


NOVA Parks Board Meeting
Thursday, July 21, 2022
Temple Hall Farm Park
15855 Limestone School Road
Leesburg VA 20176

Board Meeting

- 7:30 P.M. Call to Order
- 7:31 P.M. Report on Public Feedback on Draft Strategic Plan – Kelly Gilfillen
- 7:40 P.M. Amendments and Adoption of Strategic Plan – Paul Gilbert
- 7:50 P.M. Report on major events – Paul Gilbert
- Korean Bell Garden 10th Anniversary
 - Memorial Day Parade in Falls Church
 - Juneteenth event at Bull Run
 - Springdale event
 - 4th of July Parade in Fairfax City
- 8:00 P.M. “Post-COVID” Market Dynamics – Event Venues/Light Shows/Golf/Other – Chris Pauley
- 8:30 P.M. End of year Net-Revenue – percentage allocation – Lauren Weaver
- 8:45 P.M. Admin Items
- A. Minutes from the May meeting
 - B. Minutes from the Executive Committee meeting
 - C. Clarifying language on funding for Capital Endowment
 - D. Award of contract for compensation study
 - E. Special Fund Budgets – Restricted License & Friends of Carlyle House
 - F. Treasurer’s Report
- 9:00 P.M. Closed Session for Personnel Matter and Real Estate Acquisition

Date: July 13, 2022
TO: NOVA Parks Board
FROM: Paul Gilbert 
RE: Strategic Plan Feedback and Suggestions

The draft Strategic Plan has been very well received by the public. We have had over 4,000 page views on our website of the plan, and over 210 people have taken the time to fill out the survey and ranked the plan highly. The plan was also featured in news reports in LoudounNOW, Connection newspapers, and the Capital Trail Coalition. The complete results of the public engagement will be presented by Kelly Gilfillen, Director of Marketing & Communications, at the July Board Meeting.

We also sent the draft plan to all of the City and County Managers. We received feedback from the Mayor of Fairfax City, County staff from Arlington, and the Audubon Society of Northern Virginia.
Summary of feedback:

City of Fairfax:

Mayor David Meyer suggested we address our connection with local universities more specifically and the positive role these institutions have in helping us develop talent for the future. To address this point, we might want to add the following objective:

3.1.7 Expand outreach to area Universities to attract interns and recruit team members by 2025.

Councilman Tom Ross suggested we highlight health, youth, and partnerships. Below is a revised NOVA Parks Vision 2027 section with bolded text that could be added to address his suggestions.

NOVA PARKS VISION 2027

*The implementation of this strategic plan will serve our many communities result in a greater regional park system, a stronger Northern Virginia community, and an improved world. Parkland will increase, and park amenities and services will be developed and improved. Our land management will help to offset carbon. Our programs will attract new and growing interest in our historic and natural resources and our unique recreational opportunities. **The region's youth will be engaged in parks.** The brand of NOVA Parks will be known both locally and nationally.*

*The next five years will be critical for our environment. NOVA Parks will work **with our many partners, both public and private,** to set a national example of how public park agencies can reduce their impacts through energy conservation, growth in parkland, and thoughtful land management.*

*Visitors to NOVA Parks' many facilities will feel at home and welcome. A sense of belonging will result from being inclusive of the stories that are told through our interpretive efforts. Appreciating the cultural diversity of our region and providing exceptional customer experiences will be one of our top priorities. These efforts will result in an even larger portion of our population using and enjoying the offerings of NOVA Parks **and experiencing the physical and mental benefits of parks.***

Environment and belonging may be the things the public sees and will experience through NOVA Parks, but those benefits can only be realized if backed by strong organizational fundamentals. Attracting and retaining top-quality team and building innovative new facilities, processes, and programs are some of the most essential components to our future success. As a largely self-funded organization, generating revenues needed to support and grow the system is critical to building a NOVA Parks that can reach its full potential. By building on the passionate and diverse team that makes up NOVA Parks and reinforcing the qualities of our dynamic culture, this vision will become a reality.

Arlington County:

Arlington distributed our Draft Plan to a group of staff in a similar way a site plan would be reviewed. As a result, the comments were focused on site-specific questions about plans to create an improved W&OD Trail and related issues like trees and Four Mile Run. Attached is my response to these comments. The one comment that could be a Strategic Plan improvement would be to better define the term "Natural Resource Banking." To accomplish this, we could add a second paragraph under **Strategic Pillar 1: Environment** that would say the following.

Natural Resource Banking is an exciting new focus that includes Carbon Banking, Stream Banking, Nutrient Banking, and Wetland Banking. In all of these projects, habitat is restored and enhanced, usually with significant new plantings of native trees and other vegetation.

Loudoun County:

County Administrator, Tim Hemstreet provided a letter with County staff input. That letter and the response is attached. Like Arlington, Loudoun County staff also wanted a definition of Natural Resources Banking. County staff had many ideas and suggestions that will help with the implementation. Hemstreet summed up the feedback by saying, "Overall, staff views the NOVA Parks Draft Strategic Plan positively."

Audubon Society Northern Virginia:

The plan comments from Audubon were very positive about our focus on the environment, including carbon focus, trail improvements, tree plantings, green building, and protection of rare species. They took the opportunity to express their displeasure with the indoor ski facility that Fairfax County is permitting adjacent to Occoquan Regional Park. That is a project we have been in continuous dialogue about with both the County and the developer, but it is not one that we have any role in permitting or

approving. Audubon concludes their comments by asking NOVA Parks to make habitat restoration a higher priority. To accommodate this request, we could include the following objective:

1.3.3 Improve habitat by identifying and restoring at least ten areas with native plantings by 2027.

RECOMMENDATION:

Move to adopt the 2023-2027 Strategic Plan as presented to the public with the additions of objectives 1.3.3 and 3.1.7 as suggested and the addition of the proposed language on Nature Resources Banking and edits to NOVA Parks Vision 2027.

From: Ross, Tom
Sent: Tuesday, July 12, 2022 11:39 AM
To: Tingen, Nancy; City Manager Senior Leadership Team
Cc: MCC; Knapp, Brian; Chandler, Mark; # City Clerk; Stalzer, Rob
Subject: Re: Draft NOVA Parks Strategic Plan

Nancy:

I have reviewed the NOVA Parks Strategic Plan and believe it is excellent. I strongly support the "pillars" they have identified in their plan and believe they are properly focused on future needs in the area coupled with the long legacy that NOVA parks has established since its inception. It is properly focused on a few key areas and in my view that is essential in any kind of strategic plan.

A few points I would add that I think are important to further underscore in the plan:

*NOVA's connection and support for physical and mental health. It is an underlying component of parks, open space, trails and other recreational amenities which are available in our Northern Virginia community. We need to be partnering with health related organizations and others that promote wellness. A healthy population is a essential to our way of life and for all ages.

*Youth and diverse populations. NOVA needs to explore new ways of promoting parks and the values they bring to populations considered under served. Our young people, as we know, do not always see the importance of parks and recreation and it will continue to be a challenge to making them feel connected, welcome and finding it worthwhile. The same is true for the increasingly diverse region we have become; how NOVA can best serve the diverse population that exists and will continue to change in the years ahead. New approaches, new efforts and new forms of communication will be needed to build support for parks and open space.

*Partnerships are vital and will continue to be essential to the future of parks and open space in the region. We as a public partner must do our part both financially and otherwise to support your mission and efforts. But other new partners are emerging and it is important that they be engaged and connected to the work of NOVA.

Thank you for the opportunity to comment and I look forward to the implementation of this plan the many successes that lie ahead in serving Northern Virginia.

Tom

Tom Ross
Council Member
City of Fairfax

From: Miller, Janice <Janice.Miller@fairfaxva.gov>
Sent: Tuesday, July 12, 2022 1:35 PM
To: Tingen, Nancy <Nancy.Tingen@fairfaxva.gov>
Cc: City Manager Senior Leadership Team <CityLeadershipTeam@fairfaxva.gov>; MCC <MCC@fairfaxva.gov>; Knapp, Brian <briandavidknapp@gmail.com>; Chandler, Mark <Chandler_125@hotmail.com>; #_City Clerk <CityClerk@fairfaxva.gov>; Stalzer, Rob <Rob.Stalzer@fairfaxva.gov>
Subject: Re: Draft NOVA Parks Strategic Plan

Thanks for reaching out. I've reviewed the strategic plan and think it is sound and an excellent blueprint to move forward.

Appreciate the opportunity to comment.

Janice

Janice Miller
Council Member
City of Fairfax

From: Paul Gilbert <pgilbert@nvrpa.org>
Sent: Wednesday, June 15, 2022 4:58 PM
To: Meyer, David <David.Meyer@fairfaxva.gov>
Cc: Knapp, Brian <briandavidknapp@gmail.com>; Chandler, Mark <Chandler_125@hotmail.com>; Stalzer, Rob <Rob.Stalzer@fairfaxva.gov>
Subject: RE: Draft NOVA Parks Strategic Plan

CAUTION: External Email

Mayor Meyer,

Thank you for this great suggestion. We are fortunate to have both a Community College and a major University so close. We have a very active internship program that attracts a lot of students from Mason every year. I teach in the Recreation Management program at Mason. That connection with students and other faculty has helped with the internships, which then helps with recruitment. A few years ago, we figured out that about a third of our professional staff had a degree from Mason. Having a university nearby with a degree program related to our core business is wonderful.

Over the last year, we have also initiated a tuition reimbursement program to encourage our team to grow their skills through continuing education. Supporting personal and professional growth like this is a great way to grow the skills of our team and build positive moral.

You have eloquently expressed the importance of our local higher education institutions to the success of our organization and the health of our regional economy. We value the relationship with higher education and can look for more ways to build on these connections.

All the best

Paul Gilbert
Executive Director – NOVA Parks
pgilbert@nvrpa.org
703-359-4600
NOVA Parks Website: www.novaparks.com



*NOVA Parks - the best of Northern Virginia through
nature, history, and great family experiences*

From: Meyer, David <David.Meyer@fairfaxva.gov>
Sent: Wednesday, June 15, 2022 4:18 PM
To: Paul Gilbert <pgilbert@nvrpa.org>
Cc: Brian Knapp <briandavidknapp@gmail.com>; Mark Chandler <chandler_125@hotmail.com>; Stalzer, Rob <Rob.Stalzer@fairfaxva.gov>
Subject: RE: Draft NOVA Parks Strategic Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Paul –

Thank you for sharing the draft strategic plan with the CAOs from the NVRPA jurisdictions. The five pillars are commendable and capture the essence of NOVA Parks. One additional comment:

The NOVA Parks leadership (board and senior staff) could formalize partnership with both GMU and NOVA Community College to create a sustained pipeline of high-potential students who may want to pursue careers related to the broad mission of NOVA Parks (environmental management, conservation, historical preservation/interpretation) as well as the specific organizational management needs and operations of NOVA Parks (finance, land acquisition, HR, facility management, design, and planning). This initiative could have an application process (transcripts, essay, faculty recommendations, interviews) with real money behind it (tuition reimbursement, stipends, etc.). Work could include earning credits and/or practicums or capstone projects. This could be multi-tiered for both undergraduate and graduate students and matrixed with existing curricula – not necessarily, at least at the outset, promoting a “parks and recreation” discipline, *per se*. Cost – think big and plan for smaller, initial program with multi-year growth, with continuous evaluation of its efficacy to NOVA Parks and participants. Add the cost to the jurisdictional dues. This should not be viewed as a “cheap labor” program – we could compensate participants in a meaningful way to give true gravitas to the program. If successful, promote the hell out of it – YouTube videos, documentary focusing on 3-4 real success stories, put together a “road show” to take to national conferences and organizations and make it the best-in-class for the entire nation. If planned well, the funding will not be a challenge. That’s my concept in nutshell.

We could get regional thought leaders and decision-makers behind this, but it needs to be well-thought through beforehand. This may or may not comport with your organizational vision, but it’s my musing on one idea to strengthen a NOVA Parks organizational culture and human capital team for the mid-decades of the 21st century.

David Meyer
703-409-7057 (cell)

If you decide this is not in your wheelhouse, not a priority, or not worth the squeeze, that’s fine. No need to carry coals to Newcastle simply because a Mayor suggested it.

From: Stalzer, Rob <Rob.Stalzer@fairfaxva.gov>
Sent: Wednesday, June 15, 2022 2:40 PM
To: Paul Gilbert <pgilbert@nvrpa.org>
Cc: Knapp, Brian <briandavidknapp@gmail.com>; Chandler, Mark <Chandler_125@hotmail.com>; MCC <MCC@fairfaxva.gov>; City Manager Senior Leadership Team <CityLeadershipTeam@fairfaxva.gov>; Shinaberry, Melissa <Melissa.Shinaberry@fairfaxva.gov>; Tingen, Nancy <Nancy.Tingen@fairfaxva.gov>
Subject: RE: Draft NOVA Parks Strategic Plan

Thanks for forwarding Paul. I’m copying our senior leadership team and the Mayor and Council for awareness and comments. We’ll send our observations to you and the NVRPA by July 8. Nancy Tingen in the City Manager’s Office will be the point of contact to compile our feedback.

We appreciate the work of the NVRPA in the region and the City of Fairfax.

Rob

Robert A. Stalzer, FAICP
City Manager
City of Fairfax
10455 Armstrong Street • Fairfax, VA 22030-3630
703-385-7850 O • 703-385-7811 F
TTY:711
www.fairfaxva.gov





From: Paul Gilbert <pgilbert@nvrpa.org>
Sent: Tuesday, June 14, 2022 4:09 PM
To: Stalzer, Rob <Rob.Stalzer@fairfaxva.gov>
Cc: Knapp, Brian <briandavidknapp@gmail.com>; Chandler, Mark <Chandler_125@hotmail.com>
Subject: Draft NOVA Parks Strategic Plan

CAUTION: External Email

Mr. Rob Stalzer
Fairfax City Manager
10455 Armstrong St.
Fairfax, VA 22030

Draft Strategic Plan

Dear Rob,

As a local government leader, you know the importance of a good strategic plan. Such a plan can set out the vision for the future and the steps that will help realize that potential.

I am pleased to share with you the Draft Strategic Plan for the future of NOVA Parks. Our Board and staff have been working on this draft for months. We would love to share it with you now and get any feedback you might have. We also have this plan on our website with online questions to solicit public input. Our Board will review this input in mid-July and see what changes might be warranted.

Feel free to share this draft with your governing body, staff, or others you think would be interested. Attached is a pdf of the plan, and below is the online link.

Link: <https://www.novaparks.com/StrategicPlan>

Among many other things, this plan will result in the following:

- Planting of over 50,000 trees
- Creation of a wetlands park at Gateway
- Expansion of parkland
- Investment in trails
- Expanded community engagement
- Reduction of our carbon footprint and expansion of carbon sequestration
- Expanded cultural events and festivals
- Creation of both a team and programs that reflect our changing and diverse community

If you have any feedback on this, feel free to reach out to me. Thank you for your leadership and vision.

Paul Gilbert
Executive Director – NOVA Parks
pgilbert@nvrpa.org
703-359-4600
NOVA Parks Website: www.novaparks.com




NOVA PARKS

Northern Virginia Regional Park Authority

5400 Ox Road, Fairfax Station, VA 22039 | 703-352-5900 | Fax: 703-273-0905 | www.novaparks.com

DATE: July 12, 2022

TO: Jennifer Fioretti and Ben Aiken

FROM: Paul Gilbert 

RE: Arlington Staff Comments on NOVA Parks Strategic Plan

Thank you for taking the time to read the Draft Strategic Plan and submit comments. We appreciate Arlington's long-standing support of parks and natural resources and are proud of our continuing partnership. This Draft Strategic Plan is a broad outline of potential future plans. When any site-specific plans move forward, there will be details provided which will address some of the comments you have sent. Let me address some of the primary themes that County staff raised.

Natural Resources:

There were 14 comments about natural resources, and six specifically mentioned the Four Mile Run. The Four Mile Run comments were almost all related to planned W&OD Trail improvements. Eight of the comments related to trees and forests. Our Strategic Plan is very ambitious in reforestation; as a matter of practice, NOVA Park only plants native species. We also have a strong commitment to addressing invasive species in our plan. Our work on 'Natural Resources Banking' includes areas like stream, nutrient, and carbon banking, all of which result in restored and improved natural resources. Most of this will take place on larger tracts of land outside of Arlington County, but it will benefit the quality of the air and water we all rely on.

W&OD Trail:

There were nine comments about the W&OD Trail. Seven of those were related to the planned trail improvements, and two were about the Visitor Center referenced in the plan. The Visitor Center will likely be built on a site in Loudoun County. Building on the success of the Dual Trail in the Falls Church section of the trail, we are thinking of capacity improvements for portions of the trail in Arlington County. None of this has been designed yet. The Falls Church section substantially improved the stormwater performance of the trail property.

Site-specific details about either the W&OD Trail or natural resource management will support the broad goals of the strategic plan but will be developed separately to support those projects.

We appreciate the partnership with Arlington County and look forward to working with County staff on many issues related to this strategic direction in the years ahead.

City of Alexandria
Sean Kumar
Scott Price

Arlington County
Paul Ferguson
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Fairfax County
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Stella Koch

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Mark Chandler
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Loudoun County
James Bonfils
Cate Magenmis Wyatt

Arlington County Review NOVA Parks 2023-2027 Strategic Plan

7-Jul-22

Strategic Pillar/Goal - (ex. Goal 1.1.)	Comments:
1.1	Planting trees is one component of tree conservation. How will you ensure conservation of existing trees in development projects? Consider adding an objective to include this conservation
1.1	Include protection of flood plains and expanding canopy along 4 Mile Run
1.1 Environment	include protection of floodplains, especially along Four Mile Run
1.1 Environment	See comment (4.2) about consideration of impacts of dualized trail systems in RPAs
1.1.1	Add "Native" to trees planted
1.1.4	Expand on what "natural resource banking means"
	Measurable goals are good, though "expand and acquire" seems confusing. Would you like to expand 5 and acquire 5?
1.2.2	Expand existing parks through land acquisition? Could be worded better.
1.3 and 1.7	Consider adopting a native plant-only planting policy for new development and existing landscapes
	Consider add language on the carbon storage capacity of your existing trees, and the planted trees. Consider using language similar to the Arlington County Community Energy Plan (Page 23). See link here: https://arlingtonva.s3.amazonaws.com/wp-content/uploads/sites/13/2019/10/Final-CEP-CLEAN-003.pdf
1.5	Ensure "invasive species" are clearly defined, and updated as new invasive species are found, in collaboration with the region's PRISM group
1.7	Consider alternative language to "ethnic groups", such as historically underserved by parks, diverse, etc.
2.1	How does this timeline line-up with the trail plans and engagement plans currently being worked on?
4.2	Support this objective and encourage collaborative engagements amongst our jurisdictions when working on multi-agency projects.
2.5.1	More objectives like this that identify specific funding sources. Not possible everywhere, but is very helpful and keeps the organization accountable.
2.5.2	Add language in development ensuring development of new facilities is context-sensitive to natural resources and tree canopy. These features need to be considered early in the planning process to minimize impact, and anticipate mitigation needs.
4	Support comment on W&OD trail below (4.2). Impacts to existing natural resources need to be considered before expansion of trails
4.2	Will the Dualization of the W&OD trail, impact any of the goals called out in 1.3 & 1.7?
4.2 Dualization of trail along WO&D	Include protection of floodplains, especially along Four Mile Run - current plans do not include consideration of floodplain Installation of these large footprint trail systems need to be context- and regulations-sensitive. Proximity to streams, especially dynamic streams with active erosion accelerating under a changing climate, and locations in RPAs and floodplains are real constraints to be considered in siting and implementation.
4.2 Dualization of trail along WO&D	Strong support for this. Especially for maintenance of retaining walls and other ancillary structures that are part of the WO&D trail along Four Mile Run
4.3.1 Maintain Capital Maintenance to support upkeep of current facilities	How will the success of natural resources objectives be measured over time? Will there be natural resource inventories, tree canopy studies, or other ways to measure success?
General	If there are ways to reduce Vehicle Miles Traveled in any way that would be a good objective here.
Goal 1.5	Partnering with after school programs to just get minority groups in parks would be a huge benefit.
Goal 2.1	Strongly support hiring a Manager of Community Engagement by 2023 and encourage the new Manager's responsibilities to include leading engagement on agency capital projects such as W&OD Trail improvements.
Objective 2.5.1	What is the planned location of the W&OD Visitor Center?
Objective 4.1.1	Does the Arlington Section refer only to the North Sycamore Street to North Carlin Springs Road segment of the W&OD Trail, or does it include additional segments of the trail within Arlington County? Will NOVA Parks consider other external federal, state, and regional capital funding sources to expand dual trails along the W&OD Trail, e.g. NVTC Commuter Choice, State bike/ped or State trails funding, other VDOT or VDCR capital programs, IJJA-BIL?
Objective 4.2.1	How does the trail plan and community engagement initiation timeline of "by 2024" line up with the planned schedule for the NVTa-funded design work and the next NVTa Call for Regional Transportation Projects (CfRTP) now tentatively scheduled for May 2023?
Objective 4.2.2	How does the "construct when permits are approved" timeline intersect with seeking capital funding for the construction project(s)?
Objective 5.3.3	Support this objective -- creating a capital endowment will increase NOVA Parks' flexibility in seeking external capital funds as most programs encourage some level of local funding contribution to a project, whereas others have a required funding match of 20 percent or higher.
Overall	Continue and expand close coordination with Jurisdictions in which facilities are located.
Pillar 1 (Environment)	Are there any aspects of the planned W&OD Trail dualization / widening proposed to enter design that might conflict with the Pillar 1 goals? For example, Objectives 1.7.2 and 1.8.3.
Plan Highlights	What is the planned location of the W&OD Visitor Center?



NOVA PARKS

Northern Virginia Regional Park Authority

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July 13, 2022

Tim Hemstreet
County Administrator
Loudoun County
1 Harrison Street
Leesburg VA 20177

RE: Response to July 8, 2022 letter about NOVA Parks Strategic Plan

Dear Tim,

Thank you for the letter with the input from Loudoun County staff. It is reassuring to see how closely aligned our Strategic Plan is to various County policies and initiatives. As you said, **“there are a lot of commonalities between NOVA Parks’ goal and objectives and PRCS’ Master Plan, the County’s Comprehensive Plan, and many of the individual missions of County departments such as greater public outreach, facility development, increasing programs and services for a more diverse population, and commitment to staff development. Overall, staff views the NOVA Parks Draft Strategic Plan positively.”**

Many of the points of input related to partnership opportunities with County offices like the Extension Service, Libraries, Social Services and/or community groups. We appreciate these suggestions, and as we implement these strategies will seek to connect with the right partners to achieve our shared goals.

As we both refine the Draft and work on its implementation, we will endeavor to achieve the goals expressed in your letter. Specific feedback on some of the issues raised would be the following:

- 1.1.2 relates to trail improvements. The current trail around Beaverdam is just a blazed path through the woods in most areas. Traversing wet areas and reducing erosion will take some trail design and improvements over the coming years.
- 1.2.2 expanding the park system with at least five new acquisitions in the next five years is ambitious but is also consistent with how we have grown our lands in the last few years.
- 1.4.1 deals with Natural Resources Banking. We will add a definition of this in the plan. This term encompasses nutrient banking, carbon banking, stream banking, and wetland banking. In most of these processes, significant areas are reforested.

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- 1.7 we share a focus on controlling invasive species with the County. Treatment for specific species and partnerships to support this goal will be developed outside of the Strategic Plan.
- Pillar 2: Belonging – We address accessibility in section 4.5.1. This section addresses our commitment to funding ADA accessibility improvements. We would be happy to engage with County staff on programs such as Ag Day.
- In sections 2.2.2, 2.1.2, and 2.1.3 we outline efforts to engage with a wide variety of groups with the goal of increasing inclusion in our offerings.
- 2.7.2 deals with web-based translation services. With our common goal of accessibility, we are happy to explore additional languages as we are adding Spanish translation to our website.

We appreciate the time you and your team spent reviewing our Draft Strategic Plan. We appreciate the fine work the County does to serve the public, and we are pleased to be your partner in achieving our shared goals.

Sincerely,



Paul Gilbert
Executive Director



Loudoun County

VIRGINIA

Office of the County Administrator

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loudoun.gov/coadmin

July 8, 2022

Mr. Paul Gilbert
Executive Director
Northern Virginia Regional Park Authority
5400 Ox Rd.
Fairfax Station, VA 22039

Dear Mr. Gilbert:

The purpose of this letter is to transmit the County's input on the Northern Virginia Regional Park Authority's 2023-2027 Draft Strategic Plan. Please note that this document contains comments from County staff. Additional comments from members of the Board of Supervisors will be forwarded upon receipt by staff.

Staff from the County's parks and recreation, community development and human services agencies, and the County's Diversity, Equity and Inclusion manager have had an opportunity to review the Draft Plan and have provided the following observations. There are many similarities to the Loudoun County's Parks, Recreation and Community Services' (PRCS) Master Plan, in which NOVA Parks' services are included. For example, staff's observation is that the overall Draft Plan has an active focus on land acquisition and conservation, education through interpretive displays and storytelling, environmental sustainability, facility development, and an increase in programmatic efforts focused on diversity, equity, and inclusion. Staff also had more specific observations for each of the Draft Plan's strategic pillars, as noted below.

Strategic Pillar 1: Environment

Staff suggests that as it relates to the goal to manage, sustain, and protect parklands and natural resources by addressing the causes of climate change, enhancing carbon sequestration, and improving and protecting natural habitats (Goal 1.1) by planting more than 50,000 new trees by 2027 (Objective 1.1.1), that NOVA Parks consider partnering with the Extension Services' Tree Steward to provide education with the newly planted trees.

Additionally, staff suggests that the objective (under Goal 1.1) to create or redesign trail systems at Beaverdam and along the Bull Run/Occoquan trail with the goal of making them environmentally sustainable (Objective 1.1.2) could be more clearly defined as it seems to infer the current trails are not designed to ensure environmental sustainability. Staff would suggest language that denotes how this will be measured. Additionally, to be consistent with the 2019

Mr. Paul Gilbert
Executive Director
Northern Virginia Regional Park Authority
July 8, 2022
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General Plan (GP), all trails within the River and Stream Corridor Resource (RSCR) should be of a permeable material only (*2019 GP, Chapter 3, Permitted Uses in the RSCR*).

Staff's observation of the goal to expand the park system with lands (Goal 1.2), by expanding and acquiring at least five new properties by 2027 (Objective 1.2.2) seems to create a narrow window for fulfillment, particularly in the area of protecting areas with rare or endangered species (Goal 1.3) by targeting land acquisitions that offer the potential for significant habitat restoration by 2025 (Objective 1.3.1). Staff observed that this goal may not be viable and would question the timeframe given for this activity.

Staff's observation that the goal to expand the leadership role in natural resources banking (Goal 1.4) with implementation at select NOVA Parks, including Piscataway Crossing, Bull Run, Algonkian, Springdale, and Gilberts Corner Regional Parks, by 2025 (Objective 1.4.1) is not clearly understood, defined and/or described (in addition to Objective 5.3.3). Natural banking should be clearly defined and described as to whether this can be interpreted as selling nutrient credits and, if so, what are the implications to land donors, and would they potentially see this as profiting from land donation?

Staff had positive feedback regarding NOVA Parks' goal to target invasive species in high-impact areas with partnerships and resources (Goal 1.7). Specifically, Objective 1.7.2 discusses accelerating invasive species work along the W&OD Trail by 2024. This is consistent with County goals to control and remove invasive plant species (*2019 GP, Chapter 3, Forests, Trees, and Vegetation Text*). Staff would, however, suggest more specific language as to how NOVA Parks plans to control SLF and Tree of Heaven. Additionally, staff suggests that NOVA Parks consider how they could partner with Virginia Commonwealth Extension and the Master Gardner Programs as it relates to the goal of providing outreach and educational opportunities related to natural resource conservation (Goal 1.8). Staff also believes expanding partnerships with community groups and growing entrepreneurial revenues to support park improvements could maximize the opportunity to implement community gardens and to enter into long term leases for young and/or beginner farmers who cannot afford to purchase land in Loudoun County.

Strategic Pillar 2: Belonging

This pillar's overarching goal is to provide parks and programs that engage the various cultures and communities represented in Northern Virginia to create a sense of belonging presents strong objectives toward promoting diversity, equity, and inclusion. Environmental, social, and racial equity are adequately addressed for both customers and employees, however, the Draft Plan does not address strategies in promoting accessibility. Staff would suggest the reinstitution of programs such as Ag Day.

Mr. Paul Gilbert
Executive Director
Northern Virginia Regional Park Authority
July 8, 2022
Page 3 of 4

Staff suggests that within the goal to build and support effective community partnerships with ethnic groups (Goal 2.1) by partnering with NAACP chapters and similar organizations to further build inclusive programs by 2025 (Objective 2.1.1), that NOVA Parks include all multi-cultural organizations/groups in the target area, rather than mentioning only one specific group which could be interpreted as being preferential. Additionally, the plan seems to focus on people who are Black and/or Hispanic for multi-cultural outreach, rather than considering the significant presence of Asian and Indian communities in the region as well.

Staff suggests that the goal to enhance the quality of life through beneficial and successful programs partnerships, and events to meet the needs of our diverse community (Goal 2.4) by identifying and performing outreach to Title 1 schools and economically disadvantaged populations to improve quality of life through parks, programs, and resource conservation in areas near regional parks by 2027 (Objective 2.4.5), should include libraries, social services agencies, and nonprofits in its outreach efforts to help identify those who have economic or transportation challenges, which may limit their ability to enjoy the park system. Staff further suggests that children and adults with physical or intellectual disabilities be included as an outreach group for program planning.

Additionally, staff suggests that consideration of translation services on NOVA Parks' website by 2025 (Objective 2.7.2) should not only include Spanish, but the most common languages spoken in the target area. For example, the most common languages requesting translation services in Loudoun include Spanish, Arabic, Persian (Farsi), Vietnamese, Mandarin, and Urdu.

Strategic Pillar 3: NOVA Parks Team

No County staff feedback

Strategic Pillar 4: Building the Future

Staff notes that Objective 4.4.1 discusses opening Reservoir Park at Beaverdam in Ashburn in partnership with Loudoun Water by 2024; however, only passive recreation uses are envisioned within the major floodplain RSCR (2019 GP, Chapter 3, *Permitted Uses in the RSCR*).

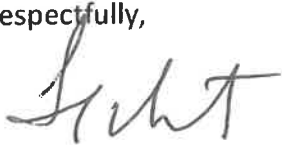
Strategic Pillar 5: Revenue & Efficiency

There are a lot of commonalities between NOVA Parks' goals and objectives and PRCS' Master Plan, the County's Comprehensive Plan, and many of the individual missions of County departments such as greater public outreach, facility development, increasing programs and services for a more diverse population, and commitment to staff development. Overall, staff views the NOVA Parks Draft Strategic Plan positively.

Mr. Paul Gilbert
Executive Director
Northern Virginia Regional Park Authority
July 8, 2022
Page 4 of 4

Should you have any questions regarding these comments, please contact Assistant County Administrator Erin McLellan.

Respectfully,

A handwritten signature in dark ink, appearing to read 'Tim Hemstreet', written over the word 'Respectfully,'.

Tim Hemstreet
County Administrator

Cc: Erin M. McLellan, Assistant County Administrator
Valmarie Turner, Assistant County Administrator
David Street, Chief of Staff
Steve Torpy, Director, Parks, Recreation and Community Services



AUDUBON SOCIETY
NORTHERN VIRGINIA

11100 Wildlife Center Drive, Suite 100
Reston, VA 20190
(703) 438-6008 • info@audubonva.org
audubonva.org

Re: Comments on NOVA Parks' 2023-2027 Draft Strategic Plan

On behalf of the more than 5,000 members of the Audubon Society of Northern Virginia, I submit these comments on the NOVA Parks 2023-2027 Strategic Plan. ASNV is submitting these comments in addition to providing the online feedback requested on the NOVA Parks website to emphasize issues that we feel are particularly important to the future of the Northern Virginia region.

It is encouraging that the plan includes as "Strategic Pillar 1: Environment" a focus on natural resource protection, sustainability and resiliency. ASNV considers this to be the most critical aspect of the Strategic Plan.

We applaud plans to add new lands to the park system, protect rare or endangered species, measure and lower parks' carbon footprint, build green buildings, plant more trees, target invasive species and expand educational opportunities.

We commend goals to create or improve trails with a focus on sustainability; create a new wetland park for environmental education and sustainability; invest in electric vehicles and mowers and take other steps to lower parks' carbon footprint; add five new parkland properties; manage existing parkland to better sequester carbon; and expand partnerships with community groups.

NOVA Parks Should Place More Emphasis on Preserving and Increasing Natural Areas in Its Parks.

ASNV believes that Goal 1.1, which provides for "protecting and improving natural habitats," is the most important of all of NOVA Parks' goals. In Fairfax County, only 15.1 percent of the land is classified as parks and recreation, according to the 2021 report of the Environmental Quality Advisory Council (EQAC). This includes local, state and federal land, and much of the open space is recreational parkland, not natural areas. The acreage in this "vacant or natural land" continues to decrease, as the EQAC Report noted. Similar declines in natural land areas have occurred throughout Northern Virginia.

ASNV is concerned that despite its reference to protecting and improving natural habitats, NOVA Parks' emphasis on high-intensity activities such as water parks, ropes courses and other revenue-producing "improvements" understates the critical importance of maintaining and increasing the acreage of natural areas in Northern Virginia. The dramatic increases in public attendance at the natural areas of county, regional and state parks during the pandemic demonstrated the critical importance of natural areas to mental and emotional health. These "quiet enjoyment" areas do not produce substantial amounts of revenues as is the case with water parks, golf courses and other more "developed" park facilities. While it is important to maintain adequate funding for NOVA Parks' facilities, the Park Authority should establish overall funding goals that take into consideration both the importance of these natural areas and the fact that they do not necessarily fully fund themselves through user revenues.

Natural Areas Can Improve Environmental Health

In light of many measures of Northern Virginia's environmental health, both creating and restoring new natural areas is vital. Many studies document serious declines in biodiversity, birds, insects, native plants, and other natural resources.

- The region's natural resources are suffering from ever-increasing development and urbanization, over-use, and invasive plants and animals.
- Stormwater runoff from impervious surfaces produces pollution and sediments that flow into parks, and into our streams and rivers. Stormwater runoff is the fastest growing pollutant in the Potomac River.
- The Potomac Conservancy, concluded in their 2020 report, that "... excess nutrients and sediment from polluted urban runoff is increasing over time and threatens to undo decades of progress. ... [S]ediment in urban and suburban stormwater runoff continues to increase." For almost two decades, approximately 75 percent of Fairfax County's streams have been in fair, poor, or very poor condition, according to the 2021 report of the Environmental Quality Advisory Council.
- The American Lung Association gave Fairfax County and Arlington a C grade in its State of the Air 2022 report (<https://www.lung.org/research/sota/city-rankings/states/virginia>). Fairfax County is a "marginal nonattainment area" in terms of meeting national air quality standards for ozone.
- Virginia's Wildlife Action Plan identifies 883 species that are in decline. 136 of these are threatened or endangered. "Habitat loss is the single greatest challenge impacting these species," the report states. (<http://bewildvirginia.org/wildlife-action-plan/>)
- Across North America, bird populations have declined by three billion birds since 1970, a 29 percent decline. *Science*, September 2019.

We engage all Northern Virginia communities in enjoying, conserving, and restoring nature for the benefit of birds, other wildlife, and people.

- Two-thirds of North American birds are at risk of extinction because of global temperature rise. “[Survival by Degrees](#),” National Audubon Society.)
- The world has seen a nearly 70 percent average decline in wildlife populations since 1970 (World Wildlife Fund Living Planet Report, 2020.)
- Five hundred species of vertebrates, 1.7% of the species evaluated, are likely to become extinct over the next two decades. Extinctions caused by humans and the loss of biodiversity are accelerating. (2020 study by Dr. Gerardo Ceballos, Paul Ehrlich and Peter Raven, Proceedings of the National Academy of Science.)
- The world has lost more than one-quarter of its land-dwelling insects in the last 30 years ([Science](#), April 2020), a trend that some call an “insect apocalypse.”
- Two in five of the world’s plant species are at risk of extinction. (State of the World’s Plants and Fungi 2020, Kew Royal Botanic Gardens.)

Preserving, expanding and creating more natural resource parks can help reverse these disturbing trends. NOVA Parks could play a significant role.

Preserve Grassland and Meadow Habitat, Reject a \$200 Million Ski Resort

For many reasons, ASNV opposes construction of a \$200 million, 450,000-square-foot, luxury ski resort on the Lorton Landfill with multiple ski slopes and “one of the world’s longest indoor ski slopes” and we oppose NOVA Parks’ apparent plans to connect to the ski resort’s summit with a gondola from Occoquan Regional Park.

The former landfill is not a wasteland. It has rare meadow and grassland and other habitats that support many wildlife species, although data or thorough biological inventories are lacking. At least 126 bird species have been documented on the landfill (<https://ebird.org/hotspot/L280179>). Grassland bird species, such as eastern meadowlarks, grasshopper sparrows and bobolinks, have been recorded at the landfill. These bird species, like many others in Fairfax County, are in serious decline and there is little habitat left that supports them.

A 2012 survey of bats at nearby Fort Belvoir, conducted by the Virginia Natural Heritage program, identified three species of bats present: tri-colored bat (*Perimyotis subflavus*); big brown bat (*Eptesicus fuscus*); and red bat (*Lasiurus borealis*). It is reasonable to assume they are in the landfill area.

Instead of developing a ski resort and causing the environmental degradation it will bring, as we described in our 2020 comments on the proposed Interim Agreement between Fairfax County and Alpine-X LLC to the Board of Supervisors, NOVA Parks and the county should take advantage of a rare opportunity to save and restore significant habitat, starting by rejecting this luxury ski resort plan.

Protect *AND RESTORE* Natural Habitat

Commendably, Pillar 1 includes “improving and protecting natural habitats.” Equally important is restoring degraded habitats to a more natural state to support more native habitats and biodiversity, included as Objective 1.3.1. Given the shortage of available, undeveloped land in northern Virginia, restoring areas degraded by development, impervious surfaces, invasive plants and other factors, may offer the most opportunities to restore the region’s environmental integrity.

The United Nations has declared 2021 to 2030 the U.N. Decade on Ecosystem Restoration to stop the degradation of ecosystems and work toward a more sustainable future. NOVA Parks could be a leader in habitat restoration in Virginia and set the example.

We urge NOVA Parks to make habitat restoration a higher priority.

Respectfully Submitted,

/s/

Glenda Booth
Tom Blackburn
Advocacy Committee
Audubon Society of Northern Virginia

DATE: July 11, 2022
TO: NOVA Parks Board
FROM: Paul Gilbert
RE: FY'2022 Net Revenue

At the July meeting we set percentages that will dictate how the end of the year net revenue (surplus) will be distributed. By the September meeting we will have completed the end of year accounting and have a final number. The only fixed obligation is 20% for annual performance incentives for staff. In past years we have reinvested funds from our Net Revenue into Capital, reserves, or the retirement fund.

This year our reserves are in a very strong position. The retirement fund was a little over 100% funded as of last December. With a drop of nearly 20% in the stock market since then, it is likely to be underfunded by December 31st the date it is next measured. Some investment in the current down market could help the fund in the future.

Because of the Strategic Initiatives projects, there are significant unfunded capital needs over the next five years. One of the big challenges of the upcoming Capital Budget (to be presented in September) will be to identify funding for many of these new initiatives. While we often have strong operating revenues, we usually have considerably more capital needs than funding. That is particularly true with our ambitious goals this year.

RECOMMENDATION: *That the FY'2022 end of the year net revenue be distributed as follows: 20% Performance Incentive Program, 10% for the retirement plan, and 70% for the Capital Budget.*

NOVA Parks
5400 Ox Road
Fairfax Station, Virginia 22039

Board Planning Retreat May 7, 2022
NOVA Parks Headquarters – Boardroom

MINUTES

ATTENDANCE:

Members Present:

Cate Magennis Wyatt, Chair
Paul Baldino
James Bonfils
Patricia Harrison
Stella Koch
Brian Knapp
Sean Kumar
Michael A. Nardolilli
Scott Price
Jeffrey Tarbert

Members Absent:

Mark Chandler
Paul Ferguson

Staff Present:

Paul Gilbert, Executive Director
Chris Pauley, Director of Operations
Kim McCleskey, Budget Administrator
Brian Nolan, Director of Planning & Development
Danielle Endler, Human Resources Administrator
Mike Depue, Planning & Grants Administrator
John Bell, Senior Planner
Mark Whaley, Superintendent
Blythe Russian, Superintendent
Kisha Reaves, Recruiter
Kiley Christian, Project & Development Assistant

Guests:

Pat Hoagland, Brandstetter Carrol
Pat Wirth, Suffragist Memorial at Occoquan

OPEN SESSION:

10:00-12:15 - The Board discussed amendments and edits of the draft Strategic Plan.

12:15 – Presentation of Certificate of Appreciation to Pat Wirth for creating the Suffragist Memorial at Occoquan Regional Park.

CALL TO ORDER:

The Chair called the meeting to order at 1:40 p.m.

DISCUSS AND REVIEW A NATURAL RESOURCES REPORT, PAUL GILBERT, EXECUTIVE DIRECTOR:

APPROVAL OF THE FY2022 OPERATING BUDGET, KIM MCMCCLESKEY, BUDGET ADMINISTRATOR:

Motion that the Board adopt the FY 2023 Operating Budget in the amount of \$33,776,435, with an Enterprise Fund of \$28,821,269 and General Fund of \$4,955,166, with \$95,000.00 in the Strategic Initiatives Budget for invasive plant species, was made by Mr. Knapp and seconded by Mr. Kumar.

VOTE: No opposition or abstention, **UNANIMOUSLY APPROVED.**

REPORT ON RETIREMENT PLAN AND RETIREE COST OF LIVING, PAUL GILBERT, EXECUTIVE DIRECTOR:

There was a discussion of the policy related to cost-of-living adjustments for retirees.

Board consensus was if the plan is 92% fully funded (active plan, not frozen plan) then COLA could be between 4-5% if inflation was at or above that level. This advice was forwarded to the Board of Trustees of the Retirement Plan.

ADMINISTRATIVE ITEMS:

- a) Minutes from March Board Meeting
- b) RESOLUTION OF THE NORTHERN VIRGINIA REGIONAL PARK AUTHORITY AUTHORIZING APPLICATION FOR RECREATIONAL TRAIL PROGRAM GRANT FUNDS

Mr. Nardolilli motioned to approve all Administrative Items, seconded by Mr. Knapp.

VOTE: No opposition or abstention, **UNANIMOUSLY APPROVED.**

ADJOURNMENT:

A motion was made by Mr. Nardolilli, seconded by Mr. Kumar, to adjourn the meeting.

VOTE: UNANIMOUSLY APPROVED. The meeting was adjourned at 2:10 p.m.

Respectfully submitted,

Paul A. Gilbert, Secretary

Approved by the Northern Virginia Regional Park Authority Board
on July ____, 2022

Paul A. Gilbert, Secretary

Cate Magennis Wyatt, Chair

NOVA Parks
5400 Ox Road
Fairfax Station, Virginia 22039

Executive Committee Meeting, May 24, 2022

6:00 p.m.

The meeting took place online via ZOOM

The meeting was live streamed on YouTube at:

<https://www.youtube.com/channel/UCcKufx1dafl-b2lsgGeMyDA>

MINUTES

ATTENDANCE:

Members Present:

Cate Magennis Wyatt, Chair
Sean Kumar
Jeffrey Tarbert

Member Absent:

Brian Knapp

Staff Present:

Paul Gilbert, Executive Director
Kiley Christian, Planning & Development Assistant

Guests Present:

Pat Hoagland, Strategic Planner – Brandstetter Carroll

OPEN SESSION:

6:04 p.m., The Executive Committee began discussions on amendments, and edits to the Draft Strategic Plan.

Committee unanimously approved the Draft Strategic Plan to be released for public input. Distribution included putting on the NOVA Parks website with an online survey, sending it to the City and County Managers/Administrators/Executives for each of the member jurisdictions, and promoting the review of the plan through both news media and social media.

6:56 p.m., the meeting concluded.

Full meeting recording may be heard at: <https://www.youtube.com/channel/UCcKufx1dafl-b2lsgGeMyDA>

Respectfully submitted,

Paul A. Gilbert, Secretary

Approved by the Northern Virginia Regional Park Authority Board
on July _____, 2022

Paul A. Gilbert, Secretary

Cate Magennis Wyatt, Chair

DATE: July 13, 2022

TO: NOVA Parks Board

FROM: Brian Nolan, Director of Planning and Development

RE: Capital Endowment Policy Clarification / Amendment to the Motion

Background:

At the March 17, 2022 Board meeting, the Board unanimously approved a motion to create and fund a Capital Endowment with the Community Foundation. The goal of staff's recommendation was to both create an endowment and identify capital revenues that would fund the endowment. The three main sources of revenue: (1) include non-recurring license fees for underground utilities and other impacts to the W&OD Trail and other park facilities; (2) revenues from Natural Resource Banking; (3) license fees for telecom and other sources that would generate significant capital revenues. As a result of the Board's vote, these Capital Revenues will be received and transferred to the Capital Endowment to create a perpetual legacy of funding for Capital projects.

As a result of Board discussion of the staff recommendation, the Board decided to include language that would give the Board an opportunity to determine if "larger" license fees would be deposited in the Capital Endowment or dedicated other Capital needs.

The following is the approved motion:

"We move create a NOVA Parks Capital Endowment with the Community Foundation for Northern Virginia, to dedicate non-recurring payments from Natural Resource Banking, and non-recurring licensing fees to this Endowment. Further, other non-recurring payments will be brought to the Board for the decision whether to invest them in the Endowment or not."

Clarification needed:

To provide a clear, concise, and enforceable policy for the Capital Endowment, staff requests minor clarifications of the Board motion related to language used and the total amount for an individual transaction that would require Board approval. Based on recommendation from accounting and historical and projected license fee data, staff submits the following recommended Amendment to the original motion for consideration:

Recommended Amendment to the March 17, 2022 Board Motion on Capital Endowment:

We move to create a NOVA Parks Capital Endowment with the Community Foundation for Northern Virginia, to dedicate revenues from Natural Resource Banking, and non-recurring licensing fees to this Endowment. Further, other payments for license agreements above \$250,000 will be brought to the Board for the decision whether to invest them in the Endowment or not.

Administrative Item

Award of Contract – Classification and Compensation Study

The study will involve a review of NOVA Parks' current position classifications, pay and benefit structure, and will include compilation, analysis, and comparison of data from other local governments and private sector employers in the Northern Virginia area. As a professional service contract award is not based solely on price but on the quality of the proposal, professional competence, and references.

On May 13, 2022 and we received the following 4 proposals:

Newport Group	\$20,000 - \$27,300
Bolton USA	\$32,700
PRM Consulting Group	\$49,423
Gallagher	\$52,500 - \$59,500

PRM Consulting Group provided a clear outline, overview, and timeline for the completion of the project. There will be a 6-person team working on the process with 3 individuals focusing on classification and compensation and 3 individuals focusing on benefits. PRM Consulting Group has completed similar projects for Fairfax County, Arlington County, Loudon County, and the City of Alexandria, Metropolitan Washington Airports Authority, and Washington Metropolitan Area Transit Authority.

RECOMMENDATION: That (1) staff be authorized to award a contract to PRM Consulting Group in the amount of \$49,423.00 for the Classification and Compensation Study, and (2) the Executive Director be authorized to execute the contract and approve consultant payments.

FY 2023 SPECIAL FUND BUDGETS

In addition to the General Fund and the Enterprise Fund, NOVA Parks has special funds that are separately approved by the Board each year. The funds are listed below with a brief explanation.

Restricted License Fee Fund - This Fund includes revenue from fiber optic license fees along the W&OD, interest earned on the fund investments and income derived from support groups including Friends of the W&OD, Friends of the Bull Run Shooting Center, Friends of Bull Run Park, Ball's Bluff Battlefield Friends, the Occoquan Water Trail League and Wetland Mitigation Funds. Expenses include other fund transfers, W&OD major maintenance and professional services.

Friends of the Carlyle House Budget- This FY 2023 budget is presented to the Board for final approval.

RESTRICTED LICENSE FEE FUND

ACCOUNT DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	JUL-APR ACTUAL FY 2022	BUDGET FY 2022	PROPOSED FY 2023
BEGINNING BALANCE*	\$2,960,147	\$3,383,777	\$3,848,056	\$3,449,789	\$3,929,930
REVENUES					
AT&T Fiberoptics License Fee	\$608,424	\$620,289	\$616,334	\$616,334	\$616,334
BRSC Friends - Memberships	0	80	46	2,000	2,000
BRSC-Donations	0	3,642	3,689	0	0
Balls Bluff Battlefield Friends	9,315	3,170	5,320	5,000	5,000
OWL Income	5,836	10,391	0	2,000	2,000
Interest	62,337	27,839	11,927	40,000	40,000
Interest-Accrued	-9,983	(1,014)	186	0	0
Change in Market Value	30,219	(24,965)	(16,793)	0	0
Williams Fiberoptics License Fee	434,624	434,624	438,535	438,535	438,535
FOWOD Donations	5,605	80,708	716	0	0
Interest FOWOD	593	46	57	150	150
W&OD Friends	18,585	22,055	12,710	28,000	28,000
Wetlands Mitigation Fund Revenue	0	0	67	2,000	2,000
Wetlands Mitigation Fund Interest	1,029	98	0	500	500
TOTAL REVENUES	\$1,166,584	\$1,176,963	\$1,072,795	\$1,134,519	\$1,134,519
EXPENSES					
BRSC Friends - Misc. Expenses	\$ 3,469	\$ 4,193	\$ 3,064	\$ 4,000	\$ 4,000
Balls Bluff Battlefield Friends	5,788	4,880	1,496	3,000	3,000
OWL Friends - Misc. Expenses	0	0	0	10,000	10,000
W&OD Bridge Inspections	0	0	0	0	0
W&OD Friends	35,390	28,089	16,525	48,500	48,500
W&OD Major Maintenance	0	0	0	75,000	75,000
W&OD Professional Services	0	0	0	25,000	25,000
TOTAL EXPENSES	\$44,647	\$37,162	\$21,085	\$165,500	\$165,500
Transfer to Capital Fund	\$0	\$ 322,000	\$0	\$ 600,000	\$ 300,000
Transfer to Enterprise Fund	327,912	327,912	327,912	327,912	327,912
Transfer to Enterprise Fund for Occoquan Debt Service	326,232	0	0	0	0
Interest Transfer to General Fund	44,162	25,610	11,925	40,000	40,000
TOTAL TRANSFERS TO OTHER FUNDS	\$698,306	\$675,522	\$339,837	\$967,912	\$667,912
TOTAL EXPENDITURES/TRANSFERS	\$742,953	\$712,684	\$360,922	\$1,133,412	\$833,412
ENDING BALANCE	\$3,383,777	\$3,848,056	\$4,559,930	\$3,450,896	\$4,231,037

*Beginning balance for FY 22 includes \$109,100 of Friends of the W&OD, \$945 Friends of Bull Run, \$6,358 Friends of BRSC, \$49,984 OWL funds, \$16,209 Friends of Balls Bluff & \$64,136 of Wetland Mitigation funds.

FRIENDS OF CARLYLE HOUSE

I. OPERATING BUDGET

ACCOUNT DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	FY 2022	ACTUAL FY 2022 (thru April)	PROPOSED FY 2023
BEGINNING BALANCE	\$53,142	\$48,461	\$40,000	\$48,387	\$46,927
REVENUES					
Annual Dues	\$1,670	\$1,600	\$10,000	\$506	\$10,000
Donations-Operations/Museum Annual Appeal Education	(1,625)	0	6,500	0	6,500
Programmed Events	225	(195)	5,000	0	5,000
TOTAL REVENUES	\$270	\$1,405	\$21,500	\$506	\$21,500
EXPENSES					
Clerical Support	\$2,089	\$0	\$3,000	\$0	\$3,000
Educational Activities	779	0	5,000	116	5,000
Membership Events	1,970	35	5,000	972	5,000
Office Supplies/Postage	52	110	500	58	500
Printing/Publications	58	0	2,000	233	2,000
Programs and Promotions	3	1,334	7,000	587	7,000
TOTAL EXPENSES	\$4,951	\$1,479	\$22,500	\$1,966	\$22,500
ENDING BALANCE	\$48,461	\$48,387	\$39,000	\$46,927	\$45,927

II. COLLECTIONS PURCHASES BUDGET

ACCOUNT DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	FY 2022	ACTUAL FY 2022 (thru April)	PROPOSED FY 2023
BEGINNING BALANCE	\$157,678	\$161,366	\$145,000	\$165,508	\$165,936
REVENUES					
Donations - Museum Collection	\$7,032	\$4,105	\$6,500	\$541	\$6,500
Interest	5,476	519	500	364	500
TOTAL REVENUES	\$12,508	\$4,624	\$7,000	\$905	\$7,000
EXPENSES					
Museum Collection Purchases	\$0	75	\$25,000	200	\$25,000
Museum Collection Maintenance	8,820	344	5,000	277	5,000
Museum Collection Transfer to Enterprise Fund	0	63	0	0	0
TOTAL EXPENSES	\$8,820	\$482	\$30,000	\$477	\$30,000
ENDING BALANCE	\$161,366	\$165,508	\$122,000	\$165,936	\$142,936

III. DOUG THURMAN FUND BUDGET

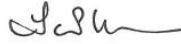
ACCOUNT DESCRIPTION	ACTUAL FY 2020	ACTUAL FY 2021	FY 2022	ACTUAL FY 2022 (thru April)	PROPOSED FY 2023
BEGINNING BALANCE	\$129,140	\$129,050	\$126,000	\$127,898	\$127,898
EXPENSES					
Education	\$90	1,152	\$8,000	0	\$8,000
TOTAL EXPENSES	\$90	\$1,152	\$8,000	\$0	\$8,000
ENDING BALANCE	\$129,050	\$127,898	\$118,000	\$127,898	\$119,898
ENDING BALANCE-TOTAL ALL	\$338,877	\$341,793	\$279,000	\$340,761	\$308,761

NOVA Parks
5400 Ox Road
Fairfax Station, Virginia 22039

July 13, 2022

To: Brian Knapp, Treasurer

From: Lauren Weaver, Director of Finance



Subject: Status of Funds

NORTHERN VIRGINIA REGIONAL PARK AUTHORITY

NVRPA Checking (SunTrust Bank)	2,437,340.80
Credit Card Receivable Account (SunTrust Bank)	2,969,991.59
Carlyle House Garden Guild Savings (Burke and Herbert)	2,602.52
Carlyle House Docents Savings (Burke & Herbert)	1,427.98
FSA - SunTrust - Flexible Spending Account	17,085.08
Imprest Fund - Special Event Center at Bull Run (BB&T)	12,508.37
Imprest Fund - Meadowlark Light Show (BB&T)	3,407.50
Local Government Investment Pool - NVRPA - Capital Fund	10,670,113.79
TD Ameritrade- Capital Fund	2,189,754.24
Local Government Investment Pool - Deirdre J. Turnage Endowment Fund	118,931.79
Local Government Investment Pool - Daman Account	437,933.83
Local Government Investment Pool - Designated Set Aside - General Fund	477,964.78
Local Government Investment Pool - Designated Set Aside - Enterprise Fund	5,305,854.69
Designated Set Aside Sub-Total (RESERVES)	<u>5,783,819.47</u>
LGIP Month of June Effective Yield 1.154%	

TOTAL NVRPA CASH

24,644,916.96

LOAN PROCEEDS

VRA Resources from Construction Loan for Upton Hill -Par	-
VRA Resources from Construction Loan for Upton Hill -Net Premium	229,471.28
VRA Resources from Construction Loan for Occoquan -Par	-
VRA Resources from Construction Loan for Occoquan -Net Premium	818,936.86
	<u>1,048,408.14</u>

RESERVE

Local Government Investment Pool - Stribling Debt Service Reserve Fund	127,274.74
	<u>127,274.74</u>

TEMPLE HALL FARM

Temple Hall Endowment TD Ameritrade	256.19
	<u>256.19</u>

TOTAL TEMPLE HALL CASH

RESTRICTED FUND

Local Government Investment Pool - Restricted Account	130,881.88
TD Ameritrade- Restricted Fund	2,118,033.42
(W&OD Friends portion of this balance = \$31,890.70)	
(Wetlands Mitigation Fund portion of this balance = \$64,182.02)	
TOTAL RESTRICTED FUND CASH	<u>2,248,915.30</u>

CARLYLE HOUSE FRIENDS

Local Government Investment Pool - Carlyle House Friends	350,304.43
	<u>350,304.43</u>

TOTAL CARLYLE FRIENDS CASH

Since the last Status of Funds report submitted to you on May 11, 2022 the following major deposits were collected:

Checks			
5/17/22	City of Falls Church	NVTA Req #28 Bike Trail	239,711.05
5/17/22	T Mobile	W&OD Rent	42,159.66
5/24/22	Virginia Risk Sharing Association	Insurance proceeds	119,667.08
5/27/22	Qloop	License Fee	250,000.00
6/6/22	Comm of VA	Aldie Mill permit reimb	10,000.00
6/6/22	Comm of VA	BROT- Submission #7	25,474.40
6/6/22	VA Fishing Adventures	Hemlock rental	5,000.00
6/6/22	Quantum Loophole	Construction deposit	10,000.00
6/6/22	Level 3 Communications	Quarterly payment	141,252.75
6/16/22	City of Fairfax	FY 22 appropriation	110,138.00
6/16/22	Level 3 Communications	W&OD Rent	18,752.00
6/16/22	Summit Infrastructure	W&OD Rent	47,180.00
6/23/22	Rudy Coyner & Associates	Refund- Title	3,020.01
6/23/22	Rudy Coyner & Associates	Mitigation credits	69,290.00
6/23/22	Rudy Coyner & Associates	Mitigation credits	16,300.00
6/28/22	The Community Foundation	PO Donation	17,929.03
6/28/22	Upper Occoquan Service Authority	Sewer line replacement	7,500.00
6/29/22	Korean American Cultural	Donation	30,000.00
6/29/22	Town of Herndon	Stream restoration access	8,180.00
7/5/22	VA Fishing Adventures	Hemlock site rental	8,000.00
 ACH's Received			
6/1/22	Arlington County	FY 22 Appropriation	1,113,899.00
6/1/22	Hanna/Jacoub	Riverview rental payment	14,400.00

TOTAL	\$	2,307,852.98
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NOVA Parks
Profit Management Report for the Enterprise Fund & General Fund
Fiscal Year 2022
Year To Date Activity for the Twelve Month Period Ending 6/30/2022
First Close

7/12/2022

	Prior Year Actual for 12 Month Period Ended June 30	Net Change from Last Year for the 12 Months Ended June 30	Current Year Actual for 12 Month Period Ended June 30	Adopted FY 2022 Budget for 12 Month Period Ended June 30	Variance From Budget Favorable (Unfavorable)	Budget Variance Percentage	
GOLF COURSES - Algonkian, Brambleton & Pohick Bay							
Revenue	\$5,231,718.99	\$151,423.60	\$5,383,142.59	\$4,033,565.05	\$1,349,577.54	33.46	%
Expenses	\$3,409,410.98	(\$356,169.76)	\$3,765,580.74	\$3,598,030.42	(\$167,550.32)	(4.66)	%
Net Operating Income	\$1,822,308.01	(\$204,746.16)	\$1,617,561.85	\$435,534.63	\$1,182,027.22	271.40	%
SWIMMING POOLS - Volcano Island, Atlantis, Great Waves, Pirate's Cove & Ocean Dunes							
Revenue	\$39,913.86	\$2,876,416.25	\$3,716,330.11	\$3,587,475.00	\$128,855.11	3.59	%
Expenses	\$993,440.70	(\$1,600,522.05)	\$2,593,962.75	\$2,773,508.09	\$179,545.34	6.47	%
Net Operating Income	(\$153,526.84)	\$1,275,894.20	\$1,122,367.36	\$813,966.91	\$308,400.45	(37.89)	%
LIGHT SHOWS - Bull Run Light Show, Cameron Run Light Show, Meadowlark Light Show							
Revenue	\$3,845,690.26	\$864,261.51	\$4,709,951.77	\$3,186,800.00	\$1,523,151.77	47.80	%
Expenses	\$713,902.01	(\$166,551.91)	\$880,453.92	\$905,290.43	\$24,836.51	2.74	%
Net Operating Income	\$3,131,788.25	\$697,709.60	\$3,829,497.85	\$2,281,509.57	\$1,547,988.28	67.85	%
MEETING & EVENT FACILITIES - Woodlands at AI, Bull Run Special Events, Catering, BrickMaker, ML Atrium, Rust Sanctuary, RiverView							
Revenue	\$2,200,547.69	\$5,862,368.71	\$8,062,916.40	\$6,455,695.02	\$1,607,221.38	24.90	%
Expenses	\$2,802,618.29	(\$2,353,735.73)	\$5,156,354.02	\$5,036,093.23	(\$120,260.79)	(2.39)	%
Net Operating Income	(\$602,070.60)	\$3,508,632.98	\$2,906,562.38	\$1,419,601.79	\$1,486,960.59	104.74	%
BOATING - Beaverdam, Bull Run Marina, Fountainhead, Pohick Bay Marina & Sandy Run							
Revenue	\$1,093,351.10	(\$40,432.36)	\$1,052,918.74	\$946,249.00	\$106,669.74	11.27	%
Expenses	\$612,700.93	(\$68,873.45)	\$681,574.38	\$610,670.97	(\$70,903.41)	(11.61)	%
Net Operating Income	\$480,650.17	(\$109,305.81)	\$371,344.36	\$335,578.03	\$35,766.33	10.66	%
COTTAGES - Algonkian							
Revenue	\$321,755.45	\$25,490.67	\$347,246.12	\$280,600.00	\$66,646.12	23.75	%
Expenses	\$197,381.40	(\$33,333.78)	\$230,715.18	\$224,196.54	(\$6,518.64)	(2.91)	%
Net Operating Income	\$124,374.05	(\$7,843.11)	\$116,530.94	\$56,403.46	\$60,127.48	106.60	%
TRAIL OPERATIONS - W&OD Trail							
Revenue	\$1,411,275.43	(\$160,802.28)	\$1,250,473.15	\$1,231,365.00	\$19,108.15	1.55	%
Expenses	\$524,960.16	(\$69,605.75)	\$594,565.91	\$621,523.63	\$26,957.72	4.34	%
Net Operating Income	\$886,315.27	(\$230,408.03)	\$655,907.24	\$609,841.37	\$46,065.87	7.55	%
HISTORIC PROPERTIES - Aldie Mill / Mt. Defiance, Carlyle House & Mt. Zion / Gilbert's Corner							
Revenue	\$107,654.55	\$43,797.23	\$151,451.78	\$145,001.00	\$6,450.78	4.45	%
Expenses	\$414,024.54	(\$121,888.38)	\$535,912.92	\$543,081.90	\$7,168.98	1.32	%
Net Operating Income	(\$306,369.99)	(\$78,091.15)	(\$384,461.14)	(\$398,080.90)	\$13,619.76	3.42	%
RECREATIONAL RESOURCE PARKS - Algonkian, Blue Ridge, Bull Run, Cameron Run, Occoquan, Pohick Bay, Springdale, Upton Hill, Piscataway Crossing, Temple Hall Farm, BR Shooting Center							
Revenue	\$4,964,680.47	\$471,440.48	\$5,436,120.95	\$5,566,463.00	(\$130,342.05)	(2.34)	%
Expenses	\$5,323,117.21	(\$732,922.15)	\$6,056,039.36	\$6,157,198.48	\$101,159.12	1.64	%
Net Operating Income	(\$358,436.74)	(\$261,481.67)	(\$619,918.41)	(\$590,735.48)	(\$29,182.93)	(4.94)	%
CULTURAL & NATURAL RESOURCE PARKS - Hemlock Overlook, Meadowlark Gardens, Potomac Overlook & Upper Potomac Properties							
Revenue	\$1,018,768.71	(\$151,436.17)	\$867,332.54	\$660,300.00	\$207,032.54	31.35	%
Expenses	\$1,240,190.25	(\$314,716.35)	\$1,554,906.60	\$1,604,476.28	\$49,569.68	3.09	%
Net Operating Income	(\$221,421.54)	(\$466,152.52)	(\$687,574.06)	(\$944,176.28)	\$256,602.22	27.18	%
ENTERPRISE FUND ADMINISTRATION							
Revenue	\$178,394.12	\$1,180,317.06	\$1,358,711.18	\$66,000.00	\$1,292,711.18	1,958.65	%
Expenses	\$2,060,388.49	(\$2,003,276.49)	\$4,063,664.98	\$3,685,443.10	(\$378,221.88)	(10.26)	%
Net Operating Income	(\$1,881,994.37)	(\$822,959.43)	(\$2,704,953.80)	(\$3,619,443.10)	\$914,489.30	25.27	%
Net Operating Income - Enterprise Fund	\$2,921,615.67	\$3,301,248.90	\$6,222,864.57	\$400,000.00	\$5,822,864.57		
GENERAL FUND - Headquarters & Central Maintenance							
Revenue	\$4,630,801.98	\$100,961.16	\$4,731,763.14	\$5,502,836.00	(\$771,072.86)	(14.01)	%
Expenses - Headquarters	\$3,574,519.46	(\$663,660.08)	\$4,238,179.54	\$4,267,110.90	\$28,931.36	0.68	%
Expenses - Central Maintenance	\$1,082,201.69	(\$128,628.06)	\$1,210,829.75	\$1,235,725.10	\$24,895.35	2.01	%
Net Operating Income - General Fund	(\$25,919.17)	(\$691,326.98)	(\$717,246.15)	\$0.00	(\$717,246.15)		
Combined Operating Income - Ent. & Gen.	\$2,895,696.50	\$2,609,921.92	\$5,505,618.42	\$400,000.00	\$5,105,618.42		
Enterprise Revenue	\$21,213,750.63	\$11,122,844.70	\$32,336,595.33	\$26,159,513.07	\$6,177,082.26		
Enterprise Expense	\$18,292,134.96	(\$7,821,595.80)	\$26,113,730.76	\$25,759,513.07	(\$354,217.69)		
	\$2,921,615.67	\$3,301,248.90	\$6,222,864.57	\$400,000.00	\$5,822,864.57		