

**POHICK BAY REGIONAL PARK
INSTALL ACCESSIBLE PARKING AND ROUTES**

**6501 Pohick Bay Drive
Lorton, VA 22079**

PROJECT MANUAL
April 18, 2022



NOVA Parks

**Northern Virginia Regional Park Authority
5400 Ox Road
Fairfax Station, Virginia 22039**

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INVITATION TO BID
POHICK BAY REGIONAL PARK
INSTALL ACCESSIBLE PARKING AND ROUTES

Sealed bids will be received by mail or in person at the NOVA Parks' Headquarters, 5400 Ox Road, Fairfax Station, Virginia 22039, until **Wednesday, May 4, 2022, at 1:00 p.m.** Bids will be opened in public at that time.

The project includes the installation of concrete and asphalt accessible parking spaces and routes throughout Pohick Bay Regional Park and miscellaneous associated work as detailed on the plans. The Contractor shall furnish all equipment, material, and labor in accordance with the project manual and plans.

Five percent bid bond or certified check required for all bids over \$500,000. All bids and bid bonds shall remain valid for ninety days. Performance and Labor and Material Payment bonds shall be required of the successful bidder for all contracts awarded over \$500,000.

Bid documents may be obtained by visiting the NOVA Parks web site at <https://www.novaparks.com/about/bids-proposals>. The Contractor shall be responsible to verify and obtain any addendum prior to the bid date. Contract documents include:

- Project Manual Dated April 18, 2022
- Plans by RC Fields & Associates, Inc. Sheets 1 thru 9 of 9.

Questions concerning this project shall be in writing and directed to Jake Bumbrey, Project Manager, at jbumbrey@nvrpa.org, or mailed to NOVA Parks Headquarters.

All Bidders should formally register with NOVA Parks by contacting Kiley Christian via email at kchristian@nvrpa.org. Bidders shall provide Mrs. Christian with the following information:

Company Name
Contact Person
Address
Phone and Fax Numbers
Email Address

The park is open daily from dawn to dusk.

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POHICK BAY REGIONAL PARK
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PROPOSAL

To furnish all material, labor, tools, equipment and supplies to perform all work specified herein and shown in the contract documents.

Name of Bidder: _____

Address of Bidder: _____

Signature /Title: _____

Print Name:

Date: _____

Virginia Contractor's
License Number: _____

To: Brian Nolan, Director of Planning and Development
NOVA Parks
5400 Ox Road
Fairfax Station, Virginia 22039
(703) 352-5900

Bidders shall fill in all blank spaces on the form of proposal.

Pursuant to and in compliance with the contract documents, the undersigned proposes and agrees, if this proposal is accepted, to furnish all labor, materials, supplies, equipment, and other facilities, and to perform all work described in the project manual in the manner therein prescribed for consideration of the following amounts.

The low bidder shall be determined by the sum of the Base Bid and whichever Alternates are chosen by NOVA Parks.

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BASE BID: Campground and Park Office (Areas 1) - All work as shown on Sheet 2 of 9.

_____ Dollars /

\$ _____

ADD ALTERNATE #1: Playground (Area 2) - All work as shown on Sheet 3 of 9.

_____ Dollars /

\$ _____

ADD ALTERNATE #2: Pohick Bay Pool (Area 3) - All work as shown on Sheet 4 of 9.

_____ Dollars /

\$ _____

ADD ALTERNATE #3: Comfort Station (Area 4) - All work as shown on Sheet 5 of 9.

_____ Dollars /

\$ _____

ADD ALTERNATE #4: Picnic Areas 1&2 (Area 5A) - All work as shown on Sheet 6 of 9.

_____ Dollars / \$

ADD ALTERNATE #5: Disk Golf Course (Area 5B) - All work as shown on sheet 7 of 9.

_____ Dollars /

\$ _____

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ADD ALTERNATE #6 Eagles Nest Playground (Area 6) – All work as shown on sheet 8 of 9.

_____ **Dollars /**
\$ _____

Unit Price for Unsuitable Soils: Should poor soils be encountered at proposed subgrade and required removal; the contractor agrees to remove and dispose of poor soils off site and replace excavated area with properly compacted VDOT 21-A stone at the following total cost per cubic yard:

\$ _____/CUYD

_____ **Dollars /**
\$ _____

Acknowledges Receipt of Addendum # _____ dated _____.

Acknowledges Receipt of Addendum # _____ dated _____.

Acknowledges Receipt of Addendum # _____ dated _____.

SUPPLEMENTAL GENERAL CONDITIONS

All bidders shall submit their bids on the attached Form of Proposal.

The Contractor shall submit their bid with three client references. The references shall be for similar work completed in the previous two years and shall include the description of the work, the client's name, contact person and telephone number.

NOVA Parks reserves the right to disqualify any bidders who are determined not to have adequate experience or favorable client references. Any disqualifications shall be at the sole discretion of NOVA Parks.

The base bid and each selected alternative shall be completed within 21 days of the start of onsite activity. If the work is not completed within the time required, as that time may be adjusted by change orders, there shall be imposed on the contractor liquidated damages of \$250.00 per calendar day for each day beyond the contract time it takes to complete the work.

Contractor shall provide at least 48 hours notice prior to beginning of work.

Any excess excavated material shall be disposed of off-site by the Contractor. In addition, any extra material necessary to install the improvements as shown shall be provided by the Contractor at his expense. This does not apply to existing subgrade soils deemed unsuitable for use. If unsuitable soils are encountered, they will be handled as a change order.

If the Contractor fails to meet ADA compliance, the Contractor will be directed by NOVA Parks to remove and replace concrete until the concrete is ADA compliant, at the Contractor's expense. If the Contractor allows precipitation to fall into an open excavation, the Contractor shall remove and replace wet subgrade material with VDOT 21-A stone at the direction of NOVA Parks and at the Contractor's expense.

The Contractor is responsible for providing all necessary survey work to complete the project, including as-built drawings. NOVA Parks will provide CAD files of the existing base plans to the Contractor.

Soils and compaction testing, if determined to be necessary by NOVA Parks, shall be provided by NOVA Parks. The contractor shall reimburse NOVA Parks for the costs of compaction re-testing in failed areas in addition to being responsible for repairing or reconstructing the failed areas.

All work must be ready for inspection when the testing agent arrives. The contractor may perform their own preliminary testing at their option. The contractor shall schedule all inspections with the designated NOVA Parks' representative at least 24 hours in advance.

The Contractor shall contact Miss Utility. The Contractor shall be responsible for any damages

to marked underground utilities and shall repair all miscellaneous damages caused by his forces during this project to any park property.

All work will be completed during normal weekday business hours of 7:00 a.m. to 6:00 p.m. No work shall be permitted on weekends or holidays.

Prior to starting any onsite work, the Contractor must meet with Park Manager, Brad Jackson to select a staging area for equipment and materials. Brad Jackson can be reached at 703-339-6104.

The contractor shall be responsible for meeting all VDOT and any other government requirements regarding construction traffic utilizing their roadways and entrances.

A copy of all material delivery tickets shall be given to NOVA Parks representative on site at the time of delivery or when otherwise requested.

All new topsoil and disturbed areas shall be seeded with a tall turf type fescue and mulched with straw. All clumps, rocks, and debris larger than 3/4" in diameter shall be removed.

The contractor shall take whatever precautions necessary to ensure that the public does not drive or ride on the uncured material. In the event this happens, or the surfaces are marred for whatever reason, the contractor shall be responsible for repairs as directed by NOVA Parks.

*******END OF SUPPLEMENTAL GENERAL CONDITIONS*******