildlife that call the park home. Rust Manor House hosts high end special receptions and events.

Sandy Run Regional Park
10450 Van Thompson Road
Fairfax Station, VA 22039

This has been the site of Olympic canoe and kayak training and time trials. Features include seating for 500, 2,000 meter racecourse and boathouses.

Temple Hall Farm Regional Park
15789 Temple Hall Lane
Leesburg, VA 20176

The 286 acre working farm provides programs to youth groups and hosts a fall event with pumpkin patch. Concession options are available at larger events.

Upton Hill Regional Park
6060 Wilson Blvd.
Arlington, VA 22205

Upton Hill Park features Ocean Dunes Waterpark with concessions, miniature golf, batting cage, picnic pavilion.

Washington and Old Dominion Railroad
21293 Smith Switch Road
Ashburn, VA 20147

The Washington and Old Dominion Railroad Regional Park extends from Shirlington in Arlington County to the Town of Purcellville in western Loudoun County and is 45 miles in length.

Winkler Botanical Preserve
5400 Roanoke Ave
Alexandria, VA 22311

The Winkler Botanical Preserve is a 45-acre nature preserve that consists of passive trails and outdoor programming.

General Description of Services to be Provided

NOVA Parks attempts to provide quality beverage service for its patrons, and is interested in a vendor to supply equipment, goods, and services for soft drinks, diet soft drinks, isotonic sport drinks and energy drinks. NOVA Parks is seeking bids to provide the following product services at all of its sites located throughout the Northern Virginia area.

1. Provide 4-6 vending units, vending cages as mutually agreed on and 25-30 assorted visual coolers
2. State terms, liabilities and service call/charge provisions on all equipment.
3. State delivery schedule for full-service vending/self-filled vending
4. State order/delivery schedule for drop ship products (20oz bottles, 12oz cans, etc.)
5. State product line and pricing for vending and visual coolers
6. State vending commission and recommended vending rates (public/employee) for full-service vending
7. Provide narrative statement on the following: equipment and repair, auditing, refunds, contact list with response times.

Proposal Section

Visual Cooler and Self Vending Pricing

Twenty-four 12oz soft drink cans

Year 1_____Year 2_____Year 3_____

Twenty-four 20oz isotonic bottles

Year 1_____Year 2_____Year 3_____

Twenty-four 20oz soft drink bottles

Year 1_____Year 2_____Year 3_____

Twenty-four 20oz bottled water

Year 1_____Year 2_____Year 3_____

Twelve 18.5oz iced tea bottles

Year 1_____Year 2_____Year 3_____

Twenty-four 16oz energy drink cans

Year 1_____Year 2_____Year 3_____

Full Service Vending Percentages

20 ounce soda vending machines - Percentages payable to NVRPA

Year 1_____Year 2_____Year 3_____

20 ounce water vending machines - Percentages payable to NVRPA

Year 1_____Year 2_____Year 3_____

20 ounce isotonic vending machines - Percentages payable to NVRPA

Year 1_____Year 2_____Year 3_____

BIDDER'S NAME

AUTHORIZED SIGNATURE

ADDRESS

TYPED/PRINTED NAME

TELEPHONE NUMBER

DATE

Company Identification and Ownership Disclosure

Contact Person: _____

Title: _____

Telephone: _____

Company: _____

Address: _____

Indicate Which: Corporation _____ Partnership _____ Sole Prop. _____ Other _____

Organized under the laws of the State of _____

Principal place of business at _____

Following are the names and addresses of all persons having an ownership interest of 3% or more in the company.

NAME

ADDRESS

| NAME | ADDRESS |
|------|---------|
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